

TOWN OF GILFORD
BOARD OF SELECTMEN WORK SESSION
January 8, 2007

The Board of Selectmen convened in a special session on Monday, January 8, 2007, at 8:30 a.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice Boucher and Connie Grant. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett, Administrative Secretary Sandra Bailey and Director of Planning and Land Use John Ayer.

Chairman Doten stated that the purpose of the work session is to review changes to the proposed Vendor Permit Policy. John Ayer stated that he had incorporated the changes suggested by Selectman Boucher.

Selectman Boucher proceeded to review the proposed changes. Discussion ensued on the matter of the 48-hour deadline. It was suggested that this be changed to two full business days. Chairman Doten reiterated his previously stated position that the policy is a pilot program for this year and will be reviewed again for any additional changes.

Under application fees, it was suggested that the "three events or more" be changed to "four events or more". Selectman Boucher expressed concern with including Gilford's Old Home Day vendors in the new policy. Selectman Grant stated that she wanted to include Old Home Day in the interest of fairness and consistency.

The next session discussed was the matter of state licensing. Town Administrator Juris provided input on the role of the Police Department in enforcement issues. He further stated that it is the Town's responsibility to make sure vendors are reputable and state licensing is helpful in making that determination.

As far as fees are concerned, Town Administrator Juris advised the Board that fees have not changed since 1995.

Extensive discussion ensued again on the matter of state licensing. John Ayer stated that if the Town requires the state license to be submitted with their completed application form and, if the license is not included, the permit will be denied. Alice Boucher suggested attaching a copy of the state license to the application. Chairman Doten suggested using bold print on the state licensing requirements on the application form.

At this time, John Ayer provided an overview of what his department does to process each vendor permit application. Selectman Grant feels that the proposed fees are still too low.

Selectman Boucher stated that she feels that the purpose of the permit process is to know who is conducting business in Gilford, not to generate revenue. Selectman Grant does not feel that the vendor permits are profitable, but they do relieve taxpayer burden.

Chairman Doten suggested that each Board member review the material that was discussed today and be prepared to make a final recommendation at the Selectmen's meeting on Wednesday.

Town Administrator Juris suggested that under Application Fees, the wording be changed to single day and multi-day events. Discussion ensued again on the matter of application fees.

With no further business before the Board, the Board of Selectmen's January 8, 2007 work session was adjourned at 9:40 a.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary