

TOWN OF GILFORD ZONING ORDINANCE

4.7.6 Accessory Uses:

- (i) **Special Events, Outdoor** – are temporary uses of general public assembly, limited in duration to not more than four (4) consecutive days and not more than twelve (12) days in a calendar year, conducted entirely outdoors for the purpose of entertainment, sports events, or contests. Temporary structures such as toilets, ticket booths, vending stations, and performance stages may be permitted. Applications for the assembly of one hundred (100) persons or less shall be reviewed by the Board of Selectmen who may hold a public hearing with notice to abutters prior to acting on the application. ***Applications for the assembly of more than one hundred (100) persons shall be reviewed by the Board of Selectmen who shall hold public hearing(s) with notice to abutters prior to acting on the application.*** Action by the Board of Selectmen shall give due consideration to public safety, neighborhood impact, and public interest prior to issuing a use permit under this section. Before granting a permit, the Selectmen shall determine that the following requirements are met:

- (1) The site is appropriate for the proposed use or structure.
- (2) The proposal is not detrimental, injurious, or offensive to the neighborhood.
- (3) There will not be undue nuisance or serious hazard to pedestrian or vehicular traffic.
- (4) Adequate and appropriate facilities and utilities will be provided to insure the proper operation of the proposed use or structure; and
- (5) The proposal is consistent with the spirit of this ordinance and the intent of the Master and Comprehensive Plan.

**Town of Gilford, NH
Special Event Application**



EVENT NAME: _____

Purpose of Event: _____

Organization/Sponsor Name:

Applicant/Contact Name:

Address:

Address:

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Date(s) of event: _____

Time of event: _____

Specific location of event: (Please attach detailed site plan and/or map):

TOWN OF GILFORD
Selectmen's Office
47 Cherry Valley Road
Gilford NH 03249
(603) 527-4700
FAX (603) 527-4711
selectmen@gilfordnh.org



Board of Selectmen
Gus Benavides
Chairman
J. Kevin Hayes
Vice-Chairman
John T. O'Brien
Clerk

Recreation Center of New Hampshire

Town of Gilford Special Event Application Information and Instructions

The Board of Selectmen may require a public hearing for events with less than one hundred (100) persons. Applications for the assembly of more than one hundred (100) persons shall be reviewed by the Board of Selectmen, who shall hold a public hearing(s), with notice to abutters, prior to acting on the application. Completed applications must be submitted to the Selectmen's Office at least two (2) weeks prior to the next scheduled Selectmen's meeting; however, more notice is desirable. The Board of Selectmen typically meet on the second and fourth Wednesday of each month at 7:00 p.m.

A representative from the organization sponsoring the event must be in attendance at this public hearing to explain the proposal and be able to answer any questions from the Board of Selectmen or members of the public.

Prior to this hearing, it is the responsibility of the organization sponsoring the event to notify all abutters of the date of the public hearing and the schedule of the proposed event by certified mail. A photocopy of your abutter's notice and photocopies of all certified mail slips to abutters must be provided to the Selectmen's Office at least one (1) week prior to the public hearing. Failure to do so may result in cancellation of the scheduled public hearing and cause delays. Notification must be sent to current abutters of all properties that abut the location of the special event, including any that might be located in a neighboring municipality, if applicable. Town of Gilford abutter information is available at the Appraisal Department, Gilford Town Hall, 47 Cherry Valley Road in Gilford. A sample abutter's notice is enclosed for your convenience.

The Town will have a public notice published in a local newspaper regarding the event. You will be billed for these charges.

(Sample Abutter's Notice)

Date: _____

Dear _____,

You are hereby notified of a hearing to be held at

(time)

(date)

(The hearing will be held at the Gilford Town Hall, 47 Cherry Valley Road, in Conference Room A.)

concerning a request by _____
(organization & applicant's name)

for _____
(type of event)

(location of event – business name, street address and tax map & lot number)

(date and time of event)

Signed _____
(applicant)