

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**February 8, 2006**  
**Town Hall**

The Board of Selectmen convened in a regular session on Wednesday, February 8, 2006 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Alice H. Boucher, Dennis J. Doten and Kinney O'Rourke. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey.

**1.0 PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

**2.0 REVIEW/APPROVAL OF MINUTES** – The Board of Selectmen approved the regular and non-public minutes of the Selectmen's meeting of January 25, 2006 and the regular and non-public minutes of the Selectmen's meeting of January 31, 2006.

**3.0 PUBLIC HEARING – PROPOSED ENTERTAINMENT POLICY** – Chair Boucher stated that the purpose of this public hearing is to receive input from the public on the proposed Entertainment Policy. She stated that Town Counsel, Walter Mitchell, does have some areas of concern with the proposal.

Will Drew questioned whether or not the age requirement had been reversed from 18 years old to 17 years old. Brief discussion ensued and Town Administrator Juris advised Mr. Drew that nothing has changed on the age requirement of his temporary entertainment permit. It was the consensus of the Board that it would be necessary to have a work session with Town Counsel and then conduct another public hearing. It was suggested that the work session take place on February 27 or 28, 2006, followed by a public hearing. Town Administrator Juris will coordinate this with Town Counsel.

Will Drew inquired about the status of his temporary monthly entertainment permit, since the present one is due to expire on February 21, 2006. Kinney O'Rourke moved to authorize the Town Administrator to issue another Entertainment Permit for Jamcanam, Inc. d/b/a CoCoMo's, from February 22, 2006 through March 21, 2006. Dennis Doten seconded. Motion carried. The public hearing was closed at 3:08 p.m.

**4.0 PUBLIC INPUT** – There was no public input provided

**5.0 APPOINTMENTS**

**5.1 Sheldon Morgan** – DPW Director Morgan provided a brief update on the status of the Silver Street Bridge. He stated that the State of NH can do the repair work on the bridge and will only bill the Town for 20% of the cost. He further stated that a liberal estimate for the repairs is currently \$65,000, which would mean the Town's share is \$13,000. Director Morgan briefly reviewed a drawing of how he feels the bridge can be repaired.

**5.2 Everett McLaughlin** – Chairman Boucher stated that the Conservation Commission would like to appoint Mr. McLaughlin as an alternate. Kinney O’Rourke moved to appoint Everett McLaughlin as an alternate to the Conservation Commission. Dennis Doten seconded. Motion carried.

**5.3 Gregory R. Kirsch** – Mr. Kirsch was before the Board representing Astoria Properties, an affiliate of Opechee Construction. He stated that Astoria Properties plans to purchase the former Lemay property from Michael McGinley. Mr. Kirsch further stated that he has two objectives in meeting with the Board of Selectmen – to update them on their proposal and to request letters of support from the Board.

It is their intent to propose a six (6) lot subdivision to the Planning Board in March. He briefly discussed the interest of a major hotel chain and then reviewed the letters of support he would like from the Board. The first one is for the NH PUC for the Laconia Water Works franchise expansion. Kinney O’Rourke moved to authorize the Town Administrator to send a letter of support to the NH PUC for the Laconia Water Works franchise expansion. Dennis Doten seconded. Motion carried.

Mr. Kirsch stated that the second letter deals with the Sawmill Road right-of-way, which is currently owned by the Town of Gilford. He briefly reviewed the fact that the discontinuance of the old Sawmill Road was voted on in 1999. Mr. Kirsch further stated that the subdivision plan they would like to submit assumes that discontinuance. Kinney O’Rourke moved to approve a second letter to the Planning Board, which will authorize Michael McGinley or Opechee Construction to seek approvals for the subdivision of land that includes the Sawmill Road right-of-way. Mr. O’Rourke further stipulated that this letter would not constitute final ownership of Sawmill Road. Dennis Doten seconded. Motion carried.

Selectman Doten then asked Mr. Kirsch about expanding the water line for abutters. Mr. Kirsch stated that he has had positive meetings with the Methodist Church and OPA regarding this matter and it is Astoria’s intent to bring the water line right to the property line so the abutters can also go forward. Selectman Doten further asked Mr. Kirsch if the proposed zoning ordinance amendment regarding the allowable height of a building is important to them. Mr. Kirsch replied yes and provided a brief overview of a hotel his company has recently constructed in Conway that has a pitched roof.

## **6.0 NEW BUSINESS**

**6.1 Denise Morrissette** – The Town Clerk/Tax Collector provided an update on the recent BMSI computer conversion. She further advised the Board that their primary concern is not having a sufficient number of printers for the number of users on the system.

**6.2 Glendale Decal** – The Town Administrator explained the situation with Donald Levasseur of Intervale Road, who is requesting a taxpayer decal for his company vehicle.

Kinney O'Rourke moved to approve a taxpayer decal for Mr. Levasseur. Dennis Doten seconded. Motion carried.

**6.3 Abatement Request – Batchelder Family Revocable Trust** – Kinney O'Rourke moved to deny the abatement request for 242-232.000 and 242-217.000. Dennis Doten seconded. Motion carried.

**6.4 Motorcycle Week** – Town Administrator Juris informed the Board that he recently had a meeting with the Police Department, Fire Department and Department of Planning and Land Use regarding Meadowbrook Farm's proposed Motorcycle Week activities. He stated that it is Meadowbrook's intention to come before the Board of Selectmen in March or April to discuss their Motorcycle Week plans.

**6.5 Parks and Recreation Department** – Town Administrator Juris advised the Board of Selectmen that he would like them to appoint Joanne Buckner as Interim Recreation Director and that she would return to her position as Recreation Assistant when a new director is appointed. He further stated that he would like to appoint Miriam York as Recreation Assistant, who would serve until a new director is appointed.

Kinney O'Rourke moved to appoint Joanne Bucker as Interim Parks and Recreation Director at a salary of \$797.11, which is the beginning of Labor Grade 20. Dennis Doten seconded. Motion carried. Kinney O'Rourke moved to appoint Miriam York as the Interim Assistant in Recreation until the new director is appointed, at an hourly wage of \$11.21 per hour. Dennis Doten seconded. Motion carried.

Town Administrator Juris also requested permission to hire Bob Borges as a Recreation Assistant, at a rate of \$10.00 per hour, in order to assist with the basketball program. Kinney O'Rourke moved to appoint Bob Borges as a Recreation Assistant, at a rate of \$10.00 per hour. Dennis Doten seconded. Motion carried.

## **7.0 OLD BUSINESS**

**7.1 Gilford Drinking Water Protection Committee** – Committee Chairman Charles Boucher and committee member Chuck Coons were in attendance. Selectman O'Rourke commended the Committee for their hard work. Charles Boucher advised the Board that they were in attendance to ask them to accept their work of the past year and authorize them to continue with their committee. At this time, Charles Boucher and Chuck Coons briefly reviewed the goals contained in their recent report, as well as the minutes of their January meeting. Brief discussion ensued relative to the Fire Training Site on Lily Pond Road. Town Administrator Juris pointed out that Building Inspector/Code Enforcement Officer David Andrade will be monitoring the progress of the project. He also stated that since the State of NH has assumed responsibility for the site, it is important that no other entity tie the Town of Gilford to anything that will impede the progress of the cleanup.

Lengthy discussion ensued on the role of the Gilford Drinking Water Protection

Committee and Conservation Commission in the process. Chuck Coons stated that the primary function of the Conservation Commission is to maintain the conservation easement. Town Administrator Juris cautioned that before the Town accepts the conservation easement, they need to make sure there is no liability associated with it.

The role of the Gilford Drinking Water Protection Committee was clarified as follows: the Committee will make recommendations to the Board of Selectmen. Kinney O'Rourke expressed concern with the ramifications of telling the Committee to move forward. He suggested that a specific checklist be created with the Administration before going forward. Dennis Doten suggested tabling the matter to the March 8, 2006 meeting to enable the Town Administrator and Assistant Town Administrator to review the goals of the Committee with Charles Boucher and Chuck Coons.

**7.2** **Deliberative Session** - Town Administrator Juris provided an update on the February 7, 2006 Deliberative Session. There will be one amendment and then the ballots will be printed for the March 14, 2006 Town Meeting voting. Dennis Doten expressed concern with the voter turnout at the Deliberative Session. Kinney O'Rourke stated that he thinks the turnout will be less each year if the public continues to be subjected to the type of behavior that took place at the meeting by one taxpayer. He feels that there needs to be a great deal of communication prior to March 14. He also commended John Ayer for the presentation he made on the proposed zoning amendments.

## **8.0** **SIGNATURES**

Signed 1/4/06

Notice of Lien – Hewitt – 253-278.000

Signed 1/17/06

Payroll Check Register

Signed 1/18/06

Accounts Payable Manifest

Signed 1/24/06

Payroll Check Register

Signed 1/26/06

Accounts Payable Manifest

Payroll Check Register

Signed 1/30/06

Payroll Check Register

Signed 1/31/06

Accounts Payable Manifest  
Payroll Check Register  
Veteran's Tax Credit – Gibbs – 213-068.005  
Abatement – Schifino – 213-085.000 and 213-085.100  
Letter to Winnepesaukee River Basin

Signed 2/2/06

Notice of Lien – 242-388.000  
Notice of Lien – 213-013.011  
Accounts Payable Manifest

Signed 2/3/06

Tax Collector's Warrant – Sewer Rents - \$91,890.90  
Accounts Payable Manifest  
Sewer Abatement – 267-167.000  
Deed to Chiasson – 253-261.000

Signed 2/6/06

Change of Status – Andrade

Signed 2/7/06

Abatement – McLean  
Tax Collector's Warrant – Sewer Rents - \$64.42

Signed 2/8/06

Change of Status – O'Connor, Seager, Mooney, Reitz, Buckner, York

**9.0** **SELECTMEN'S ISSUES** – Selectman O'Rourke brought up the recent concerns related to the proposed Aquifer Protection Ordinance. Town Administrator Juris reminded the Board that they did not take a stand on this proposal. Discussion ensued and it was the consensus of the Board that this is a very good idea but it needs additional work. Kinney O'Rourke moved for the Board to urge people to vote against the proposal for 2006, but to instruct the authors of the petition to work on it further so that it can be brought to the 2007 Town Meeting. Dennis Doten seconded. Selectman Doten stated that he also feels this is a needed ordinance but he is afraid of the unintended consequences if the present version is approved by the voters. Chairman Boucher stated that she is also concerned with going forward with the proposal at this time. Motion carried.

**10.0** **ADMINISTRATOR'S REPORT**

**10.1** **Taxpayer Decal Policy** – Town Administrator Juris explained how this proposed policy would allow for the issuance of taxpayer decals without having to be brought to the Board of Selectmen for approval. Selectman O'Rourke praised him for this policy and moved to approve it as written. Dennis Doten seconded. Motion carried.

**Gilford Beach** – Town Administrator Juris stated that he has made a decision to

not open the gates to Gilford Beach due to safety concerns with the ice. Sheldon Morgan also asked about the Glendale ramps, which provides two accesses to the lake. The Board of Selectmen directed him to close off these accesses.

**10.2 Non-Public Session – RSA 91-A:3 II (a) (d) (e)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:27 p.m. Present were Selectmen Alice Boucher, Dennis Doten and Kinney O’Rourke, Town Administrator Evans Juris, Assistant Town Administrator/Finance Director Debra Shackett, and Administrative Secretary Sandra J. Bailey.

While in Non-Public Session, the Board of Selectmen discussed personnel matters, consideration of the acquisition of land, and pending litigation. While in Non-Public Session, no action was taken.

The Board exited Non-Public session at 6:04 p.m.

**11.0 NEXT MEETING** – March 1, 2006 at 3:00 P.M.

**12.0 ADJOURNMENT** – With no further business before the Board, the Board of Selectmen’s February 8, 2006 meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary