



Gilford Beach Shoreline Erosion Control Invitation to Bid

Town of Gilford

MAY 2016

Prepared By
GILFORD RECREATION DEPARTMENT
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INVITATION TO BID
GILFORD BEACH SHORLINE EROSION CONTROL WORK
MAY 2016

The Town of Gilford is soliciting sealed bids for erosion control work to be completed on portions of the western side (unguarded section) of the Gilford Town Beach, in compliance with Wetlands and Non-Site Specific Permit # 2013-00822.

BID REQUIREMENTS:

Bids must be submitted in a sealed envelope clearly labeled "SEALED BID – GILFORD BEACH SHORELINE EROSION CONTROL" and sent to the Gilford Parks and Recreation Department, 47 Cherry Valley Road, Gilford, NH 03249. Fax bids or email documents will not be accepted. The deadline to respond is 3:00pm on Friday, June 24, 2016, at which time all Bids shall be publicly opened.

Bidder must provide a statement that clearly identifies any and all exclusions or limitations to these bid specifications.

Bidders must complete the attached bid form and provide a copy of all contract documents that are applicable to this transaction. Any such documents that are not included in the bid package will not be considered.

Successful Bidder shall have experience in shore line protection to include armor and native plantings. Successful Bidder shall also have superior past project references. When multiple Bidders provide experience in these areas, the successful Bidder will be that which the Town deems to have the optimal experience and references. Award is made at the sole discretion of the Town regardless of bid amount.

Bidders must satisfy for themselves as to current conditions and project areas of the beach where work is to be completed by attending a mandatory walk-through of the work site Thursday, June 9th at 2:00 p.m. At this time prospective bidders will have the opportunity to review any measurements required for them to complete their bid submissions.

Bidders must provide a date by which the work will be completed. Work must be done between October 11, 2016 and November 11, 2016. Failure to deliver on time will result in liquidated damages being assessed against the selected Bidder in the amount of one-half of one percent (0.5%) for every day or portion thereof, except upon mutual agreement or acts of force majeure.

Interested firms are required to provide evidence of their qualifications and experience in the field of shoreline construction. A minimum of five (5) references with contact information is required with each Bid.

INSURANCE REQUIREMENTS:

A current Insurance certificate must be provided prior to commencing any work on this project, in the following amounts:

Comprehensive General Liability Combined single limit	\$ 1,000,000.00
Worker's Compensation & Employers Legal Liability	\$ 500,000 per accident

The Contractor shall procure and maintain for the duration of this project Worker's Compensation Insurance as required by State Law for all employees that are engaging in any work at the site of the project whether direct employees or subcontracting associates.

The contractor shall use every precaution to prevent injury or damage to Town property and private property in the vicinity of the project area. The contractor shall be responsible for all damage and injury to persons and/or property during the execution of the work resulting from any act, omission, neglect, and/or misconduct in the manner or method of performing the work, to include the acts of any subcontractors and work done as part of any warranty service. The contractor shall indemnify, defend, and hold harmless the Town of Gilford, its agents and assigns from any liability, damage, claims, penalties, and/or regulatory agency fines that may arise from the project and warranty work. The contractor shall promptly restore to the satisfaction of the Town, at the contractor's expense, any property that may be damaged during the execution of the work, including warranty work.

GENERAL INFORMATION:

Payment by the Town shall be made following an invoice at the project completion. It is the Bidders' responsibility to verify all material quantities to ensure a complete, professional finished product. Project completion shall be defined as completion of armoring the designated areas of the shoreline and completion of approved plantings, as approved by the Director of Parks and Recreation or an officially appointed representative.

It is anticipated that a final decision on acceptance of a Bid will be made by the Gilford Board of Selectmen at a public meeting scheduled for July 13, 2016, upon the recommendation of the Parks & Recreation Director and the Recreation Commission based on their review of the bid documents. Bidders may be required to give additional information and/or a presentation upon request of the Town prior to selection. Bidders further shall hold their bid pricing until the meeting on July 13, 2016.

Bidders shall assume all costs and expenses associated with the preparation and submission of a Bid.

The Town of Gilford reserves the right to accept or reject any bids and to waive any minor bid defects as may be in the Town's best interest.

The following factors will be considered as the basis for award of the Bid, to be determined solely by the Town:

- (a) Price
- (b) Proposed Project Time Frames; Capability of Completing Project in a Timely Fashion as Determined by the Town
- (c) Compliance with Bid Requirements
- (d) Exclusions and Limitations
- (e) References and Qualifications
- (f) Town Obligations

Questions about these bid specifications must be submitted in writing to Herb Greene, Parks & Recreation Director at hgreene@gilfordnh.org, who will serve as the project manager for the Town. The Town reserves the right to share written correspondence with all interested Vendors and to issue Addendums to these specifications as may be necessary.

SHORELINE EROSION CONTROL SPECIFICATIONS:

Address four designated areas of the shoreline with the following:

- Armoring of each area with a continuous wall of interlocking boulder stones, to be partially buried to a depth of 12"-16" (no less than 12") with an exposed remaining height of 16"-20" (no less than 16") on the lake side. Top surface of the interlocking boulders should stay level and as the grade of the shoreline increase as the boulders wraps partially around each end of the area, the exposed height is reduced. Armoring to take place just above normal lake high-water level and wrap around the end of each area up the grade of the shore.
- Installation of soil fabric behind each new wall of boulders
- Back fill the volumes behind the boulder walls with soil/organic compost.
- Compost shall be seeded with grass as well as receive plantings of a combination of native plants species commonly found along shorelines such as blueberry bushes, sweet fern, etc. to help establish a strong root matt in the area. Such plantings to be clearly defined in bid and approved by the Parks and Recreation Director prior to signing of contract.

All materials, plantings and activities must be in compliance with Town's Wetlands permit and all restrictions and requirements therein and are subject to approval by the Town of Gilford.

Approximate dimensions of proposed work areas are shown in appendix A and are 250 linear feet of new armor stone and 2250 square feet to receive soil/organic compost and plantings. Contractor is responsible to verify all approximate dimensions to provide a quality, professional end product.

The Town of Gilford will provide the necessary organic fill required for the project from the Town's recycling center, including transport. Contractor shall be responsible for providing necessary apparatus for transfer of fill from designated drop area to the worksite. Following award of contract, it shall be the contractor's responsibility to communicate the anticipated volume of fill to Gilford Public Works Director, Peter Nourse, (603) 527-4778, as soon as possible and to coordinate date(s) they would like to have the fill available for the work.

Upon award contractor shall provide a detailed project schedule to include key milestones and timeline. Contractor shall further provide a written plan on equipment to be used and work sequencing. Schedule and plan are subject to approval of the Town. Coordinate all pre-work and on site work with Gilford Parks and Recreation Director, Herb Greene at hgreene@gilfordnh.org.

GENERAL BID FORM

In compliance with all specifications enclosed the Vendor hereby agrees to complete the work in strict accordance with the contract documents provided. Work must be completed by the date and time specified at the prices stated below.

The Bid must meet or exceed the specifications listed.

Vendor hereby agrees to complete services under this contract within the following timeframe:

Vendor hereby agrees to perform all work described in the specifications for the following lump sum of:

- Shoreline Erosion Control Construction Services Per Specifications \$ _____
- Proposed Species for Plantings _____
- Proposal Submitted by (Company Name) _____
- Title _____ Authorized Signature _____
- Printed Name _____ Contact Phone _____
- Address _____ Date _____
- Email _____