

# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: Gilford, NH

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2011 to December 31, 2011

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Richard C. Hickok*  
*Kevin R. [unclear]*  
*James J. [unclear]*  
*Charles M. [unclear]*  
*Frank D. [unclear]*

*[Signature]*  
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 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)	
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive	6	285,621	288,544	255,272		255,272	
4140-4149	Election,Reg.& Vital Statistics	6	387,600	373,956	379,861		379,861	
4150-4151	Financial Administration	6	553,612	530,075	554,737		554,737	
4152	Revaluation of Property							
4153	Legal Expense	6	85,600	32,358	68,600		68,600	
4155-4159	Personnel Administration							
4191-4193	Planning & Zoning	6	322,948	319,546	294,440		294,440	
4194	General Government Buildings	6	234,544	219,307	233,207		233,207	
4195	Cemeteries	6	43,600	41,787	44,000		44,000	
4196	Insurance	6	187,557	201,775	216,968		216,968	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police	6	2,146,591	2,093,576	2,167,911		2,167,911	
4215-4219	Ambulance							
4220-4229	Fire	6	1,689,526	1,674,470	1,759,414		1,759,414	
4240-4249	Building Inspection							
4290-4298	Emergency Management	6	3,400	3,186	3,908		3,908	
4299	Other (Including Communications)	6	48,821	33,276	51,066		51,066	
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration	6	254,952	256,200	268,532		268,532	
4312	Highways & Streets	6	1,750,423	1,620,130	1,800,509		1,800,509	
4313	Bridges	6	5,000	200	5,000		5,000	

1	2	3	4	5	6	7	8	9
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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>HIGHWAYS &amp; STREETS (cont.)</b>								
4316	Street Lighting	6	24,849	23,323	24,849		24,849	
4319	Other	6	214,962	186,684	201,700		201,700	
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal	6	642,833	519,412	616,776		616,776	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration	6	3,104	2,859	3,128		3,128	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other							
4441-4442	Administration & Direct Assist.	6	76,090	80,812	77,189		77,189	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							

1	2	3	4	5	6	7	8	9
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					Ensuing Fiscal Year		Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation	6	250,733	231,225	235,336		235,336	
4550-4559	Library	6	419,660	431,598	433,371		433,371	
4583	Patriotic Purposes	6	125	108	125		125	
4589	Other Culture & Recreation							
<b>CONSERVATION</b>								
4611-4612	Admin.& Purch. of Nat. Resources	6	21,640	20,465	22,525		22,525	
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes	6	429,824	432,308	434,862		434,862	
4721	Interest-Long Term Bonds & Notes	6	104,057	90,877	76,500		76,500	
4723	Int. on Tax Anticipation Notes	6	1		1		1	
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land							
4902	Machinery, Vehicles & Equipment	6	57,410	53,058	126,583		126,583	
4903	Buildings							
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer	6	833,577	769,425	852,118		852,118	
	- Water							

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					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
<b>OPERATING TRANSFERS OUT (cont.)</b>								
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
4939	To Other Governments				1,500		1,500	
<b>OPERATING BUDGET TOTAL</b>			11,078,660	10,530,540	11,209,988	0	11,209,988	0

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

		1	2	3	4	5	6	7	8	9
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					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED		
4915	Compensated Absences Cap Res		10,000	10,000	0		0			
	Water Supply Capital Reserve	9	10,000	10,000	10,000		10,000			
	Recreation Facility Cap Reserve		30,000	30,000	0		0			
	Highway Equipment Cap Reserve		100,000	100,000	0		0			
	Glendale Capital Reserve	8	25,000	25,000	10,000		10,000			
	Sewer Capital Reserve	12	20,000	20,000	10,000		10,000			
	Building Repair Capital Reserve	10	0	0	20,000		20,000			
4916	Lakes Business Park II Exp. Trust	13	35,000	35,000	58,000		58,000			
<b>SPECIAL ARTICLES RECOMMENDED</b>			230,000	xxxxxxx	108,000	xxxxxxx	108,000		xxxxxxx	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

		1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuig Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuig Fiscal Year			
					(RECOMMENDED)	(NOT RECOMMENDED)	RECOMMENDED	NOT RECOMMENDED		
	Teamsters Collective Bargain Agrmnt	21								
	AFSCME Collective Bargain Agrmnt	7	15,603							
	Rescue Truck Refurberation		85,000	85,000						
	Breathing Apparatus		56,313	55,686						
	Highway Front End Loader	11			182,500		182,500			
	Community Health & Hospice	15	25,000	25,000		25,000			25,000	
	Child and Family Services	14	3,500	3,500		3,500			3,500	
	Community Action Program	16	8,762	8,762		8,345			8,345	
	Genesis Behavioral Health	17	10,916	10,916		11,739			11,739	
	New Beginings	18				2,000			2,000	
	Gilford Bicentennial Celebration	19				3,000			3,000	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>			205,094	xxxxxxx	182,500	xxxxxxx	190,845		xxxxxxx	

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ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes		3,761	4,000	4,000
3186	Payment in Lieu of Taxes		15,269	14,500	14,500
3189	Other Taxes		6,264	6,000	6,000
3190	Interest & Penalties on Delinquent Taxes		207,732	160,150	160,150
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		0	250	250
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		77,977	78,900	78,900
3220	Motor Vehicle Permit Fees		1,405,636	1,484,850	1,484,850
3230	Building Permits		41,867	32,888	32,888
3290	Other Licenses, Permits & Fees		26,410	24,900	24,900
<b>3311-3319</b>	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		329,759	329,000	329,000
3353	Highway Block Grant		209,794	234,168	234,168
3354	Water Pollution Grant		72,343	72,343	72,343
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		1,413	1,400	1,400
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
<b>3379</b>	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		393,168	222,775	222,775
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		152,180	17,000	17,000
3502	Interest on Investments		11,734	20,000	20,000
3503-3509	Other		30,147	23,000	23,000
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds		152,000	152,000	152,000

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)		583,071	862,118	862,118
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	11	60,000	182,500	182,500
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		485,000	500,000	500,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			4,265,525	4,422,742	4,422,742

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	11,078,660	11,209,988	11,209,988
Special Warrant Articles Recommended (from pg. 6)	230,000	108,000	108,000
Individual Warrant Articles Recommended (from pg. 6)	205,094	182,500	190,845
TOTAL Appropriations Recommended	11,513,754	11,500,488	11,508,833
Less: Amount of Estimated Revenues & Credits (from above)	4,265,525	4,422,742	4,422,742
Estimated Amount of Taxes to be Raised	7,248,229	7,077,746	7,086,091

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,093,947**

**(See Supplemental Schedule With 10% Calculation)**