

ORDINANCE**GILFORD, NEW HAMPSHIRE****AN ORDINANCE FOR THE ESTABLISHMENT OF A
STREET NUBMERING SYSTEM**

Section 1. PURPOSE

- A. To establish a uniform system of numbering properties.
- B. To promote efficiency in locating properties.
- C. To identify road problems within the community.
- D. To provide more expedient emergency and mail service.

Section 2. PARTIES AFFECTED

All building within the corporate limits of the Town of Gilford shall hereafter be identified by reference to the uniform numbering system as promulgated or amended by the Department of Public Works.

Section 3. PROCEDURES

All owners of buildings within the corporate limits of the Town of Gilford Shall affix designated numerals on their respective buildings, placed conspicuously above or on the side entrance which faces the assigned street.

Such numerals are to be at least three (3) inches in height and of a contrasting color to the building.

If the numbers on the building are not visible from the street then a second set of numbers shall be displayed at the point of entry to the property.

Secondary locations will be mailboxes if available. Otherwise, sign posts will be required. Mailboxes located in remote locations shall also display assigned number.

All existing numbers of property and buildings not presently in conformity with provisions of this ordinance shall be changed to conform to this system within one (1) year of enactment of this ordinance.

Section 4. NUMBERING SYSTEM

A street numbering system has been developed for all buildings in Gilford, based on the following process.

- A. The starting point of each street is determined by its main intersection.
- B. The direction of travel (North, South, East and West ONLY) of each street is determined at its starting point.
- C. All buildings and properties on the Left Side of the street will have EVEN numbers.
- D. All buildings and properties on the Right Side of the street will have ODD numbers.
- E. One odd and one even number will be assigned to each Fifty (50) foot interval from the starting point.
- F. If a building or property frontage has several possible numbers available, then the assigned number will be at the discretion of the Department of Public Works.
- G. Unused numbers will be held for future use to insure against the need for renumbering.
- H. Multi-family dwellings, Mobile Home Parks, Shopping Centers, Malls, Condominium Projects and Cottage Colonies shall be assigned only one number to each entrance, and shall internally number units within, according to the logical pattern as approved by the Department of Public Works.
- I. The internal number of buildings in Part H above shall provide a means of identifying individual units with addresses including:
 1. Street Address.
 2. Building letter or number.
 3. Unit letter or number.

Section 5. NEW BUILDING & SUBDIVISIONS

Whenever a house or structure shall be erected or located in the Town of Gilford, designated numbers shall be fastened upon said buildings as provided by this ordinance. Final approval of an occupancy permit for any structure shall be withheld by the Building Inspector until permanent and proper numbers have been affixed as provided in Section 3.

Every subdivision plan submitted to the Planning Board for approval shall show a street or building number of each lot, and these shall be approved as to conformity with this policy by the Department of Public Works.

In all cases, local postal officials, Police and Fire Departments shall be advised of street numbers approved for the subdivision.

Section 6. PENALTY

Whoever shall fail to comply with any provision of this ordinance within one year of enactment, or whoever shall affix to, or display upon a structure any number other than that assigned to it, shall be guilty of a Violation, with penalty not to exceed \$100.00.

Adopted at Adjourned Town Meeting
March 12, 1986