



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
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GILFORD LIBRARY BOARD OF TRUSTEES Minutes of the April 14, 2017 Meeting

The meeting was called to order at 1:35 pm. In attendance were Katherine Dormody, Alexis Jackson, Jack Lacombe, Mike Marshall, and Betty Tidd. The Trustees met on Friday afternoon to accommodate a Trustee's work schedule.

I. Minutes

The minutes of the March 2017 meeting were accepted and approved.

II. Reports

A. Circulation

Circulation for March was the highest we've ever had in March. The increase puts us ahead of last year by approximately five percent. Increases were posted in just about every collection with the exception of picture books, board books, and short loan movies. Surprisingly, even dvds were up over last year. Online renewals were up over 20 percent. Downloadables were up almost by 30 percent, and interlibrary loans from our collection were also up significantly.

B. Programming

Last month we had 409 adults, 69 young adults, and 460 children. The numbers for the same time period were higher last year at 490, 89, and 723. Weather played an issue in some programs being cancelled and/or rescheduled and we didn't have any adult passive programming like "the Question of the Week" and "March Madness."

C. Volunteer Hours

There were 430.5 volunteer hours logged in March. We had a shelving party and were able to get through a big part of the upstairs collections. April 26th is the annual volunteer appreciation luncheon. The luncheon will be catered by Kitchen Cravings.

D. Door Counts

Door counts are estimated since one set of door counters gave out and wasn't repairable. After exploring options, we decided to purchase a replacement. It has been installed.

III. Old Business

- A. HVAC- ENE sent another person out for semi-annual maintenance.
- B. National Library Week- has been successful. The average participation in events has been 20-40 children. Photos have been posted on Facebook. Books in Bloom was Thursday through Saturday with 12 participants this year.
- C. Buildings and Grounds - Betsy has resigned and we are looking for new janitor.
- D. Generator- update. Still waiting for estimate from Gove.
- E. A new bookcase for the Teen Room was acquired from prison industries. New magazine racks were also purchased.

IV. New Business

- A. New reading area copier - Research for a replacement, along with a new coin machine is underway.
- B. Library Mascot - "Rocky the Reading Cat" has been introduced on social media. He is a hit - there were 214 Facebook views on Thursday.
- C. Teen Room chairs are being recovered. The Friends will provide funding for the fabric and labor.
- D. The Snow Day Policy was reviewed. A change in policy will be discussed in May.
- E. Summer Reading Programming - The theme is "Build a Better Community." We reviewed printed materials that will be used and discussed preliminary plans.
- F. Personnel.

Alexis B. Jackson