

GILFORD BOARD OF SELECTMEN'S MEETING
February 28, 2007
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, February 28, 2007 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis J. Doten and Alice H. Boucher. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra J. Bailey. Selectman Connie Grant was absent.

- 1.0** **PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

- 2.0** **REVIEW/APPROVAL OF MINUTES** – The Board of Selectmen approved the regular and non-public minutes of the Selectmen's meeting of February 15, 2007.

- 3.0** **PUBLIC HEARING – PROPOSED SEWER ORDINANCE** – Chairman Doten opened the public hearing and turned it over to Assistant Town Administrator Debra Shackett, who provided an overview of the proposed changes to the Sewer Ordinance. She explained that the sewer program has been losing money for some time and now that the reasons for this have been identified, changes to the existing Ordinance are being proposed to correct these areas.

The areas identified for change are that of the administrative fee, flow charge, defining living units and capital cost recovery. Chairman Doten further explained that it is the goal of the Board to make the system fair for both users and non-user of the sewer system.

Jerry Gagnon, representing senior housing project York Village, explained the difficulty the \$1,500 connection fee poses for his development. The total cost if all units are assessed this cost would be \$27,500 and this has not been budgeted into the project. Mr. Gagnon further stated that the sewer infrastructure will be owned and maintained by the York Village Association.

Robert Kammeraad of Brookside Crossing questioned charging 55 administrative fees for Brookside Crossing. Assistant Town Administrator Shackett provided a detailed explanation of what costs need to be covered by the administrative fee and how the costs would be re-distributed looking at living units differently.

Additional comments from the public included input from Pete Mawson, Penny O'Connor and William Sears. Chairman Doten thanked them for their interest and comments and advised them that another public hearing would be held on Wednesday, March 14, 2007.

Being no further questions or comments, the public hearing was closed at 3:45 p.m.

4.0 APPOINTMENTS

4.1 Adam Dean – Lincoln Park Request – Mr. Dean was in attendance to explain his request to use Lincoln Park for his wedding ceremony on June 23, 2007. He reviewed the information covered in his letter, which has been conditionally approved by the Recreation Commission. Mr. Dean has asked to change the time from 2:00 – 3:30 p.m. to approximately 3:30 – 5:00 p.m. He was advised that he will need to advise the Recreation Commission of the time change.

Town Administrator Juris advised Mr. Dean that the matter of insurance coverage and limited vehicles using the parking lot are important. He further advised Mr. Dean to have the insurance certificate issued as soon as possible and have it forwarded to the Selectmen's Office for review.

Alice Boucher moved to approve Mr. Dean's request to hold his wedding ceremony at Lincoln Park, provided he complies with insurance and parking requirements. Dennis Doten seconded. Motion carried.

5.0 NEW BUSINESS

5.1 D.A.R.E. Donation – Town Administrator Juris advised the Board that the Police Department is seeking authorization to accept a \$200.00 donation from Laconia Savings Bank for the D.A.R.E. Program.

Alice Boucher moved to accept the \$200.00 D.A.R.E. donation from Laconia Savings Bank. Dennis Doten seconded. Motion carried.

5.2 Land Offering – Stephenson – Town Administrator Juris recommended that the Stephenson's letter be forwarded to the Land Conservation Task Force. Alice Boucher moved to forward the letter from Jack and Joan Stephenson to the LCTF. Dennis Doten seconded. Motion carried.

5.3 Resignation – Marian Gardner – Town Administrator Juris advised the Board that Marian Gardner has resigned her position as Trustee of Trust Funds Bookkeeper, effective March 1, 2007. The Trustees will need to meet to designate a new Bookkeeper.

5.4 PSNH – Marjories Walk – Town Administrator Juris advised the Board that the pole permits from PSNH for Marjories Walk cannot be signed since Marjories Walk is not a public way. A letter will be sent to PSNH regarding this issue.

6.0 OLD BUSINESS

6.1 Retirement System – Town Administrator Juris advised the Board that letters have been sent to various senators and representatives regarding municipal representation on the NH Retirement Board.

6.2 Dunbar Drive - Town Administrator Juris advised the Board that an agreement has been reached between Gilford and Laconia regarding maintenance on Dunbar Drive. The agreement will be signed in the near future.

7.0 PUBLIC INPUT – none was provided.

8.0 SIGNATURES

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
02/12/07	Payroll Register	
02/12/07	Accounts Payable Manifest	
02/13/07	Accounts Payable Manifest	
02/15/07	Abatement - Cram	223-450.000
02/15/07	Abatement - Tripp	208-033.001
02/15/07	Abatement - Tripp	208-033.002
02/23/07	Current Use Application	264-019.000
02/23/07	Appointment Form - LaBonte	
02/23/07	Appointment Form - Arnst	
02/23/07	Letters to Rep. & Sen. On NHRS Resolution	
02/23/07	Juris Contract Extension	

9.0 SELECTMEN'S ISSUES – Chairman Doten brought up the matter of setting a time for the new public hearing on the Sewer Ordinance. Alice Boucher moved to set the time for the March 14, 2007 public hearing at 6:30 p.m. Dennis Doten seconded. Motion carried.

Selectman Doten asked that a policy be established that no Town boards or committees hold a meeting on the night of the Deliberative Session.

10.0 ADMINISTRATOR'S REPORT

10.1 Technology Update – Town Administrator Juris advised the Board that he and Assistant Town Administrator Shackett have met with Cybertron regarding their Technology Assessment. They will be updating the Board soon on what changes need to be implemented.

10.2 Voting Reminder – Town Meeting voting is March 13, 2007 from 7:00 a.m to 7:00 p.m.

10.3 **Resignation – Richard Foley** – Town Administrator Juris advised the Board that Richard Foley has submitted his resignation from the Zoning Board of Adjustment.

Alice Boucher moved to accept the resignation of Richard Foley with deepest regret and appoint Richard Dion as a regular member. Dennis Doten seconded. Motion carried.

10.4 **Non-Public Session – RSA 91-A:3 II (a) (c)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:00 p.m. Present were Selectmen Dennis Doten and Alice Boucher, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett, Administrative Secretary Sandra J. Bailey, DPW Director Sheldon Morgan and DPW Operations Manager Dustin Muzzey.

While in Non-Public Session, the Board of Selectmen discussed personnel matters.

While in Non-Public Session, no action was taken.

After Sheldon Morgan and Dustin Muzzey exited Non-Public Session, the Board discussed further personnel matters. While in Non-Public Session, no action was taken.

The Board exited Non-Public session at 4:19 p.m.

Alice Boucher moved to reappoint David Andrade as Health Officer and Sheldon Morgan as Deputy Health Officer and to raise the stipend for David Andrade to \$2,000 per year. Dennis Doten seconded. Motion carried.

11.0 **NEXT MEETING** – March 7, 2007 at 3:00 P.M. (special meeting) March 14, 2007 at 3:00 P.M. (regular meeting).

12.0 **ADJOURNMENT** – With no further business before the Board, the Board of Selectmen's February 28, 2007 meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary