

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
September 23, 2015  
GILFORD TOWN HALL**

**1.0 NON-PUBLIC SESSION (6:00PM)**

At 6:10 PM, Selectmen Grenier made a motion to enter into non-public session pursuant to RSA 91-A: 3, II (a) to discuss personnel issues, (d) conveyance of real property and (e) pending litigation; seconded by Dale Chan Eddy. Motion carried on a roll call vote with all in favor; (2-0). Present were: Selectmen, Richard Grenier and Dale Chan Eddy, Town Clerk/Tax Collector Denise Gonyer and Town Administrator Scott Dunn. At 6:30 PM Selectmen Benavides arrived.

Selectman Grenier made a motion to exit non public session at 6:50 PM and to seal the minutes; seconded by Selectman Eddy and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 PM, Chairman Benavides convened the public meeting in the 1<sup>st</sup> floor conference room and led the assembly with the Pledge of Allegiance to the Flag.

Staff members in attendance were: Finance Director Geoff Ruggles, Police Chief Anthony Bean Burpee, DPW Operations Manager Mia Gagliardi, Public Works Director Peter Nourse, Fire Chief Stephen Carrier, Gilford School District Superintendent Kent Hemingway, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS**

Chairman Benavides read the rules of the meeting and made the following announcements:

3.1 Selectmen will hold an all day Budget Work Session on September 24, 2015 from 8:00 AM to 4 PM to meet with Department mangers and review each of their budgets.

3.2 There will be a Book launch for "Discover the History of Gilford" book that was written by Doris Chitty & Geoff Ruggles, both Town Employees, on October 8, 2015 from 4:30 to 5:30 PM at Gilford Public Library. Selectmen wanted to publicly thank Ms. Chitty and Mr. Ruggles for this exciting piece of history for the Town.

**4.0 REVIEW/APPROVAL OF MINUTES**

4.1 September 9, 2015

Chairman Benavides asked the Board members if there are any amendments to the minutes as presented. There were none. Richard Grenier made a motion to approve the September 9, 2015 minutes as written; seconded by Dale Chan Eddy and passed with all in favor; (3-0).

#### 4.2 September 17, 2015

Richard Grenier made a motion to approve the September 17, 2015 minutes as written; seconded by Dale Chan Eddy and passed with all in favor; (3-0).

### **5.0 CONSENT AGENDA**

#### 5.1 Approval of Previously Signed Documents (09/07/2015 though 09/18/2015)

Richard Grenier made a motion to approve the items previously signed during the period of September 7, 2015 to September 18, 2015 as listed (attached hereto); seconded by Dale Eddy and passed with all in favor; (3-0).

### **6.0 PUBLIC HEARING**

#### 6.1 Proposed Traffic Regulations – Stop Sign Intersections

Chairman Benavides read the public hearing notice regarding the proposed Traffic Regulations (stop signs) and opened the public hearing at 7:07 PM. The Chairman invited anyone interested to the podium to state their name, provide their address and state their position on the proposed ordinance. Mr. Jim Babcock and Mrs. Virginia Babcock of 41 Haywagon Road are opposed to having the stop sign on Gilford Glen Road but are in favor of placing it on Belknap Mountain Road. Mr. Casey Crumb and Mrs. Tara Crumb of 4 Gilford Glen Road are opposed to the stop sign at Gilford Glen and also feel that the stop sign should be on Belknap Mountain Road. Ms. Marcy Zebuhr, 52 Marjorie's Walk questioned why even put a stop sign there and asked the Selectmen for consistency. Public Works Director Peter Nourse spoke to the issue and is in favor of the stop sign on Belknap Mountain as he feels a stop sign needs to be in place. The public hearing portion concluded at 7:28 PM. Selectmen had discussion. Richard Grenier made a motion to move the stop sign from Belknap Mountain Rd to Weeks Road; seconded by Dale Eddy and passed with all in favor; (3-0). Richard Grenier made the motion to place a stop sign at the Belknap Mountain Intersection of Gilford Glen Road; seconded by Dale Eddy; passed 2-1 (Richard Grenier opposed); Motion passes. The stop sign will be placed on Belknap Mountain Road.

### **7.0 APPOINTMENTS**

#### 7.1 Kent Hemingway – Gilford School District Superintendent

Superintendent of Schools Kent Hemingway gave the Board his semi-annual report and was happy to announce for the first time since 2001 there has been an increase in school enrollment. The other side to that increase will be budget development. Superintendent Hemmingway was sad to mention the passing of Mr. Vlad Vascak. He passed away on 09/01/2015 and will be greatly missed. Imagination Station 2.0 is a new

outdoor classroom at GES (thanks to the generous donation from Gilford Home Center) and a walking labyrinth is the next addition to the that area which will be installed very soon. The Gilford "Got Lunch" initiative continues its mission of making sure no Gilford child experiences hunger. They served 70 kids. On November 17<sup>th</sup> at the GHS a Harlem Wizards fundraiser will be held and November 13<sup>th</sup> and November 14<sup>th</sup>, the Fall Musical will take place. Lastly, this coming weekend is homecoming weekend. The Board thanked Superintendent Hemmingway for his update.

## 7.2 Geoffrey Ruggles – August Financial Update

Finance Director Geoffrey Ruggles gave the Board an update on monthly financials for the month ending August 2015. Revenues were up \$51,000 over last year's number, motor vehicle revenue was down \$10,000 for the month but was still above last year and Solid Waste revenues were down due to a one time refund. Expenditures were down for the month but up since this time last year. Property receipts remained strong with a significant increase in delinquent taxes and cash levels continue well below last year but should remain adequate as long as the tax bills are mailed on a timely schedule. The Selectmen thanked Mr. Ruggles for his detailed easy to read reports.

## 8.0 OLD BUSINESS

### 8.1 Police Station Improvement Project – Change Orders

Town Administrator Scott Dunn said that Change order #8 has been withdrawn as they are looking into the amount of smoke detectors that are required. There will also be increased costs to the sprinkler system and Town Administrator Dunn is going to look into the Architects errors and omissions policy for a potential claim for these errors. On a better note, there is a change order for a credit totaling \$4,343.13 for flooring. Richard Grenier made a motion to accept the change order credit of \$4,313.13 for flooring; seconded by Dale Eddy and passed with all in favor; (3-0). Selectmen also questioned the number of smoke detectors needed/required; Town Administrator Dunn is trying to get a handle on this.

### 8.2 Boiler Room Piping Replacements

The piping in the boiler room is almost 30 years old and is dangerously corroded. A quote was received for \$9,800 from EJC Engineers, LLC to replace these pipes. We would not want to run the risk of broken pipes in the new facility and Town Administrator Dunn requests the Boards approval to move forward with this project. Richard Grenier made a motion to accept the proposal from EJC Engineers and to authorize the expenditure of \$9,800 from the Building and Maintenance Capital Reserve Fund; seconded by Dale Eddy and passed with all in favor; (3-0).

### 8.3 Rowe House Roof Bid

Public Works Director Peter Nourse reported that they received one proposal for the Rowe House Roof Bid. The bid did not meet the requirements and Mr. Nourse is recommending rejecting the bid and to re-bid the project in December of 2015. Mr. Nourse would like to target Historic Preservation Specialists to see who is viable to do

work on this specialized roof. Discussion ensued. Richard Grenier made a motion to reject the lone bid of Score Construction and re-bid the project December 2015; seconded by Dale Eddy and passed with all in favor; (3-0).

#### 8.4 Quitclaim Deeds

Chairman Benavides announced the results of the Auction of Properties last week; 71 Briarcliff Road was redeemed by the former mortgage holder in the amount of \$42,582.49; 264 Hoyt Road was sold at auction for \$62,000; 29 Chalet Drive was sold at auction for \$4,811 and 39 Chalet Drive was sold at auction for \$29,500 but this deal particular deal has fallen through as the bidder withdrew his offer. The Town retained the \$5,000 deposit. The second lowest bidder is in negotiations on this property. Richard Grenier made a motion to sign the three Deeds as presented; seconded by Dale Eddy and passed with all in favor; (3-0).

### 9.0 NEW BUSINESS

#### 9.1 NHDOT Discontinuation of State Streetlights

Packets were sent to Selectmen from the NHDOT on the discontinuation of state maintained street lights. Several street lights that have been historically paid by the NHDOT are being turned off along Route 11 and the by-pass. A meeting is scheduled at the NHDOT on 10/15/2015 at 1:00 PM to discuss concerns and answer questions. The Town has the option of paying to keep the lights on. Discussion ensued. Selectmen Eddy will do a site visit at these street light locations and report back to the Board.

#### 9.2 Pawn Broker & Secondhand Dealer License Application

Gamestop, Inc. has submitted their annual Pawnbroker & Secondhand Dealer License Application. Richard Grenier made a motion to approve the Pawnbroker & Secondhand Dealer License Application for Gamestop, Inc. as presented; seconded by Dale Eddy and passed with all in favor; (3-0).

### 10.0 OTHER BUSINESS

Town Administrator Scott Dunn recommends acceptance of the nomination of Ms. Connie Grant as an Alternate Zoning Board of Adjustment Member and of Mr. John Goodhue as a member of the Glendale Committee. Richard Grenier made the motion to appoint Ms. Connie Grant as an alternate member of the Zoning Board of Adjustment and Mr. John Goodhue as a member of the Glendale committee; seconded by Dale Eddy and passed with all in favor; (3-0).

Buildings and Grounds Supervisor Dee Chitty obtained a quote for tree work removal to prune the trees at Town Hall and up to the bridge. This is not a 2015 budget/planned item and it is not included in the proposed 2016 budget requests. The quote was for \$4,850. There was discussion and the Selectmen concurred that this would not be done in the 2015 or 2016 budget.

**11.0 PUBLIC INPUT**

Chairman Benavides asked for public input. There was none.

**12.0 SELECTMEN’S ISSUES**

There were none.

**13.0 ADMINISTRATOR’S REPORT**

Town Administrator Dunn reported that the Liberty Hill Project was completed and the Company did a fantastic job. It came out beautiful. Chairman Benavides thanked everyone who has been involved in this 9 year process for their vigilance leading to the success of this project and its completion.

**14.0 NEXT MEETING**

The next board of Selectmen’s meeting will be Wednesday, October 14, 2015 at 7:00 PM.

**15.0 ADJOURNMENT**

At 8:17 PM, Richard Grenier made a motion to adjourn the meeting; seconded by Dale Eddy and passed with all in favor; (3-0).

Respectfully Submitted,

\_\_\_\_\_  
Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Attest:

\_\_\_\_\_  
Selectmen Dale Channing Eddy, Clerk