

**GILFORD BOARD OF SELECTMEN'S MEETING  
JANUARY 24, 2007  
3:00 P.M.**

The Board of Selectmen convened in a regular session on Wednesday, January 24, 2007, at 3:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis Doten, Alice Boucher and Connie Grant. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

**1.0 PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

**2.0 REVIEW/APPROVAL OF MINUTES** – Alice Boucher moved to approve the minutes of the Selectmen's January 8, 2007 Work Session; regular and non-public minutes of the January 10, 2007 regular meeting; and minutes of the January 16, 2007 Town Budget Bond Public Hearing. Connie Grant seconded. Motion carried.

**3.0 APPOINTMENTS**

**3.1 Peter Millham – Town Moderator** – Mr. Millham was in attendance to review the Town Warrant for the February 6, 2007 Deliberative Session. Also in attendance was Town Clerk/Tax Collector Denise Morrissette. Mr. Millham stated that it was his understanding that the zoning ordinance amendments cannot be changed, so his review began with Article 10. Brief discussion ensued on the matter of providing an adequate explanation to voters regarding the zoning ordinance amendments.

Warrant Articles 10-30 were briefly reviewed. Town Administrator Juris will provide Mr. Millham with a listing of who will be moving and seconding each motion, as well as who will be in attendance to provide explanations for various articles.

**3.2 David Arnst – Planning Board Alternate Candidate** – Mr. Arnst was not in attendance and will be re-scheduled for another time.

**3.3 Philippa Earley** – Mrs. Earley withdrew her request to meet with the Board.

**3.4 Andy Howe – Non-Public Session 91-A:3 II (a)(c)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 3:57 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett, Administrative Secretary Sandra Bailey and ZBA Chairman Andy Howe.

While in Non-Public Session with Chairman Howe, the Board discussed personnel matters.

While in Non-Public Session, no action was taken.

After Chairman Howe left Non-Public Session, Town Administrator Juris updated the Board on other personnel matters. No action was taken.

The Board exited Non-Public Session at 4:15 p.m.

#### **4.0 NEW BUSINESS**

**4.1 Lakes Region Partnership for Public Health, Inc.** – Susan Laverack from the Lakes Region Partnership for Public Health was in attendance to update the Board on a program for planning for Public Health emergencies. During her presentation, Ms. Laverack addressed the role of the Health Officer, identifying the components of a regional plan, funding of a regional plan and signing a Memorandum of Understanding. She also provided the Board with brochures to be distributed to the public.

**4.2 NH DRA Statistical Update** – Wil Corcoran of Corcoran Consulting Associates reviewed a December 29, 2006 report from NH DRA on assessment function. He ran through the four phases listed in DRA's letter and provided the Board with explanations of each one.

A brief discussion period ensued, primarily focusing on the development of a standardized manual that the public will be able to read and understand.

**4.3 Boat Agents** – Town Clerk/Tax Collector Denise Morrissette requested authorization from the Board to appoint the following Boat Agents in 2007: Irwin Marine, Silver Sands and Gator Inc.

Connie Grant moved to authorize the Town Clerk/Tax Collector to appoint Irwin Marine, Silver Sands and Gator Inc. as Boat Agents in 2007. Alice Boucher seconded. Motion carried.

## **5.0 OLD BUSINESS**

**5.1 Edgewater Drive Drainage** – Town Administrator Juris explained to the Board that two proposals have been received, relative to evaluating the drainage problems on Edgewater Drive. Because of the cost of an evaluation, it was his recommendation that the Board not spend the money for an evaluation at this time.

**5.2 Terrace Hill Drainage** – Town Administrator Juris briefly reviewed a memorandum from DPLU Director John Ayer to Acting DPW Director Dustin Muzzey, regarding the drainage issues on Terrace Hill Road. This memo reiterates Sheldon Morgan's memo of November 21, 2006, that there is no reason for the Town to incur expenses or modify drainage at this time.

## **6.0 PUBLIC HEARING – VENDOR PERMITS**

Chairman Doten opened the public hearing at 4:22 p.m. He stated that the purpose of the hearing is to receive public input on the proposed Vendor Permit Policy. DPLU Director John Ayer provided an overview of the changes that are proposed and have been previously discussed.

Selectman Grant reminded everyone that the Board can re-visit the process next year and this policy revision has been an example of compromise and flexibility.

Roger Proulx from Soulfest (held at Gunstock Ski Area) stated that he had several concerns with the proposed policy. He is concerned with the proposed fees for many of his smaller vendors. He feels that Soulfest helps the area and asked the Board to reconsider the proposed fees. Selectman Boucher advised Mr. Proulx that the Board has had several work sessions on this policy and is now ready to approve it. General discussion ensued on what Soulfest actually is and what vendors are charged by Soulfest for participating.

The public hearing was closed at 4:45 p.m.

Alice Boucher moved to approve the Vendor Permit Policy as presented. Connie Grant seconded. Motion carried.

**7.0 PUBLIC INPUT** – Gilford resident and FPC member Bill Rohr thanked the Board for the recent donation made in his wife’s memory.

**8.0 SIGNATURES**

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
01/10/07	A/P Manifest	
01/11/07	A/P Manifest	
01/12/07	Tax Collector's Warrant - Current Use Change	244-003.000
01/15/07	Sewer Abatement - Mears	213-087.003
01/15/07	Sewer Abatement - Martel	227-156.000
01/16/07	Abatement - Pike	213-068.028
01/16/07	Kinney O'Rourke - Appointment Form	
01/16/07	Supplemental Property Tax Assessment	
01/17/07	Abatement - Galligan	213-038.000
01/17/07	A/P Manifest (3)	
01/18/07	A/P Manifest	
01/19/07	A/P Manifest	
01/22/07	Elderly Exemption - Murtagh	201-009.017
01/22/07	Payroll Check Register	
01/22/07	A/P Manifest	
01/22/07	Abatement - May	253-103.000
01/24/07	Abatement Denial - May	253-103.000
01/24/07	Abatement - Harrison	223-475.000
01/24/07	Abatement - Smith	205-023.000
01/24/07	Abatement - Watson	227-157.000
01/24/07	Abatement Denial - Marceau and White	263-063.000
01/24/07	Abatement Denial - Cormier	224-049.085
01/24/07	Tax Collector's Warrant - Current Use Change	208-033.003
01/24/07	Tax Collector's Warrant - Current Use Change	208-033.001
01/24/07	Tax Collector's Warrant - Current Use Change	208-033.002
01/24/07	Tax Collector's Warrant - Current Use Change	208-033.004
01/24/07	Elderly Exemption - Prudhomme	213-068.013
01/24/07	Abatement - Curley	223-453.000
01/24/07	Abatement - Meisser	223-454.000
01/24/07	Abatement - Meisser	223-433.000
01/24/07	Abatement - Dole	227-183.000
01/24/07	2007 Town Warrant	

**9.0 SELECTMEN'S ISSUES** – Selectman Grant inquired about the Bean contract. Town Administrator Juris replied that the contract has been signed and the on-site inspection has been completed.

**10.0 ADMINISTRATOR'S REPORT**

**10.1 Deliberative Session Review** – Town Administrator Juris asked Board members what their intention is regarding the three non-profits that the Budget Committee restored \$1.00 to at their last meeting. Chairman Doten stated that he feels that the Board has already acted on these agencies and it is now up to the Gilford voters. Town Administrator Juris will notify the three non-profit agencies that it will be their responsibility to have someone at the Deliberative Session to amend the articles, if they wish to, and be available for questions and comments.

Assistant Town Administrator Shackett advised the Board that the fire truck estimate is \$303,500, which is not as low as they had originally anticipated. She further advised the Board that the amount will need to be amended, but the Selectmen must decide if they want to continue with a lease/purchase agreement or appropriate the funding directly.

The Board reviewed the pros and cons of the lease/purchase and direct funding. After consideration, the Board would like to continue with the lease/purchase option. Assistant Town Administrator Shackett suggested that the Board have an amendment prepared for the Deliberative Session to lower the dollar amount needed for the lease/purchase.

Town Administrator Juris will speak with Chief Hayes regarding the Fire Engineers making the amendment.

**10.2** Connie Grant moved to re-affirm the recent telephone vote of the Board of Selectmen for the Town of Gilford to maintain the cost of a street light at Country Village Way, which has been inadvertently billed to the City of Laconia for some time. Alice Boucher seconded. Motion carried.

**10.3** Town Administrator Juris reported that the 2006 Tax Assessment Guides will be distributed by the Citizen Publishing Company this Friday.

**11.0 NEXT MEETING** – Wednesday, February 14, 2007 at 3:00 p.m.

**12.0 ADJOURNMENT** – With no further business before the Board, the Board of Selectmen’s January 24, 2007 meeting was adjourned at 4:59 p.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary