Town of Gilford
Cemetery Trustees/Steward Minutes
Town Hall -- Conference Room A
March 22, 2017

Present: Dee Chitty, Sue Leach, Bill Day -- Trustees

Meeting was called to order at 9:00 a.m.

A motion was made by Dee Chitty to accept the minutes from the February 21, 2017, meeting. Sue Leach seconded the motion. There was no discussion. The motion passed unanimously.

Announcements:

Dee Chitty was reelected to another three year term on the Cemetery Trustees, at the town election held on March 14, 2017.

New Business:

1. By mutual agreement among the Trustees, Dee Chitty and Sue Leach will continue as co-chairpersons of the Trustees, and Bill Day will continue as recording secretary for the upcoming year.

2. The Spring meeting of the NH Cemetery Association will be held April 12, 2017, at the Derryfield in Manchester. The trustees plan to attend.

3. There have been two large tree limbs fall in McCoy Cemetery. No grave markers were damaged. The town highway department is assisting us with the removal as their schedule permits. As soon as we have hired caretakers for the season, the remaining debris will be cleaned up. Bill Day volunteered to visit as many of our cemeteries as possible before the next meeting to assess and report back on how each fared during the winter.

4. Sue Leach asked the other trustees to visit Bayside Cemetery in Laconia to see the color they have chosen to paint their chain link fence, with the thought that this might be an idea for the chain link fence along the Hawthorne Way side of Pine Grove Cemetery.

Old Business:

1. Three applications for the caretaker positions have been received. One applicant will be interviewed by the Trustees on March 24, 2017.

2. Local funeral homes have been advised by Dee Chitty that we will be conducting cremation burials instead of using outside contractors for these services this coming year.

3. Dee Chitty provided an updated pricing form to the Trustees. This form will be available from the town.

4. Chairs and cremation burial vaults have been purchased in preparation of performing cremation burial services.

5. Contracts and purchase orders have been signed and processed for lawn treatments at Pine Grove and McCoy cemeteries for the upcoming season.

6. Placement of flags at veteran grave markers at McCoy and Pine Grove cemeteries by the local Boy Scout troop has been tentatively scheduled for the afternoon of May 5, and the day of May 6. Bill Day is the coordinator for this effort. The trustees plan on providing refreshments.

7. Dee Chitty will reach out to Peter Nourse to coordinate the delivery of the water tank to Pine Grove cemetery as soon as the weather allows.

With no further business to discuss, the meeting was adjourned at 9:52 a.m.

The Cemetery Trustees are next scheduled to meet on April 19, 2017, at 9:00 a.m.

Respectfully submitted,

William Day

William Day, Cemetery Trustee