

GILFORD BOARD OF SELECTMEN'S MEETING
April 19, 2006
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, April 19, 2006 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis J. Doten, Alice H. Boucher, and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – The Board of Selectmen approved the regular and non-public minutes of the April 5, 2006 Selectmen's meeting and the regular minutes of the Selectmen's April 6, 2006 meeting.

3.0 PUBLIC HEARINGS
WINNIPESAUKEE RELAY RACE

Jeff Gould of the North Medford Club was in attendance to provide an overview of their proposed relay race, which has taken place in the Lakes Region for several years. He stated that most runners will be in Gilford between 8:30 a.m. and 10:30 a.m. on the day of the race and police support would be provided at various intersections. Town Administrator Juris reiterated that there would be five officers required within the Town of Gilford.

The public hearing was closed at 3:05 p.m.

Alice Boucher moved to authorize a permit be granted to the North Medford Club to conduct the Winnepesaukee Relay Race in the Town of Gilford on Saturday, September 23, 2006, utilizing NH Route 11, NH Route 11-A and NH Route 11-B; subject to all state permits and requirements of the Gilford Police Department. Connie Grant seconded. Motion carried.

4.0 PUBLIC INPUT – There was no public input provided.

5.0 APPOINTMENTS

5.1 Joanne Buckner – Shed at Village Field

The Interim Parks and Recreation Director was in attendance to explain their restoration plans for the shed at the Village Field. She stated that this shed was originally constructed as a concession stand and access into the shed is difficult. She stated that they have received a quote of \$4,330.76 for materials and local builder Dennis Witcher has offered to act as foreman for the volunteers on the project. Brief discussion ensued on how this expenditure would be handled in the budget. Joanne stated that it would be coming out of the regular Parks and Recreation budget.

Alice Boucher moved to authorize the restoration of the storage shed at

the Gilford Village Field by the Recreation Director as outlined in her letter of April 3, 2006. Connie Grant seconded. Motion carried.

5.2 Joanne Buckner – Beach Staff

Joanne Buckner presented a proposed list of individuals that she would like to hire for the 2006 season at Gilford Beach. She provided a brief description of the positions and their duties.

Alice Boucher moved to accept Interim Director Buckner's recommendations for seasonal employees for Gilford Beach, as outlined in her letter of April 19, 2006. Connie Grant seconded. Motion carried.

5.3 Chief John E. Markland - Donations

Police Chief Markland asked the Board of Selectmen to accept two donations:

1. \$500.00 from the Gilford Police Association for the D.A.R.E. Program.
2. \$100.00 from Meredith Village Savings Bank for use during the 2006 Bicycle Rodeo.

Alice Boucher moved to authorize the Gilford Police Department to accept a donation in the amount of \$500.00 from the Gilford Police Relief Association for the D.A.R.E. Program and a donation in the amount of \$100.00 from Meredith Village Savings Bank for the 2006 Bicycle Rodeo. Connie Grant seconded. Motion carried.

5.4 Chief James Hayes – Whiteface Fire Update

Fire Chief Hayes was in attendance to provide an update on the March 30, 2006 brush fire at Whiteface Mountain. He stated that this fire covered approximately 9 ½ acres and was on Town owned property. There were ten (10) communities involved in fire suppression, as well as a helicopter. He also provided an estimate of expenses incurred, which are partially reimbursable by the State. Chief Hayes further stated that the cost of the fire suppression could impact his budget and result in overspending.

Brief discussion ensued on the possibility of creating a contingency fund for this type of unanticipated expenditure.

5.5 Deputy Chief John Beland – Required Road Closure

Town Administrator Juris, on behalf of Deputy Chief Beland, stated that the Fire Department would like to have a "live" fire training drill on Sunday, May 21, 2006, which will necessitate the partial closure of Liberty Hill Road between 8:00 a.m. and 2:00 p.m.

When questioned about the current dry conditions, Fire Chief Hayes stated that the drill will not be held if these conditions continue. He also stated that once the Board authorizes the road closure, they will notify residents in writing of the drill.

Alice Boucher moved to authorize the closure of Liberty Hill Road from 8:00 a.m. to 2:00 p.m. for a live burn, weather conditions permitting. Connie Grant seconded. Motion carried.

5.6 Sheldon Morgan – Sewer Department Truck

Director Morgan provided a brief presentation on the proposed new sewer department truck. He stated that the cost is based on State bid price.

Connie Grant moved to authorize the purchase of a 2006 ¾ ton Chevrolet Silverado 2500 HD w/plow from Hilltop Chevrolet in Somersworth, NH for \$22,621.00 and the purchase of a 2006 Reading Service Body from Manchester Truck Equipment for \$4,900.00. Alice Boucher seconded. Motion carried.

5.7 Attorney Rod Dyer – Wesley Village

Attorney Dyer was in attendance on behalf of the New England Deaconess Association and the Wesley Village Senior Housing Project. He provided a brief update on the status of the project and also addressed the issue of its non-profit status. He stated that he would like to work out an amicable payment in lieu of taxes formula, in accordance with RSA 72:23-(k).

Chairman Doten advised Attorney Dyer that he will be working with either Town Administrator Juris or Assistant Town Administrator Shackett on the payment formula. Attorney Dyer stated that he will begin his initial contact with Town Administrator Juris.

6.0 NEW BUSINESS

6.1 Sheldon Morgan

6.1.1 Retirement – Stuart

Director Morgan informed the Board that he has received notice of the retirement resignation of Richie Stuart as of October 22, 2006. He praised Mr. Stuart for his many years of service to Gilford.

Alice Boucher moved to accept the retirement resignation of Richie Stuart as of October 22, 2006 with deepest regret and thanks for his many years of service. Connie Grant seconded. Motion carried.

6.1.2 Custodial Position

Director Morgan stated his recommendation to hire Doris L. (Dee) Chitty for the vacant custodial position. He stated that he has received favorable references for Ms. Chitty and she will be able to begin work after providing her current employer with two weeks notice.

Alice Boucher moved to authorize the hiring of Doris L. Chitty as custodian at Labor Grade 2, Step 3, with a six (6) month probationary period. Connie Grant seconded. Motion carried.

Director Morgan also sought approval to hire Matthew Tardugno as a

temporary, seasonal worker. He stated that he has worked for the Town two previous summers.

Alice Boucher moved to authorize the hiring of Matthew Tardugno. Connie Grant seconded. Motion carried.

6.1.3 Wetlands Update

Director Morgan provided an update on the wetlands mitigation at the old Gilford dump. He stated that NH DES would like the Town to utilize a professional environmental firm for reporting purposes to the State. Director Morgan stated that he has asked Gove Environmental to provide an estimate, at a fee of \$1,800.00. He further stated that he has funds in the Site Improvement and Solid Waste line items of his budget for this fee. Selectmen Grant asked Director Morgan if this will finalize the project and Director Morgan stated that he hopes that it will.

6.2 Exotic Dancing – Jamcanam, Inc.

Town Administrator Juris informed the Board that he has received an Exotic Dancing application from Jamcanam, Inc. for the period April 23, 2006 to April 30, 2006.

Alice Boucher moved to grant an Exotic Dancing Permit for Jamcanam, Inc. for the period April 23, 2006 to April 30, 2006. Connie Grant seconded. Motion carried.

7.0 OLD BUSINESS

7.1 McLaughlin Conservation Easement – Attorney Doug Hill and Everett McLaughlin were in attendance for the signing of the McLaughlin Conservation Easement. Attorney Hill stated that the document has been reviewed by Gilford Town Counsel. The Board members, as well as Mr. McLaughlin, signed the document. Chairman Doten thanked Mr. McLaughlin for his generosity, on behalf of the Town of Gilford.

7.2 Route 11-A Speed Zone – Town Administrator Juris stated that he has spoken with Mark Morrill of the State of NH DOT Division III office regarding this recent request to reduce the speed limit on a portion of Route 11-A. He further stated that an analysis of accidents at this intersection over a five year period shows 18 accidents, which is not significant.

Town Administrator Juris stated that discussions with Mr. Morrill and Police Chief John Markland have indicated that increased speed limit enforcement in this area would be beneficial.

Mr. Juris will write a letter to Ted Altmire, advising him that no action would be taken on his request, other than increased enforcement on Route 11-A by the police.

7.3 Job Descriptions – Town Administrator Juris stated that the new job descriptions have been reviewed and once they are approved by the Board, they will be

dated and issued to all Town departments.

Alice Boucher moved to accept the 2006 Job Descriptions as written.
Connie Grant seconded. Motion carried.

7.4 Community Action Program – Director Morgan stated that the Community Action Program will fund a 20-hour per week receptionist position in the DPW office. Ann Connelly is scheduled to begin work on April 25th.

Alice Boucher moved to approve the hiring of Ann Connelly as a part-time receptionist in the DPW office, at no cost to the Town of Gilford. Connie Grant seconded. Motion carried.

7.5 Hoyt Road Bridge – DPW Director Morgan stated that the Hoyt Road Bridge replacement is a planned replacement scheduled for 2007. He further stated that this project would be bid on in late 2006.

Of the available options, he is recommending Alternative #4. This would be similar to the recent Scenic Drive bridge replacement. The Board of Selectmen concurred with the recommendation of Director Morgan.

7.6 Silver Street Culvert – Director Morgan updated the Board of Selectmen on the repairs to the Silver Street culvert, which was damaged in October due to heavy rain. The cost to the Town of Gilford will be approximately \$13,000.00 and the repairs will be made by the State of New Hampshire.

8.0 SIGNATURES

Signed 4/4/06
Payroll Check Register

Signed 4/5/06
Accounts Payable Manifest

Signed 4/6/06
Accounts Payable Manifest
Carye – Intent to Cut – 242-various lots

Signed 4/10/06
Accounts Payable Manifest

Signed 4/11/06
Lien – Matthews – 224-046.003

Signed 4/12/06
Accounts Payable Manifest

Signed 4/13/06
Verizon Petition and License

Kurt Webber – Veteran’s Exemption – 241-062.000
Edward Demers – Veteran’s Exemption – 204-029.000
Ralph & Laurie Fontaine – Elderly Exemption – 224-074-004

Signed 4/14/06

Certification of Yield Taxes – McGinley Development – 210-010.000

Signed 4/17/06

Certification of Yield Taxes – Hertel – 272-003.000
Certification of Yield Taxes – Hertel – 259-001.000
Abatement – B & G Realty Trust – 254-095.208
Abatement – Iannuccillo – 254-095.302
Abatement – Marlen Realty Trust – 252-018.000
Peter Bowler – Veteran’s Exemption – 230-020.000
Payroll Check Register

Signed 4/18/06

Accounts Payable Manifest

Signed 4/19/06

Abatement – Sibson – 224-065.000
Denial of Abatement – Baron – 228-016.040
Vallar – Veteran’s Exemption – 229-035.000
McCutcheon – Veteran’s Tax Credit – 229-033.000
Notice of Intent to Cut – Hertel – 259-001.000
Notice of Intent to Cut – Hertel – 272-003.000

9.0 SELECTMEN’S ISSUES

Selectman Grant showed a portion of the Town of Bow’s website, which includes some “frequently asked questions” regarding appraisals. Town Administrator Juris will look into having this type of information on Gilford’s website.

Selectman Boucher suggested that a separate work session be scheduled with the Facility Planning Committee, rather than at a regular Selectmen’s meeting. A date of May 3, 2006 at 3:00 p.m. was selected. The Board will invite Chief Markland to this meeting, prior to a meeting with the entire Facility Planning Committee.

Selectmen Doten stated that he would like to re-establish the holiday meal for volunteers and employees, which was discontinued due to lack of funding. Discussion ensued on the history of this meal and when it was discontinued.

Alice Boucher moved to look into re-instating the holiday meal for volunteers and employees. Connie Grant seconded. Motion carried.

10.0 ADMINISTRATOR’S REPORT

10.1 Phone/Internet Service – Town Administrator Juris recommended that the

Town combine telephone and Internet services with one vendor, effective July 1, 2006. This will lower the monthly cost by approximately \$450.00 per month.

Alice Boucher moved to authorize the Town Administrator to enter a contract with Choice One Communications at a cost of \$1,278.21 per month for phone and Internet service for a period of 36 months. Connie Grant seconded. Motion carried.

He also stated that he will work on Town Policy updates with two Department Managers.

10.2 Memorial Day – Town Administrator Juris asked the Board of Selectmen when they would like the Memorial Day parade to take place. It was the consensus of the Board that the parade should take place on Monday, May 29, 2006.

10.3 Milfoil Treatment – Town Administrator Juris reviewed a discussion on milfoil treatment near Smith Cove that was discussed at Tuesday night's Conservation Commission meeting. He stated that the Department of Agriculture issues permits for milfoil treatment and the recently passed aquifer protection ordinance has no bearing on the scheduled treatment. Discussion further ensued on concerns that no public hearing is being held prior to the treatment. It was the consensus of the Board that the Town Administrator write a letter to the Department of Agriculture expressing the need for the public to be aware of this milfoil treatment and be able to provide input.

10.4 Non-Public Session – RSA 91-A:3 II (a) (c) – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:32 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board of Selectmen discussed personnel matters and town-owned property. While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 4:57 p.m.

10.4 Vote in Public Session – Alice Boucher moved to authorize Town Counsel to proceed with the eviction process on the following parcels:
267-012-102
213-013-325
253-109-000
224-049-027
224-074-015
Connie Grant seconded. Motion carried.

11.0 NEXT MEETING – May 10, 2006 at 3:00 p.m.

12.0 ADJOURNMENT – With no further business before Board, the Board of

Selectmen's April 19, 2006 meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary