

**GILFORD BOARD OF SELECTMEN'S MEETING
JANUARY 10, 2007
3:00 P.M.**

The Board of Selectmen convened in a regular session on Wednesday, January 10, 2007, at 3:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice Boucher and Connie Grant. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

1.0 PLEDGE OF ALLEGIANCE – The Selectmen recited the Pledge of Allegiance.

2.0 REVIEW/APPROVAL OF MINUTES – Alice Boucher moved to approve the regular and non-public minutes of the December 13, 2006 and December 27, 2006 meetings. Connie Grant seconded. Motion carried.

3.0 APPOINTMENTS

3.1 ZBA Appointment – Robert Dion – Dr. Dion, who is currently an alternate member of the ZBA, was in attendance to be considered for a regular member position on the Board of Adjustment. A brief question and answer period ensued.

3.2 ZBA Appointment – Pat LaBonte – Pat LaBonte, who is currently an alternate member of the ZBA, was also in attendance to be considered for the regular member position on the Board of Adjustment. Mr. LaBonte stated that he feels his role is to uphold the Zoning Ordinance and provide relief for some people.

3.3 Planning Board Appointment – Kinney O'Rourke – Mr. O'Rourke provided a brief overview of his qualifications to be considered a regular member of the Planning Board, including both legal and development experience.

3.4 Mike McGinley – Sawmill Road – Attorney Frank Michel, representing Mr. McGinley, was in attendance to present two deeds to be signed by the Board. One deed is to accept the “new” Sawmill Road and the other is to relinquish rights to the “old” Sawmill Road, per the vote of the 1999 Town Meeting.

Connie Grant moved to accept the new Sawmill Road and relinquish rights to the old Sawmill Road, per the vote of the 1999 Town Meeting. Alice Boucher seconded. Motion carried. Board members then signed the two deeds.

Town Administrator Juris advised the Board that Mr. McGinley is also seeking reduction in his road construction bond, as well as asking the Board to consider a lower speed limit on the "loop" road design. Town Administrator Juris further stated that the matter of the speed limit would not be discussed at today's meeting.

Mr. McGinley proceeded to advise the Board that the road construction is approximately 99% completed and as a result, would like a reduction in the amount of his bond. He further stated that the bond is in effect until January 2008. Dustin Muzzey, Acting Director of Public Works, stated that an amount of \$43,276 had been agreed upon.

Alice Boucher moved to accept a reduction in Mr. McGinley's line of credit to \$43,276 and if it does not cover the remaining work, Mr. McGinley will need to make sure it is covered. Connie Grant seconded. Motion carried.

4.0 NEW BUSINESS

4.1 Waiving of Tax Balance – Acct. #213-068.028 – Deputy Tax Collector Jenn Mooney requested that the Board waive \$12.13 for interest charged to Milo Pike in error. Connie Grant moved to abate \$12.13 for interest charged to Milo Pike in error. Alice Boucher seconded. Motion carried.

4.2 Recreation Revolving Fund – Assistant Town Administrator Shackett provided an explanation to the Board of a proposed warrant article for a Recreation Revolving Account. This will allow money received from fees and charges for programs to accumulate from year to year and not be part of the Town's general fund. Purchasing procedures will be the same as with other Town expenditures.

Alice Boucher moved to place the Recreation Revolving Fund on the Gilford Town Warrant. Connie Grant seconded. Motion carried.

4.3 Committee Vacancies Memo - Chairman Doten read aloud a proposed memo for filling membership vacancies. If approved by the Board, this memo will be distributed to all

boards and committees and will provide an established procedure to follow for vacancies.

Connie Grant moved to approve the proposed memo for filling membership vacancies. Alice Boucher seconded. Motion carried.

5.0 OLD BUSINESS

5.1 Vendor Permits – DPLU Director John Ayer was in attendance to present his most recent revisions to the Board. Brief discussion ensued on the changes and it was determined that a public hearing would be held on Wednesday, January 24, 2007. Chairman Doten commended Mr. Ayer for his hard work in developing this policy.

6.0 PUBLIC INPUT – None was provided.

7.0 SIGNATURES

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
12/04/06	Accounts Payable Manifest	
12/14/06	Accounts Payable Manifest	
12/14/06	Lien - Flanders	224-046.036
12/18/06	Payroll Check Register	
12/19/06	Accounts Payable Manifest	
12/20/06	Accounts Payable Manifest (2)	
12/26/06	Accounts Payable Manifest	
12/26/06	Payroll Check Register	
12/27/06	Accounts Payable Manifest	
12/28/06	Accounts Payable Manifest	
01/02/07	Payroll Check Register	
01/03/07	Accounts Payable Manifest	
01/04/07	Accounts Payable Manifest	
01/04/07	Accounts Payable Manifest	
01/09/07	Payroll Check Register	
01/10/07	Petition and Licenses - Verizon	
01/10/07	Tax Collector's Warrant - Sewer Rents	242-181.000
01/10/07	Appointment Form - Sanfacon	
01/10/07	Intent to Cut Timber - Lyman Brewer	

8.0 SELECTMEN'S ISSUES – None were presented.

9.0 ADMINISTRATOR'S REPORT

9.1 Town Meeting Review/Update – Town Administrator Juris advised the Board members that the 2007 Warrant will have thirty (30) articles, including proposed zoning changes. He further stated that the Warrant has already been reviewed by DRA and will also be reviewed by Town Counsel. Assistant Town Administrator Shackett then provided an explanation of Articles 18 and 19, which relate to the Welfare Director and Town Treasurer. She also stated that Article 2, which deals with the purchase of a new fire truck, may end up being less money because the quotes being received are lower than anticipated. This will be further discussed at the public hearing on January 16th.

9.2 Computer Consultation – Town Administrator Juris asked the Board for authorization to purchase a block of twenty-five (25) hours of computer consultation time from Cybertron, totaling \$2,375.00.

Connie Grant moved to authorize the Town Administrator to purchase a twenty-five hour block of computer consultation time from Cybertron, in the amount of \$2,375.00. Alice Boucher seconded. Motion carried.

9.3 Grant Authorization – Town Administrator Juris asked the Board for authorization to apply for a Small Outreach Education Grant in the amount of \$3,433.50, to be used for purchasing septic system brochures for the Drinking Water Protection Committee.

Connie Grant moved to authorize Town Administrator Juris to apply for a Small Outreach Education Grant with the NH Department of Environmental Services, in the amount of \$3,433.50, for the purchase of septic system brochures. Alice Boucher seconded. Motion carried.

9.4 Non-Public Session – RSA 91-A:3 II (c)

The Board of Selectmen on a roll call vote entered Non-Public Session at 3:52 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board discussed personnel issues.

While in Non-Public Session, no action was taken.

The Board exited Non-Public Session at 4:53 p.m.

3.3 Planning Board Appointment – Kinney O’Rourke

Alice Boucher moved to appoint Kinney O’Rourke as a regular member of the Planning Board. Connie Grant seconded. Motion carried.

10.0 NEXT MEETING – Wednesday, January 24, 2007 at 3:00 p.m.

11.0 ADJOURNMENT – With no further business before the Board, the Board of Selectmen’s January 10, 2007 meeting was adjourned at 4:55 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary