

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**March 22, 2006**  
**Town Hall**

The Board of Selectmen convened in a regular session on Wednesday, March 22, 2006 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis J. Doten, Alice H. Boucher, and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey.

**1.0 PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

*At this time, Chairman Doten welcomed Selectman Grant to the Board. He pointed out that she is the third woman to serve on the Gilford Board of Selectmen. He further stated that this is the first time the Board of Selectmen has been comprised of at least two women.*

**2.0 REVIEW/APPROVAL OF MINUTES** – The Board of Selectmen approved the regular minutes of the March 13, 2006 Selectmen's meeting. Selectman Grant abstained.

**3.0 PUBLIC HEARING – 2006 ASSISTANCE TO FIREFIGHTERS GRANT**

Chief Hayes provided an overview of the 2006 Assistance to Firefighters Grant. He stated that they participated in this grant program in 2005, which is comprised of 5% local matching funds. Chief Hayes reviewed the components of the grant request, specifically a commercial washer/extractor, exercise equipment and Aircraft Rescue Fire Fighter training.

The amount of the grant is currently at \$44,636, since the automatic sprinkler system will not be included, as was originally included. Chief Hayes stated that he will have the final figure by April 5, 2006. Brief discussion ensued on the procedure that will be followed in applying for the funds.

There was no public input regarding the grant. The Board of Selectmen tabled this request to the April 5, 2006 Selectmen's meeting, when the grant amount will be finalized.

**4.0 PUBLIC INPUT** – There was no public input provided.

**5.0 APPOINTMENTS**

**5.1 Commission/Board Re-Appointments**

The following persons appeared before the Board regarding their re-appointments to various Commissions/Boards: John Goodhue, Polly Sanfacon, Richard Vaillancourt, Richard Waitt, John Morgenstern, Donald Chesebrough, and Pat LaBonte. Each person made a brief presentation on why they would like to be re-appointed to their respective Commission/Board. Chairman Doten commended them for their dedication and hard work and wanted them to know the Board of Selectmen appreciates their service. Brief discussion ensued on whether these re-appointments could be completed prior to April 1, 2006. The Board determined that they would wait for Non-Public Session to discuss the re-appointments.

**5.2 Consideration of New Committee Members**

Kinney O'Rourke, who has served for three years as Selectmen representative to the Planning Board, asked to be considered as a permanent member for that Board. The

Board also acknowledged letters of interest for Leo Sanfacon for the Recreation Commission and Morris Harrison for the Conservation Commission.

**5.3 Joanne Buckner** – The Interim Recreation Director was in attendance to present her proposal to hire Tina Jackson as Tennis Instructor. She provided the Board with documentation of Ms. Jackson's qualifications.

Alice Boucher moved to hire Tina Jackson as a part-time, seasonal tennis instructor. Connie Grant seconded. Motion carried.

**5.4 Steve Smith** – Mr. Smith was in attendance representing the Laconia Airport Authority. He stated that he has been working in conjunction with the Gilford Conservation Commission and NH DES regarding the proposed Conservation Easement. He further stated that he is before the Board today requesting confirmation that the Town of Gilford will accept the Conservation Easement.

Brief discussion ensued on the history of the property and what type of land is located within the proposed easement area.

Alice Boucher moved to authorize the Town Administrator to write a letter to NH DES on their behalf, stating that the Town of Gilford will accept the Conservation Easement. Connie Grant seconded. Motion carried.

**5.5 Bob Harding – Meadowbrook Farm** – Mr. Harding was in attendance to describe their preliminary plans for Motorcycle Week. He stated that they will need to apply to the Town for a Special Event Permit, but wanted the Board to be aware of their proposal. Mr. Harding provided a brief overview of what activities will take place during Motorcycle Week and where these activities will be located within the Meadowbrook property.

Mr. Harding then explained that he will present an amended Site Plan to the Planning Board to allow vendor space within the parking areas. Brief discussion ensued on the capacity of the venue and what types of activities would be included during their special event. Selectman Boucher inquired about a curfew for nightly concerts. Mr. Harding stated that there will be a 10:30 curfew for nightly concerts during this event. Town Administrator Juris advised the Board and members of the public in attendance that a public hearing will be held on Meadowbrook's Special Events Permit on Wednesday, April 5, 2006 at 3:00 p.m.

**5.6 Denise Morrissette** – The Town Clerk/Tax Collector provided the Board with an explanation of why she feels that they should approve an abatement for Thomas and Tara Galligan. Alice Boucher moved the following abatements to waive interest and cost relative to the property of Thomas J. Galligan, 72 Old Lake Shore Road, Gilford: 2004 Tax Lien Abatement – tax \$55.78 + interest and costs; 2005 Capital Cost Abatement – tax \$7.84 + interest and costs; 2005 1<sup>st</sup> Quarter Sewer Bill – tax \$5.62 + interest and costs.

**5.7 Dave Andrade** – The Gilford Health Officer provided the Board of Selectmen with an update on the situation of the odor on Route 11-A at the Gunstock Ski Area. He provided background on the problem, which began many years ago when a pond was created, that must be drained each spring. Although there have been many attempts to eliminate the odor, nothing so far has been successful.

Dave Andrade advised the Board that Jody Connor of NH DES has proposed aerating the water so that it will not become stagnant, thus eliminating the odor problem. Gilford Well will be engineering a system for the Gunstock pond.

## **6.0 NEW BUSINESS**

**6.1 March of Dimes** – Town Administrator Juris provided a brief summary of this request for permission to hold a walk-a-thon on April 30, 2006.

Alice Boucher moved to authorize the March of Dimes to conduct a walk-a-thon on Sunday, April 30, 2006, pending approval of any state permits and review of safety procedures by the Gilford Police Department.

**6.2 Resignation – Marden** – DPW Director Sheldon Morgan was present to advise the Board that Bob Marden plans to retire in September. He further stated that Paul McKinnon, a laborer with the department, is interested in taking his place. He stated that he has completed the written test for his commercial driver's license and only needs to complete the actual driving test.

Alice Boucher moved to accept Bob Marden's resignation with deepest regret and approve the hiring of Paul McKinnon as truck driver, when he has completed the commercial driver's license process. Connie Grant seconded. Motion carried.

**6.3 Ambulance Fee** – Assistant Town Administrator Shackett advised the Board that she has received a request for the Board to accept a 50% reduction for an ambulance bill from August 2004 for Mary Hurst.

Alice Boucher moved to reduce the ambulance bill for Mary Hurst dated August 18, 2004 by 50%, resulting in a payment of \$330.00. Connie Grant seconded. Motion carried.

## **7.0 OLD BUSINESS**

**7.1 Gilford Water Protection Committee** – No action was taken.

## **8.0 SELECTMEN'S ISSUES**

Selectman Boucher advised the Board that the Facility Planning Committee has met and would like to continue looking at the situation of a new police facility. It has been suggested that a public hearing be held to find out why people voted the way that they did, as well as possibly using the police website to obtain this information.

Selectman Boucher stated that the Committee is now looking to the Selectmen for direction on how to proceed. Chairman Doten suggested that new members should be allowed to join the Committee, in order to receive different points of view.

Dennis Doten moved to continue the Facility Planning Committee and seek new membership. Connie Grant seconded. Motion carried.

## **9.0 ADMINISTRATOR'S REPORT**

**9.1 Administrative Project List** – Town Administrator Juris reviewed the 2006 Administrative

Project List, as well as advising the Board on the projects that have been completed in 2005. Extensive discussion ensued on the first item on the list – Sewer Ordinance Revision. Town Administrator Juris and Assistant Administrator Shackett provided a very detailed explanation of the various problems associated with the Town’s sewer billing.

Discussion also ensued on the recently completed Job Descriptions. Selectman Grant asked the source for the Job Descriptions. Town Administrator Juris replied that they were obtained from the Local Government Center and just as the Town Policy and Administrative Code, need to be periodically updated.

**9.2 Lifting of Budget Restrictions** – Town Administrator Juris asked the Board to lift the budget restrictions that have been in place since the latter part of 2005. He further advised the Board that all major expenditures will be reviewed and approved by Assistant Town Administrator Shackett, to ensure that there are no cash flow problems.

Alice Boucher moved to lift the budget restrictions that have been in place since the latter part of 2005. Connie Grant seconded. Motion carried.

**9.3** Alice Boucher moved to appoint both Dennis Doten and Alice Boucher as alternates to the Budget Committee, in the event Selectman Grant is not able to attend a Budget Committee meeting. Dennis Doten seconded. Motion carried.

**9.4** Town Administrator Juris asked the Board to review the legal opinion from Town Counsel regarding the recently passed Aquifer Protection Ordinance.

**9.5 Non-Public Session – RSA 91-A:3 II (a) (c) (e)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:39 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board of Selectmen discussed personnel matters and pending litigation. While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 5:40 p.m.

**5.1** Connie Grant moved to approve the following reappointments:

**5.2**

John Goodhue	Conservation Commission
Polly Sanfacon	Planning Board
Richard Vaillancourt	Planning Board
Richard Waitt	Planning Board
John Morgenstern	Planning Board (alternate)
Don Chesebrough	Zoning Board of Adjustment
Scott Davis	Zoning Board of Adjustment
Philip LaBonte	Zoning Board of Adjustment (alternate)
Kinney O’Rourke	Planning Board (alternate)

Alice Boucher seconded. Motion carried. A letter will be sent advising each member of their re-appointment.

## **10.0 SIGNATURES**

Signed 2/24/06  
Accounts Payable Manifest

Signed 3/2/06  
Accounts Payable Manifest  
Selectmen Agreement – Clark – 266-102.002

Signed 3/7/06  
Accounts Payable Manifest

Signed 3/8/06  
Payroll Check Register  
Lien – Richardson – 213-013.006  
Appointments – Inspectors of Elections: L. Natoli, S. Jensen, S. Morgan and S. Beland

Signed 3/9/06  
Accounts Payable Manifest

Signed 3/10/06  
Change of Status – Merrill

Signed 3/14/06  
Payroll Check Register

Signed 3/15/06  
Accounts Payable Manifest  
Abatement – Sawyers Dairy Bar – 224-015.000

Signed 3/17/06  
Settlement Agreement – Clark v. Gilford

Signed 3/20/06  
Abatement – Crawshaw – 253-093.000  
Abatement – Rohr – 228-047.000  
Change of Status – Tanner, Martino  
MS-2

Signed 3/22/06  
Change of Status – McGinley  
Abatement – Lucchini & Drew – 266-023.000  
Abatement – Dempster – 242-107-105  
Richardson – Elderly Exemption 204-059.000  
Hamilton – Elderly Exemption 253-281.000

**11.0** **NEXT MEETING** – April 5, 2006 at 3:00 p.m.

**12.0** **ADJOURNMENT** – With no further business before Board, the Board of Selectmen’s March 22, 2006 meeting was adjourned at 5:52 p.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary