

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**March 14, 2007**  
**Town Hall**

The Board of Selectmen convened in a regular session on Wednesday, March 14, 2007 at 3:00 p.m. at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Dennis J. Doten, Alice H. Boucher and Connie Grant. Also present was Town Administrator Evans E. Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra J. Bailey.

**1.0**    **PLEDGE OF ALLEGIANCE** – The Selectmen recited the Pledge of Allegiance.

Immediately following the Pledge of Allegiance, Town Clerk/Tax Collector Denise Morrissette announced that she would have a drawing to determine a winner for the third open Budget Committee position, which resulted in a tie at Tuesday's election between Dale Dormody and Terry Stewart. The drawing resulted in Dale Dormody being named the winner of the third Budget Committee position.

**2.0**    **REVIEW/APPROVAL OF MINUTES** – The Board of Selectmen approved the regular and non-public minutes of the Selectmen's meeting of February 28, 2007 and the non-public minutes of the Selectmen's meeting of March 7, 2007. Connie Grant abstained from voting on the February 28, 2007 minutes since she was absent from that meeting.

**3.0**    **PUBLIC HEARING – NO PARKING ZONE – ROUTE 11B** – Chairman Doten opened the public hearing and turned it over to Town Administrator Evans Juris, who provided a brief overview of the location of the proposed No Parking Zone.

Discussion ensued on the problems associated with patrons of the dance studio parking on Weirs Road (Route 11-B) and causing a visibility and safety concern with vehicles coming out of Dockham Shore Road.

There being no comments or questions from the public, Chairman Doten closed the public hearing at 3:08 p.m.

Connie Grant moved to restrict parking on the northwesterly side of Weirs Road (Route 11-B) beginning at the intersection of the southeasterly end of Dockham Shore Road and extending southeasterly a distance of three hundred (300) feet; and along the northeasterly side of Weirs Route (Route 11-B) beginning at the intersection of the southeasterly end of Dockham Shore Road and extending northwesterly a distance of one hundred and thirty-five (135) feet. Dennis Doten seconded. Motion carried. Alice Boucher abstained.

## **4.0 APPOINTMENTS**

- 4.1 Jennifer Mooney – Deputy Town Clerk/Tax Collector** – Jenn Mooney was in attendance to ask the Board of Selectmen to accept a grant of \$8,000 from the State of New Hampshire Vital Records Grant Program.

Alice Boucher moved to accept a grant in the amount of \$8,000 from the State of New Hampshire Vital Records Grant Program. Connie Grant seconded. Motion carried.

- 4.2 Herb Greene – Recreation Director** – Herb Greene reviewed proposed changes to the Beach Rules/Guest Card Policy. The primary change that is being proposed would be the offering of Beach Use Guest Cards for sale to town residents, similar to the Glendale Docks Guest Cards. Minor changes are also proposed regarding the swim raft and use of plastic wiffle ball bats and balls.

Selectman Boucher suggested that Mr. Greene highlight the changes in the policy when a public hearing is held. Selectman Grant expressed concern with too many non-residents using the beach, which could mean that there could potentially not be enough space for residents. Chairman Doten suggested looking at the changes as a one-year pilot program. A public hearing on these changes has been scheduled for Wednesday, March 28, 2007 at 3:00 p.m.

## **5.0 NEW BUSINESS**

- 5.1 Durrell Mountain Road** – John Ayer, Director of Planning and Land Use, explained the request made by Karen Feltham to be able to use a 400-foot long portion of Durrell Mountain Road in Gilford, to access a residence she would like to build in Belmont. The Town of Belmont is requesting written permission from the Town of Gilford for her to utilize the Gilford portion of the Class VI road.

Director of Public Works, Sheldon Morgan, was also in attendance and reviewed his recommendations. Town Administrator Juris suggested that this be reviewed by Town Counsel and the cost be paid by the developer.

Connie Grant moved to allow Karen Feltham to utilize a 400-foot portion of Durrell Mountain Road in Gilford, to access a residence she would like to build in Belmont, subject to conditions outlined in Sheldon Morgan's memo of March 8, 2007 and review by Town Counsel, the cost of which is to be paid by the developer. Alice Boucher seconded. Motion carried.

- 5.2** **D.A.R.E. Donation** – Town Administrator Juris stated that the Police Department is requesting the Board to authorize the acceptance of a \$100.00 donation from Meredith Village Savings Bank.

Alice Boucher moved to accept the \$100.00 donation from Meredith Village Savings Bank. Connie Grant seconded. Motion carried.

- 5.3** **Sewer Line – Cherry Valley Road** – Town Administrator Juris advised the Board that a request has been received from the Cherry Valley Condo Association for the Town to take over the sewer which runs from their complex to the intersection of Area Road. At this time, the Sewer Department is reviewing the request and they will be coming back with a formal response in the near future.

- 5.4** **Walk-A-Thon Request** – Town Administrator Juris advised the Board that Habitat for Humanity is requesting permission to conduct their annual walk-a-thon on Saturday, May 5, 2007 from 8:00 a.m. to 12:00 p.m. Alice Boucher moved to grant permission for Habitat for Humanity to conduct their annual walk-a-thon on Saturday, May 5, 2007, subject to their adhering to all safety rules and regulations. Connie Grant seconded. Motion carried.

- 5.5** **Decal Replacement** – Elizabeth Martino of Skyline Drive has lost her taxpayer's decal and is asking for a replacement at no cost. Town Administrator Juris recommended that the Board approve her request and also consider authorizing the Town Administrator or his designee to handle this type of situation without having to come to the Board.

Connie Grant moved to replace Elizabeth Martino's decal at no cost and to authorize the Town Administrator or his designee to handle these matters in the future. Alice Boucher seconded. Motion carried.

- 5.6** **Abatement Request – Bartlett – 81 Harris Shore Road** – Mr. Bartlett has requested an abatement for his delinquent tax bill for 81 Harris Shore Road, in the amount of \$113.75. Jennifer Mooney informed the Board that the Town Clerk/Tax Collector's Office has no record of any bill being returned. Discussion ensued on the fact that it is Mr. Bartlett's responsibility to see that any bill(s) is received and the taxes paid.

Alice Boucher moved to deny Mr. Bartlett's request for an abatement. Connie Grant seconded. Motion carried.

- 5.7** **Lakes Region Planning Commission (TAC Representation)** – Town Administrator Juris recommended that Sheldon Morgan be re-appointed as the Town's TAC representative. Alice Boucher moved to recommend the

re-appointment of Sheldon Morgan as the Town's representative to this LRPC Committee. Connie Grant seconded. Motion carried.

**5.8** **Police Vehicle Purchase** – Police Captain Keenan reviewed bids received for the purchase of two police vehicles – a Crown Victoria and E250 Van. The lowest price was received from Hillsboro Ford. Town Administrator Juris asked if the vehicles would have extended warranties. Captain Keenan replied yes.

Alice Boucher moved to authorize the purchase of the Crown Victoria and E250 Van from Hillsboro Ford, at a total cost not to exceed \$42,357.00. Connie Grant seconded. Motion carried.

## **6.0** **OLD BUSINESS**

**6.1** **Meadowbrook Sign Request** – RJ Harding of Meadowbrook Farms was in attendance regarding their request to move the location of their sign at Route 11-B and Meadowbrook Lane. Mr. Harding briefly reviewed the situation with the sign and has provided the Board with a letter of intent and plans, as requested at a previous meeting. Steve Smith of Steven Smith and Associates was also in attendance representing Meadowbrook.

Discussion ensued on the issue of the gravity and force sewer lines. Mr. Smith stated that the placement of the new sign is difficult, in order for it not to interfere with the sewer lines or be within the State's right-of-way.

Further discussion ensued on whether or not the sign being placed on Town property would be covered by easement or license. Mr. Harding stated that he preferred the matter be handled with an easement.

Sheldon Morgan and Steve Smith will view the area of the sign and return to the March 28, 2007 meeting with their findings. It was the consensus of the Board that moving the sign is a good idea, but the details would need to be worked out. It was also pointed out that any costs involved, such as legal fees, would be paid for by Meadowbrook.

**6.2** **Laconia Transfer Station** - Town Administrator Juris advised the Board that as part of the upgrade to the Laconia Transfer Station, an environmental study must be conducted, at a cost of \$5,900.00. He requested that the Board authorize this study so that the project can proceed.

Alice Boucher moved to authorize an environmental study be conducted as part of the upgrade to the Laconia Transfer Station. Connie Grant seconded. Motion carried.

