

GILFORD BOARD OF SELECTMEN'S MEETING
July 12, 2006
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, July 12, 2006 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice H. Boucher and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator/Finance Director Debra Shackett and Administrative Secretary Sandra J. Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – The Board of Selectmen approved the regular and non-public minutes of the June 28, 2006 Selectmen's meeting.

3.0 PUBLIC INPUT

Chairman Doten opened this portion of the meeting by reading aloud the "Rules Governing Citizens Appearances Before the Board of Selectmen".

Don Onofrio of Scenic Drive was in attendance to advise the Board of safety concerns he has regarding Scenic Drive. In addition to requesting a reduction in the speed limit from 30 MPH to 25 MPH, he would also like to see signage added to reflect – "Local Traffic Only, Not a Thru Street". The Board of Selectmen took this matter under advisement.

4.0 APPOINTMENTS

4.1 William Connelly

Chairman Doten read aloud a plaque that was presented to Mr. Connelly in recognition of his 41 years of service to the Town of Gilford, serving as Director of Welfare.

4.2 Dennis Whitcher

Mr. Whitcher was not in attendance.

4.3 Leo Sanfacon

Dr. Sanfacon provided brief background on his qualifications and feels he could make a contribution to the Recreation Department. He specifically cited his interest in the Lakes Region trail system. The Board thanked Dr. Sanfacon for his interest and took his appointment under advisement.

4.4 Rick Nelson

Mr. Nelson advised the Board that he has previously served as a member of the Recreation Commission for five years and would like to, at this time, be re-appointed. He provided brief background information for the Board and stated his goal is to be able to provide the best programs at the most reasonable cost. The Board thanked Mr. Nelson and took his appointment under advisement.

5.0 NEW BUSINESS

5.1 Information/Copy Policy

Assistant Town Administrator Shackett explained a proposed revision to the Town's Information/Copy Policy. She stated that this revision is necessary to accommodate members of the public requesting digitized tax maps or full size copies of them.

Alice Boucher moved to accept the Town of Gilford Information/Copy Policy dated July 12, 2006. Connie Grant seconded. Motion carried. (See attached copy).

5.2 Joint Loss Management Committee

Town Administrator Juris advised the Board that due to a vacancy within the Joint Loss Management Committee (JLMC), the Committee is suggesting the appointment of Recreation Director Herb Greene.

Alice Boucher moved to appoint Herbert Greene as a management member of the JLMC. Connie Grant seconded. Motion carried.

5.3 Conservation Commission Request

Town Administrator Juris advised the Board that the Conservation has requested that Lot #223-503.000 (4 Casey Road) be designated as a Town natural area and never placed on the market as excess property. He recommended that the Board view this parcel prior to making a decision. It was the consensus of the Board to view the parcel and bring the matter back to a future meeting.

6.0 OLD BUSINESS

6.1 Sewer Capital Cost

Assistant Town Administrator Shackett provided a Power Point Presentation on the Capital Cost Ordinance as it relates to the 2003 Sewer Project. In her presentation, she included a thorough overview of the history of Gilford's sewer system, the existing sewer ordinance and various rates and fees.

Following her presentation, an extensive discussion ensued on how to make the capital cost payment fair and equitable. Assistant Town Administrator Shackett further stated that there are too few users on the 2003 expansion to be able to support the debt service and it needs to be spread over the entire tax base.

Chairman Doten stated that he would like to see all users making the same payment for the capital cost debt recovery, in order to keep the process as simple as possible. Assistant Town Administrator Shackett's position is that it is important to be able to justify how a cost is determined.

Town Administrator Juris encouraged Board members to thoroughly review the materials provided by Assistant Town Administrator Shackett

and discuss this further at another work session. He feels that once the Board has reviewed some past documents, it will be clearer what the original intent was.

7.0 SIGNATURES

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
06/09/06	Change of Status - Kelley	
06/28/06	Abatement - Green	223-413.044
06/28/06	Accounts Payable Manifest	
06/30/06	Accounts Payable Manifest	
07/03/06	Tax Collector's Warrant - Land Use Change	212-016.003
07/03/06	Tax Collector's Warrant - Land Use Change	212-016.008
07/03/06	Change of Status - Sullivan	
07/03/06	Payroll Check Register	
07/05/06	Letter - S. King	
07/05/06	Letter - Mr. and Mrs. Campbell	
07/05/06	Certification of Yield Taxes Assessed	254-139.000
07/05/06	Payroll Check Register	
07/06/06	Accounts Payable Manifest	
07/06/06	Lien - Mullen & Emans	213-013.005
07/10/06	Notice of Intent to Cut	254-074.000
07/10/06	Veteran's Tax Credit	223-456.000
07/10/06	Payroll Check Register	
07/10/06	Accounts Payable Manifest	
07/11/06	Tax Collector's Warrant - Sewer Rents	
07/12/06	Letter to 4 existing FPC members	
07/12/06	Letter to 5 new FPC members	
07/12/06	Change of Status - Hewitt, Blanchette, Darling, McNutt, Cassavaugh and Dormody	

8.0 SELECTMEN'S ISSUES

There were no Selectmen's Issues.

9.0 ADMINISTRATOR'S REPORT

9.1 Village Field

Town Administrator Juris stated that he is awaiting input from the Recreation Department and DPW Director Sheldon Morgan on this issue. This will be brought back to another meeting.

9.2 Policy Review Update

Town Administrator Juris advised the Board that the Personnel Policy Update is progressing.

Other Matters

- Town Administrator Juris stated that he has received a suggestion from a Gilford resident to place yellow ribbons on Town buildings, in support of our troops. It was the consensus of the Board that this should be done.

- The dates for the 2007 Budget Review have been scheduled. They are as follows:

September 6 – Ready for presentation to Board of Selectmen
October 5 – Ready for presentation to Budget Committee

Alice Boucher suggested combining some of the smaller departments into one meeting time. Town Administrator Juris stated that this could be done.

- The carpet for the library will cost \$138 more than originally approved because they would like a different texture. The library trustees will assume this additional cost.

- Work at the warm-up hut is proceeding. The only obstacle is the poison ivy.

- The Glendale Ordinance will need to be re-defined to cover the issue of PWC's (Personal Watercraft).

9.3 Non-Public Session – RSA 91-A II (c)

The Board of Selectmen on a roll call vote entered Non-Public Session at 4:22 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant and Town Administrator Evans Juris.

While in Non-Public Session, the Board of Selectmen discussed a personnel matter. While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 4:57 p.m.

4.3 & 4.4 Alice Boucher moved to appoint Leo Sanfacon as an alternate member of the Recreation Commission and Rick Nelson as a regular member. Connie Grant seconded. Motion carried.

11.0 NEXT MEETING – July 26, 2006 at 3:00 p.m.

12.0 ADJOURNMENT – With no further business before Board, the Board of

Selectmen's July 12, 2006 meeting was adjourned at 5:09 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary