

GILFORD BOARD OF SELECTMEN'S MEETING
May 10, 2006
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, May 10, 2006 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis J. Doten, Alice H. Boucher, and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – The Board of Selectmen approved the regular and non-public minutes of the April 19, 2006 Selectmen's meeting.

3.0 PUBLIC HEARINGS
CLASSIC CAR NIGHT

Paul Handley of WLKZ Radio was in attendance to describe the proposed Classic Car Night to be held at Bertha Mae's Antique Center on Monday nights this summer. Mr. Handley stated that all abutters have been notified and the event usually draws between 60-70 classic cars. The Board of Selectmen did not have any questions or comments for Mr. Handley.

Robert Sundell of B. Mae's Resort Condominiums expressed concern with the parking situation, since the resort condominiums are separate from Bertha Mae's Antique Center. Mr. Sundell's concern, although he is not opposed to the Classic Car Night event, it is that the resort condominium parking could become overburdened with the Classic Car Night events. Mr. Handley suggested the use of cones to distinguish the two parking areas.

Brief discussion ensued on the procedure for vendor permits. Director of Planning and Land Use John Ayer expressed concern with the retail store being open at the same time as the Classic Car Night event, due to the fact that the required parking for the store would be in use for the event. He also pointed out that the event must not take place within the State of NH's right-of-way.

Mr. Handley advised the Board that the event would not be held on Monday, July 3, 2006, as originally requested.

The public hearing was closed at 3:09 p.m.

Alice Boucher moved to authorize the issuance of a Special Events Permit to Bertha Mae's Antique Center and WLKZ Radio for a Classic Car Night on the following dates: June 5, 12, 19 and 26; July 10, 17, 24 and 31; and August 7, 14 and 21, 2006. Connie Grant seconded. Motion carried.

4.0 PUBLIC INPUT – There was no public input provided.

5.0 APPOINTMENTS

5.1 Herbert M. Greene – Recreation Director

Town Administrator Juris provided background information on the Recreation Director Search Committee and introduced their candidate for the position of Recreation Director to the Board of Selectmen. Mr. Greene provided a brief summary of his experience and education.

Alice Boucher moved to appoint Herbert M. Greene of Wiscasset, ME to the position of Recreation Director at Grade 20, at an annual salary of \$43,000.00, to be effective on or around June 8, 2006. Connie Grant seconded. Motion carried.

5.2 Sandy McGonagle – Gilford Village Knolls II

Sandy McGonagle, Tony Ferruolo and Paul Stewart were in attendance to finalize the tax payment plan for Gilford Village Knolls II to the Town of Gilford. Mr. Stewart stated that NH statute requires that a formula must be agreed upon prior to November 1st or the default formula will be used, which is the value of the property X the town and county tax rates (no school rate).

Town Administrator Juris stated that an agreement will be prepared for signature by Gilford Village Knolls II officers.

5.3 Board of Fire Engineers – Financial Issues

1. **Engine 1** – In attendance were Fire Chief James Hayes and Fire Engineers Mark LaBonte, Bill Akerley and Phil Brouillard. Chief Hayes began the presentation by stating that the Fire Department is experiencing some problems with their 2006 budget. He then provided background information on the maintenance problems with Engine 1.

Chief Hayes proceeded to review a memo he had prepared on the history of Engine 1, as well as some possible options to consider on what course of action to follow. He stated that the truck needs between \$9,000 and \$11,000 in repairs in order to have it safe for the road. Since the truck is now 27 years old, this money would just “buy” them a short amount of time.

Extensive discussion ensued on why this particular engine has had so many problems. Chief Hayes suggested that a lease/purchase agreement for a new engine could be the most cost effective means of replacement, with an approximate cost of \$250,000. Chief Hayes also explained in detail how this engine is critical because it is used to establish a water supply for fire suppression.

Chairman Doten inquired about a timeframe for a new engine. Chief Hayes replied that it generally takes nine (9) months to take delivery. The Fire Engineers also presented information on why they did not think that the engine should be repaired and should

be permanently removed from service. More discussion ensued on the possibility of designating another truck as the water supply engine. Chief Hayes explained why Engine 4 would not be suitable for water supply.

Chief Hayes also stated that Laconia and Belmont have been placed on automatic response while Gilford is without a water supply engine. Chairman Doten asked if there was a concurrence between the Fire Engineers and Board of Selectmen that Engine 1 should not be fixed. All members agreed. Chairman Doten then suggested that Chief Hayes meet with Town Administrator Juris and Assistant Town Administrator Shackett to present a proposal on how to handle this problem at a June Selectmen's meeting.

2. **Call Company Payroll** – This was the next issue addressed. Fire Engineer Brouillard stated that the Fire Department has “re-energized” the call company, which was severely diminished a few years ago. Because of this, the budget will be short approximately \$11,000 this year under the Call Company's payroll line.

Chief Hayes provided a detailed explanation of how the Call Company functions, including the fact that they have many volunteers whose functions compliment those of other firefighters. He also explained that when he prepared the 2006 budget that he did not anticipate enough hours for each call firefighter.

Chief Hayes and the Fire Engineers stated that they definitely did not want to limit the response of the Call Company since it has taken a long time to build up the number of volunteers. They are concerned that limiting the call company could ultimately result in having to hire additional career firefighters.

Chairman Doten then asked what would be the total impact on the bottom line of the Fire Department budget with these two issues. Chief Hayes replied that it would be approximately \$20,000. The Board concurred that Chief Hayes, Town Administrator Juris and Assistant Town Administrator Shackett should look into how to take care of the over-expenditure. Town Administrator Juris suggested that a hiring freeze be implemented regarding any new members to the Call Company until this situation is resolved. The Board also concurred with this recommendation.

5.4 Chief John Markland – Donation Acceptance

Chief Markland stated that the Police Department has received a \$200 donation from Laconia Savings Bank for the Bicycle Rodeo.

Alice Boucher moved to authorize the acceptance of a \$200 donation from Laconia Savings Bank for the annual Bicycle Rodeo. Connie Grant

seconded. Motion carried.

5.5 Sheldon Morgan – Department of Public Works

5.5.1 2006 Roadway Improvement Bids - Sheldon Morgan briefly reviewed the two bids that he received for the 2006 Roadway Improvements. He explained that the bid amount is actually an approximation based on rates supplied by Pike Industries for various items.

Alice Boucher moved to authorize the issuance of the 2006 Roadway Improvement Contract to Pike Industries, Inc. for the amount of \$447,140.00. Connie Grant seconded. Motion carried.

5.5.2 Wood Chip Processing – Director Morgan explained his proposal for selling wood chips to companies that reprocess them for resale to customers. He anticipates approximately \$2,000 in revenue this year for the sale of the wood chips. It is his recommendation to sell the majority of the wood chips to Landscape Etc. for \$2.00/yard on a year-round basis. He also briefly described his goal of showing a profit for recycling.

Alice Boucher moved to authorize the sale of wood chips to Landscape Etc. for \$2.00 per yard. Connie Grant seconded. Motion carried.

5.5.3 Summer Hires – Director Morgan stated that he would like authorization to hire three (3) summer hires within the Public Works Department. Added to the person he has already hired, this will complete the hiring of four (4) employees planned for seasonal employment.

Alice Boucher moved to authorize the hiring of Evan Williams, Christopher Friel and Charles Gulbicki at Grade 1, Step 1, at \$11.26 per hour. Connie Grant seconded. Motion carried.

6.0 New Business

6.1 9th Annual Patrick's Pub and Gilford Hills Club 4M Road Race

Town Administrator Juris stated that Patrick's Pub and Gilford Hills Club is seeking permission to conduct their annual road race. Participation is less than 100 individuals and the race is slated for September 2, 2006 from 9:15 a.m. to 11:00 a.m.

Alice Boucher moved to authorize the 9th Annual Patrick's Pub and Gilford Hills Club Road Race to be held on September 2, 2006 from 9:15 a.m. to 11:00 a.m. on Old Lake Shore Road, Annis Drive, Gilford East Drive, NH Route 11 and Route 11-B, subject to all state and local permits and safety requirements of the Gilford Police Department. Connie Grant seconded. Motion carried.

6.2 Minimum Road Standards Waiver Request – DPW Operations Manager

Dustin Muzzey explained the request of Michael Keefe of 32 Upland

Drive, who is seeking a waiver of the Minimum Road Standards relative to a driveway permit. He stated that Mr. Keefe's lot is unusual because it is very close to the road and if the driveway must be narrower at the access, the two car garage would only allow one vehicle to be parked on the driveway in front of the garage. When questioned as to there being any negative consequences by granting the waiver, Director Morgan stated that there were none.

Alice Boucher moved to grant a waiver of the Minimum Road Standards to allow Michael Keefe of 32 Upland Drive to have a 26-foot wide driveway, subject to all other applicable standards. Connie Grant seconded. Motion carried.

7.0 Old Business

7.1 Gilford Outing Club Hut – Sarah Anderson of 45 Cottonwood Trail read her letter dated February 24, 2006 to the Board of Selectmen regarding the restoration of the warm-up shack on Route 11-A. John Anderson, her father, stated that they are willing to do fundraising activities and help repair the building, but need the approval of the Board of Selectmen first.

Sheldon Morgan stated that the hut is located on conservation land, which would mean that it would be beneficial to preserve the building. A suggestion was made to forward the conservation easement to Town Counsel for review, making sure there are no restrictions that would prohibit the restoration.

Chairman Doten thanked the Andersons, on behalf of the Board of Selectmen, for their interest and efforts. The entire Board is enthusiastic about the project.

8.0 SIGNATURES

Signed 3/29/06
Accounts Payable Manifest

Signed 4/18/06
Change of Status – Ferreira

Signed 4/19/06
Collection Agreement – GAWD

Signed 4/20/06
Accounts Payable Manifest
Certification of Yield Taxes – 252-046.000

Signed 4/21/06
Letter to McLaughlins – Conservation Easement
Letter to Richie Stuart – Retirement

Signed 4/24/06
Payroll Check Register
Tax Collector's Warrant – Blue Sky Enterprises

Signed 4/25/06
Sewer Warrant - \$96,055.53
Abatement – 252-016.059 – Angelo
Pole and Petition License – Verizon
Warrant – Blizzard – Land Use Change Tax
Accounts Payable Manifest

Signed 4/26/06
Elderly Exemption – Coit – 201-009.021

Signed 4/27/06
Accounts Payable Manifest

Signed 5/2/06
Payroll Check Register

Signed 5/3/06
Elderly Exemption – 201-009.015 – Kukler
Change of Status – Farley, Balcom, Silva, Leonard
Accounts Payable Manifest
Change of Status – A. Juris, Whitten

Signed 5/6/06
Response to Exemption/Tax Credit Application – 224-049.020 – Walker
Elderly Exemption – 224-074.207 – Jordan
Elderly Exemption – 213-013.319 – Bond

Signed 5/8/06
Elderly Exemption and Hardship Abatement - 201-009.054 – Forbes
Change of Status – J. Mooney

Signed 5/10/06
Change of Status – Greene, Williams, Friel, Gulbicki, Sawyer, DeProspo
Elderly Exemption – 267-195.000 - Quinn

9.0 SELECTMEN'S ISSUES

Selectman Grant stated that she had been contacted by a Gilford resident regarding the overflowing dumpster at the Glendale Docks. Sheldon Morgan and Town Administrator Juris provided an explanation of how the season begins with one dumpster and will have a total of three by Memorial Day. Town Administrator Juris will write a letter to the resident regarding this situation.

10.0 ADMINISTRATOR'S REPORT

10.1 Recreation – Gatekeeper Position – Town Administrator Juris stated that

Interim Recreation Director Joanne Buckner is recommending the hiring of Tyler Sawyer as a seasonal gatekeeper at a rate of \$7.50 per hour and Jenna DeProspero as a lifeguard/swim instructor at a rate of \$9.50 per hour.

Connie Grant moved to hire Tyler Sawyer as a seasonal gatekeeper at a rate of \$7.50 per hour and Jenna DeProspero as a lifeguard/swim instructor at a rate of \$9.50 per hour. Alice Boucher seconded. Motion carried.

10.2 Non-Public Session – RSA 91-A:3 II (c) – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:57 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board of Selectmen discussed personnel matters. While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 5:11 p.m.

11.0 NEXT MEETING – May 24, 2006 at 3:00 p.m.

12.0 ADJOURNMENT – With no further business before Board, the Board of Selectmen's May 10, 2006 meeting was adjourned at 5:11 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary