

GILFORD BOARD OF SELECTMEN'S MEETING
NOVEMBER 8, 2006
3:00 P.M.

The Board of Selectmen convened in a regular session on Wednesday, November 8, 2006, at 3:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice Boucher and Connie Grant. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – The Board of Selectmen approved the regular and non-public minutes of the October 25, 2006 meeting.

3.0 APPOINTMENTS

3.1 Denise Morrissette – Town Clerk/Tax Collector - Denise Morrissette provided the Board of Selectmen with a handout from BMSI, entitled “E-Reg Online Vehicle Registrations Solution”. She then highlighted the benefits of the program and explained how it would be beneficial to Gilford residents. She also reviewed the start-up costs that would be required. She also stated that she has checked with other Town Clerks who use this system and they did not have any “negatives” to tell her about the program.

Chairman Doten inquired if there would be any restrictions with this program. Town Clerk/Tax Collector Morrissette explained that the same restrictions apply in regards to vehicle weight, etc. and this program can be used for renewals only.

Connie Grant moved to authorize the Town Clerk/Tax Collector to enter into an “E-Reg Agreement” with IDC, Inc. of Mont Vernon, NH. Alice Boucher seconded. Motion carried.

4.0 NEW BUSINESS

4.1 Surplus Vehicle Bid – DPW Director Sheldon Morgan provided the Board with information on bids received for three (3) surplus vehicles. He recommended that the Board of Selectmen award the contract to the highest bidder.

Alice Boucher moved to recommend that the 2000 Crown Victoria be awarded to Police Cars Unlimited for the amount of \$1,908.00. Connie Grant seconded. Motion carried.

Alice Boucher moved to recommend that the 1998 and 2004 Ford Crown Victorias be awarded to Fleetmaster, in the amounts of \$818.00 for the 1998 and \$4,721.00 for the 2004. Connie Grant seconded. Motion carried.

4.2 David Andrade – Health Officer – Dave Andrade was in attendance, requesting that a new individual be appointed to serve as the Town's Health Officer. He pointed out that over the years, more and more responsibility has been added to the position, requiring specialty training, understanding in the medical field and familiarity with law enforcement. Other problems include the lack of a budget for the Health Officer and the continuing demand for training, which takes away from time needed for Building Inspection/Code Enforcement. Mr. Andrade would like the Board to consider the Health Officer as a full-time position in the future.

4.3 Cartographics, Inc. – Assistant Town Administrator Shackett provided the Board with information on an Amendment to the GIS Contract and the 2007 Tax Map Maintenance Proposal. Regarding the GIS Contract, she explained that this will enable the Department of Public Works to use data from sewers.

Alice Boucher moved to amend the GIS Contract as outlined by Assistant Town Administrator Shackett and approve the 2007 Tax Map Maintenance Proposal. Connie Grant seconded. Motion carried.

5.0 OLD BUSINESS

5.1 Tannery Hill Bridge - Town Administrator Juris stated that no additional information has been received and this article has been indefinitely postponed.

5.2 Sewer Easement Release – Varney Point – Connie Grant moved to release the easement, as it relates to Bruce Campagna of 30 Varney Point Road Left. Alice Boucher seconded. Motion carried.

5.3 Policy Review – Assistant Town Administrator Shackett briefly reviewed the three policies she has proposed for the Finance Department. She also stated that she would like these policies distributed to all departments, once they are adopted. Connie Grant moved to accept the three policies, as outlined in Assistant Town Administrator Shackett's letter of September 25, 2006. Alice Boucher seconded. Motion carried.

5.4 Silver Street Culvert – DPW Director Sheldon Morgan provided the Board with a brief explanation of work accomplished on the Silver Street box culvert. He further stated that this allows the current posting to be removed. He also stated that the project came in under budget.

6.0 PUBLIC INPUT – John Goodhue, Chairman of the Conservation Commission, advised the Board that they have recommended that Everett McLaughlin be appointed as a regular member and Carol Hall be appointed as an alternate member. Mr. Goodhue also briefly discussed milfoil removal and boat registration money.

7.0 SIGNATURES

| DATE SIGNED | DOCUMENT | MAP/LOT # |
|-------------|--|-------------|
| | | |
| 10/04/06 | Change of Status - Clairmont | |
| 10/10/06 | Payroll Check Register | |
| 10/10/06 | Payroll Check Register | |
| 10/12/06 | Accounts Payable Manifest | |
| 10/12/06 | Accounts Payable Manifest | |
| 10/16/06 | Payroll Check Register | |
| 10/16/06 | Payroll Check Register | |
| 10/19/06 | Accounts Payable Manifest | |
| 10/19/06 | Accounts Payable Manifest | |
| 10/23/06 | Abatement - Dubois | 222-002.000 |
| 10/23/06 | Payroll Check Register | |
| 10/23/06 | Payroll Check Register | |
| 10/26/06 | Accounts Payable Manifest | |
| 10/27/06 | Change of Status - Doris | |
| 10/27/06 | Change of Status - Harris | |
| 10/27/06 | Change of Status - Taylor | |
| 10/27/06 | Change of Status - Parent | |
| 10/27/06 | Change of Status - Ayer | |
| 10/27/06 | Change of Status - Cowing | |
| 10/27/06 | Tax Collector's Warrant - Jeopardy Tax - Lange | 252-016.251 |
| 10/30/06 | Abatement - Spindrift Realty - 2004 & 2005 | 213-027.000 |
| 10/30/06 | Payroll Check Register | |
| 10/30/06 | Abatement - Petrucci | 252-016.308 |
| 10/30/06 | Payroll Check Register | |
| 11/01/06 | Letter of commendation - Denise Morrissette | |

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|----------|--|-------------|
| 11/02/06 | Appointment Donna Mooney - Inspector of Elections | |
| 11/02/06 | Abatement - Goodman | 253-005.000 |
| 11/02/06 | Abatement - Martel | 227-156.000 |
| 11/06/06 | Veteran's Tax Credit - Nedeau | 201-009.022 |
| 11/06/06 | Veteran's Tax Credit - Dickinson | 228-016-080 |
| 11/06/06 | Veteran's Tax Credit - St. Jacques | 224-049.015 |
| 11/06/06 | Veteran's Tax Credit - Crowley | 267-012.109 |
| 11/07/06 | Abatement - Gunstock Acres Comm. Property Trust | Various |
| 11/07/06 | Ambulance Cost Reductions - Financial Hardship (3) | |
| 11/07/06 | Abatement - Standow, Sawyer | 211-039.000 |
| 11/08/06 | Ambulance Write-Offs | |
| 11/08/06 | Release of Sewer Easement - 30 Varney Point Rd. | |
| 11/08/06 | Conservation Easement Deed - Lakes Business Pk. | |
| 11/08/06 | Cartographics -GIS Amendment | |
| 11/08/06 | Cartographics -2007 Tax Map Maintenance | |

8.0 SELECTMEN'S ISSUES – Selectman Grant expressed concern with the accuracy of Gilford property assessments, where she has noted homes that have been selling below their assessed values. Assistant Town Administrator Shackett explained the process that Wil Corcoran uses to update assessments. This matter will be further discussed with Mr. Corcoran.

9.0 ADMINISTRATOR'S REPORT

9.1 Website Update – Town Administrator Juris reported that the Town's website has been upgraded and the Administrative Secretary will have training on it next Friday.

Other Matters:

Town Administrator Juris reported that the Conservation Commission approved the Conservation Easement for the Lakes Business Park at their meeting last night. Since the Board of Selectmen has already approved it, they signed it at the meeting today.

Town Administrator Juris asked the Board to remove Assistant Town

Administrator Shackett and him as voting members of the CIP Committee. Debra Shackett is designated as the CIP Coordinator and Town Administrator Juris will act as an ex-officio member. Connie Grant moved to change Town Administrator Juris and Assistant Town Administrator Shackett to non-voting members of the CIP Committee. Alice Boucher seconded. Motion carried.

9.2 Non-Public Session – RSA 91-A:3 II (a) (c)

The Board of Selectmen on a roll call vote entered Non-Public Session at 3:56 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

Joining them was Director of Public Works, Sheldon Morgan.

While in Non-Public Session with Director Morgan, the Board of Selectmen discussed personnel matters.

After Director Morgan exited Non-Public Session, the Board discussed other personnel and litigation matters. The Selectmen discussed Mr. Rabinovitz's request for reimbursement of \$1,500, ref. 04-E-0143, to avoid threatened legal action. The Board of Selectmen declined this matter.

While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 5:12 p.m.

10.0 NEXT MEETING – November 14, 2006 at 3:00 p.m. – Special Meeting & November 29, 2006 at 3:00 p.m. – Regular Meeting

11.0 ADJOURNMENT – With no further business before the Board, the Board of Selectmen's November 8, 2006 meeting was adjourned at 5:12 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary