

GILFORD BOARD OF SELECTMEN'S MEETING
September 13, 2006
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, September 13, 2006 at 2:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice H. Boucher and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra J. Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – The Board of Selectmen approved the regular and non-public minutes of the August 30, 2006 Selectmen's meeting.

3.0 PUBLIC HEARING – NH DOT – Peter Crouch of the NH Department of Transportation Traffic Bureau was in attendance to describe the proposed improvements to the intersection of the Laconia Bypass and Route 11 near Lily Pond. Mr. Crouch stated that the project will primarily be a signal upgrade. He further stated that the State will advertise the project in February 2007 and completion should occur by October 2007. The actual construction will begin in late spring or early summer and approximately fourteen (14) weeks is needed for the mast arms to be manufactured.

Brief discussion ensued on the timing of the project and its affect on traffic during the summer. Mr. Crouch assured the Board that the project will have a minimal impact on traffic, but they can make specifications that will prevent it from interfering with any major events. Mr. Crouch stated that the entire project is state funded and will cost approximately \$167,000.

Town Administrator Juris requested that uniformed police officers be used for traffic control. This provision is included in the proposal.

There being no further questions or comments, the public hearing was closed at 2:11 p.m.

4.0 APPOINTMENTS – None scheduled.

5.0 NEW BUSINESS

5.1 Partridge Lane Request – Town Administrator Juris explained that a request has been received from John Cameron of 80 Juniper Ridge Road, seeking to acquire a small parcel of land that is owned by the Town. The situation has been reviewed by DPW Director Sheldon Morgan, who did not recommend granting this request.

Alice Boucher moved to deny the request of John Cameron to obtain Town property on Partridge Lane. Connie Grant seconded. Motion carried.

5.2 Sewer Easement Release – Town Administrator Juris stated that correspondence has been received from Bruce Campagna of 30 Varney Point Left,

requesting the release of a sewer easement on his property that was never utilized by the Town. After review, DPW Director Sheldon Morgan has recommended its release.

Alice Boucher moved to authorize the release of the sewer easement as it relates to the property of Bruce Campagna at 30 Varney Point Left, after review by Town Counsel. Connie Grant seconded. Motion carried.

5.3 Septic Design Request – Town Administrator Juris briefly explained a request from Septic Designer Charlie Noddin, to place fill in the Town's right-of-way on Chestnut Drive. Sheldon Morgan briefly described this situation and stated that he could not support this request to place fill in the Town's ditchline. He further stated that there appears to be enough room on Mr. Alan Tardif's property for the septic system without encroaching into the public way.

Brief discussion ensued on the location of the property markers on this property. It was the consensus of the Board that if additional information is provided on the property markers, the Board can revisit this issue.

Connie Grant moved to deny the request of Charlie W. Noddin, Septic Designer, to allow fill in the Town's right-of-way on Chestnut Drive for the septic design of Alan Tardif.

5.4 Resignation – Davis – Town Administrator Juris reported that ZBA member Scott Davis has resigned as of August 31, 2006. Alice Boucher moved to accept his resignation with deepest regrets and thanks for his years of service. Connie Grant seconded. Motion carried.

Town Administrator Juris then asked the Board what they would like to do about replacing Mr. Davis on the ZBA. Selectman Boucher stated that she would like to receive input from ZBA Chairman Andy Howe, as well as alternate members Pat Labonte and Robert Dion. Town Administrator Juris stated that he would take care of the matter.

5.5 Tax Assessment Booklet – Town Administrator Juris stated that he is seeking authorization from the Board to begin working on the tax assessment booklet. He further stated that it was printed last year by the Laconia Citizen at no charge to the Town. Alice Boucher moved to authorize Town Administrator Juris to begin working on the tax assessment booklet by requesting both the Laconia Citizen and Gilford Steamer be asked to present a proposal for the booklet. Connie Grant seconded. Motion carried.

5.6 Conservation Commission Update – Town Administrator Juris asked that this matter be carried over to the next meeting. Alice Boucher moved to table the Conservation Commission Update to the September 27, 2006 Selectmen's meeting. Connie Grant seconded. Motion carried.

6.0 OLD BUSINESS – none scheduled.

7.0 PUBLIC INPUT – none was provided.

8.0 SIGNATURES

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
08/24/06	Accounts Payable Manifest	
08/24/06	Accounts Payable Manifest	
08/25/06	Accounts Payable Check Register	
08/25/06	Accounts Payable Manifest	
08/28/06	Payroll Check Register	
08/28/06	Account Payable Manifest	
08/30/06	Accounts Payable Manifest	
08/31/06	Payroll Check Register	
08/31/06	Payroll Check Register	
09/01/06	Jeopardy Tax Assessment - Legro	252-016.004
09/01/06	Change of Status - Ferreira	
09/05/06	Sewer Abatement - Martel	227-156.000
09/07/06	Sewer Abatement - Silver Sands Motel & Marina	
09/08/06	TC Warrant - Sewer Rents	
09/08/06	Sewer Abatement - Richardson	242-207.100
09/11/06	Notice of Intent to Cut Wood - Rock	225-010.000

9.0 SELECTMEN'S ISSUES – Selectman Grant stated that she would like to provide John Ayer, Director of Planning and Land Use, with some input on the proposed vendor permit policy because she has been working on updating the forms. The Board concurred that Selectman Grant could provide this information to John Ayer.

10.0 ADMINISTRATOR'S REPORT

10.1 Sawmill Road – Town Administrator Juris updated the Board on the status of the Sawmill Road sewer installation. He advised the Board that the documents necessary have been signed.

Other Matters

Town Administrator Juris reported that the Appraisal Department has received many telephone calls regarding the new assessments.

Assistant Town Administrator Shackett stated that after reviewing the recent request for a sewer abatement from William Knightly, she is recommending that the Board deny the abatement. The usage for the time period in question is less than other months or was estimated, which was the appropriate action to take.

Alice Boucher moved to deny a sewer abatement for William Knightly. Connie Grant seconded. Motion carried.

10.2 Non-Public Session – RSA 91-A:3 II (a)

The Board of Selectmen on a roll call vote entered Non-Public Session at 2:28 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett, Administrative Secretary Sandra Bailey and Town Clerk/Tax Collector Denise Morrissette.

While in Non-Public Session, the Board of Selectmen discussed personnel issues.

While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 2:53 p.m.

Action by the Board in Public Session:

Alice Boucher moved to reclassify the position of Town Clerk/Tax Collector from LG 21 to LG 23. Connie Grant seconded. Motion carried.

11.0 NEXT MEETING – September 27, 2006 at 3:00 p.m.

12.0 ADJOURNMENT – With no further business before Board, the Board of Selectmen's September 13, 2006 meeting was adjourned at 2:55 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary