

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: GILFORD, NH

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		
GENERAL GOVERNMENT									
4130-4139	Executive		255,297	256,845	255,626		255,626		
4140-4149	Election, Reg. & Vital Statistics		379,861	370,990	356,645	12,200	368,845		
4150-4151	Financial Administration		554,712	509,872	552,754		552,754		
4152	Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012								
4153	Legal Expense		68,600	29,509	61,000		61,000		
4155-4159	Personnel Administration								
4191-4193	Planning & Zoning		294,440	285,703	273,545		248,545	25,000	
4194	General Government Buildings		233,207	222,631	220,686		220,686		
4195	Cemeteries		44,000	33,738	42,381		42,381		
4196	Insurance		216,968	195,248	209,485		209,485		
4197	Advertising & Regional Assoc.								
4199	Other General Government								
PUBLIC SAFETY									
4210-4214	Police		2,167,911	2,167,744	2,206,888		2,206,888		
4215-4219	Ambulance								
4220-4229	Fire		1,759,414	1,701,505	1,689,163		1,689,163		
4240-4249	Building Inspection								
4290-4298	Emergency Management		3,908	3,228	3,736		3,736		
4299	Other (Including Communications)		51,066	44,367	45,000		45,000		
AIRPORT/AVIATION CENTER									
4301-4309	Airport Operations								
HIGHWAYS & STREETS									
4311	Administration		268,532	248,756	175,604		175,604		
4312	Highways & Streets		1,800,509	1,756,921	1,769,230	12,800	1,782,030		
4313	Bridges		5,000	0	0		0		

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HIGHWAYS & STREETS (cont.)									
4316	Street Lighting		24,849	24,413	24,849		24,849		
4319	Other		201,700	207,703	225,223		225,223		
SANITATION									
4321	Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012								
4323	Solid Waste Collection								
4324	Solid Waste Disposal		616,776	538,290	613,368		613,368		
4325	Solid Waste Clean-up								
4326-4329	Sewage Coll. & Disposal & Other								
WATER DISTRIBUTION & TREATMENT									
4331	Administration								
4332	Water Services								
4335-4339	Water Treatment, Conserv.& Other								
ELECTRIC									
4351-4352	Admin. and Generation								
4353	Purchase Costs								
4354	Electric Equipment Maintenance								
4359	Other Electric Costs								
HEALTH/WELFARE									
4411	Administration		3,128	2,944	3,095		3,095		
4414	Pest Control								
4415-4419	Health Agencies & Hosp. & Other								
4441-4442	Administration & Direct Assist.		77,189	95,939	81,949		81,949		
4444	Intergovernmental Welfare Payemnts								
4445-4449	Vendor Payments & Other								

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ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud.	Appropriations	Actual	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS		
		Warr. Art.#	Prior Year As Approved by DRA	Expenditures Prior Year	Ensuig Fiscal Year		Ensuig Fiscal Year		
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)	
CULTURE & RECREATION									
4520-4529	Parks & Recreation		236,086	212,630	231,930		231,930		
4550-4559	Library		433,371	427,989	449,177		449,177		
4583	Patriotic Purposes		125	108	125		125		
4589	Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012								
CONSERVATION									
4611-4612	Admin.& Purch. of Nat. Resources		22,525	22,187	22,451		22,451		
4619	Other Conservation								
4631-4632	Redevelopment and Housing								
4651-4659	Economic Development								
DEBT SERVICE									
4711	Princ.- Long Term Bonds & Notes		434,862	434,899	437,484		437,484		
4721	Interest-Long Term Bonds & Notes		76,500	76,481	62,667		62,667		
4723	Int. on Tax Anticipation Notes		1	0	1		1		
4790-4799	Other Debt Service								
CAPITAL OUTLAY									
4901	Land								
4902	Machinery, Vehicles & Equipment		126,583	124,559	195,301		195,301		
4903	Buildings								
4909	Improvements Other Than Bldgs.								
OPERATING TRANSFERS OUT									
4912	To Special Revenue Fund								
4913	To Capital Projects Fund								
4914	To Enterprise Fund								
	- Sewer		852,118	676,750	844,252		844,252		
	- Water								

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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)	
OPERATING TRANSFERS OUT (cont.)									
	- Electric								
	- Airport								
4918	To Nonexpendable Trust Funds								
4919	Appropriations and Estimates of Revenue for the Ensuing Year January 1, <u>2012</u> to December 31, <u>2012</u>								
4939	Other Governments		1,500	7,480	1,500		1,500		
OPERATING BUDGET TOTAL			11,210,738	10,679,429	11,055,115	25,000	11,055,115	25,000	

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

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ACCT.#	PURPOSE OF APPROPRIATIONS #line for the Ensuing Year Janua	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
4915	Water Supply Capital Reserve		10,000	10,000	10,000		10,000	
	Recreation Facility Cap Reserve		0	0	20,000		20,000	
	Glendale Capital Reserve		10,000	10,000	10,000		10,000	
	Sewer Capital Reserve		10,000	10,000	10,000		10,000	
	Building Repair Capital Reserve		20,000	20,000	20,000		20,000	
	Lakes Business Park II Exp. Trust		58,000	58,000	58,000		58,000	
	Fire Vehicle		0		450,000			450,000
SPECIAL ARTICLES RECOMMENDED			108,000		578,000		128,000	

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	Highway Front End Loader		182,500					
	Back Hoe / Loader				120,000		120,000	
	Community Health & Hospice		25,000	25,000		25,000		25,000
	Child and Family Services		3,500	3,500		3,500		3,500
	Community Action Program		8,762	9,762		8,236		
	Genesis Behavioral Health		11,739	11,739		11,739		
	New Beginnings		2,000	2,000				
	Fire Truck Refurbish		0			150,000		150,000
INDIVIDUAL ARTICLES RECOMMENDED			233,501		120,000		120,000	

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ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		10,740	5,000	5,000
3186	Appropriations and Estimates of Revenue for the		13,626	1,450	1,450
3189	Other Taxes		6,156	6,000	6,000
3190	Interest & Penalties on Delinquent Taxes		197,029	170,000	170,000
	Inventory Penalties		111	100	100
3187	Excavation Tax (\$.02 cents per cu yd)				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		76,808	76,500	76,500
3220	Motor Vehicle Permit Fees		1,359,376	1,402,500	1,402,500
3230	Building Permits		32,834	27,750	27,750
3290	Other Licenses, Permits & Fees		24,052	23,850	23,850
3311-3319	FROM FEDERAL GOVERNMENT				
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		318,310	329,750	329,750
3353	Highway Block Grant		227,901	234,000	234,000
3354	Water Pollution Grant		72,637	69,138	69,138
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,197	1,400	1,400
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		8,485	0	0
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES					
3401-3406	Income from Departments		304,847	306,891	306,891
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property		14,040	17,500	17,500
3502	Interest on Investments		14,269	15,000	15,000
3503-3509	Other		40,214	20,000	20,000
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds		152,000	152,000	152,000

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ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)		608,828	854,543	854,543
	Water - (Offset)				
Appropriations and Estimates of Revenue for the Ensuing Year January 1, <u>2012</u> to December 31, <u>2012</u>					
	Airport - (Offset)				
3915	From Capital Reserve Funds		131,422	120,000	120,000
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes		0	450,000	0
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		531,000	450,000	450,000
TOTAL ESTIMATED REVENUE & CREDITS			4,145,882	4,733,372	4,283,372

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	11,210,738	11,055,115	11,055,115
Special Warrant Articles Recommended (from pg. 6)	108,000	578,000	128,000
Individual Warrant Articles Recommended (from pg. 6)	233,501	120,000	120,000
TOTAL Appropriations Recommended	11,552,239	11,753,115	11,303,115
Less: Amount of Estimated Revenues & Credits (from above)	4,145,882	4,733,372	4,283,372
Estimated Amount of Taxes to be Raised	7,406,357	7,019,743	7,019,743

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: _____
(See Supplemental Schedule With 10% Calculation)