**7.0 PUBLIC INPUT** – none was provided.

**8.0 SIGNATURES**

DATE SIGNED	DOCUMENT	MAP/LOT #
11/01/06	Change of Status - Leach	
12/28/06	Change of Status - O'Neill	
01/06/07	Change of Status - Bredbury	
01/10/07	Change of Status - Abbott	
01/26/07	Change of Status - Young	
02/01/07	Change of Status - Davis	
02/01/07	Change of Status - Lemay	
02/07/07	Tax Collector's Warrant - Sewer Rents	
02/17/07	Change of Status - O'Connor	
02/19/07	Change of Status - Muzzey	
02/20/07	Payroll Register	208-033.002
02/21/07	Accounts Payable Manifest (2)	208-033.001
02/22/07	Accounts Payable Manifest	223-450.000
02/22/07	Abatement Denial - Parsons	266-102.010
02/22/07	Abatement Denial - Wagner	266-102.012
02/22/07	Abatement Denial - Urbon	267-012.060
02/22/07	Abatement - Fountain	240-026.000
02/22/07	Abatement - Eastman	263-085.000
02/23/07	Sewer Abatement - Brookside Crossing	252-053.000
02/23/07	Sewer Abatement - Brittain (6)	203-069.000
02/26/07	Payroll Register	
02/26/07	Veteran's Exemption - Tebbetts	241-014.000
02/26/07	Veteran's Exemption - McCarthy	265-001.000
02/27/07	Accounts Payable Manifest	
02/27/07	Abatement - Town of Gilford (3)	
02/28/07	Abatement - Parsons	266-102.005
02/28/07	Accounts Payable Manifest	
02/28/07	Accounts Payable Manifest	
03/01/07	Change of Status - Kloetz	
03/01/07	Abatement - Carye	240-094.000
03/04/07	Change of Status - DuVerger	
03/05/07	Letter to USDA re: Persons Farm	
03/05/07	Payroll Register	
03/06/07	Accounts Payable Manifest	
03/07/07	Appointment Form - Dion	
03/07/07	Health Officer Appointment	
03/07/07	Deputy Health Officer Appointment	
03/07/07	Change of Status - Andrade	
03/07/07	Change of Status - Stevens	

03/08/07 Accounts Payable Manifest  
03/09/07 Pole and Petition License - Verizon & PSNH  
03/09/07 Inspector of Elections Appointment - Chitty  
03/09/07 Inspector of Elections Appointment - Morgan  
03/09/07 Inspector of Elections Appointment - Jensen  
03/09/07 Inspector of Elections Appointment - Beland

**9.0** **SELECTMEN'S ISSUES** – Chairman Doten thanked the Board and Administration for working with them over the past six years. Town Administrator Juris also thanked Chairman Doten for his service to the Town and reminded persons in attendance that he also served on the Budget Committee, Facility Planning Committee and was the Selectmen's representative to the Planning Board.

At this time, Alice Boucher moved that Dennis Doten remain as a member of the Facility Planning Committee. Connie Grant seconded. Motion carried. Chairman Doten abstained.

**10.0** **ADMINISTRATOR'S REPORT**

**10.1** **Liberty Hill Update** – Town Administrator Juris reminded the Board of upcoming dates regarding meetings on the Liberty Hill situation. Keyspan will hold a public meeting on Thursday, March 22, 2007 at 7:00 p.m. at the Town Hall to review their Remedial Action Plan.

NH DES will hold an informational session on Thursday, April 5, 2007 from 4:00 p.m. to 7:00 p.m. at the Town Hall.

**10.2** **Technology Update** – Town Administrator Juris reviewed the proposed ten (10) month Cybertron contract. He outlined the main points of the contract and the reasons for having an outside firm take over the Technology program.

Alice Boucher moved to authorize Town Administrator Juris to sign a Computer and Network Maintenance with Cybertron, Inc. for ten (10) months, at a cost of \$4,200.00 per month, from March 1, 2007 through December 31, 2007. Connie Grant seconded. Motion carried.

**10.3** **Election Results** – Brief discussion ensued on planning an organizational Board meeting to determine committee assignments for Board members. An organizational meeting will be held on Monday, March 19, 2007 at 9:30 a.m., following the swearing in of new Selectman Gus Benavides.

**10.4** **Non-Public Session – RSA 91-A:3 II (c)** – The Board of Selectmen on a roll call vote entered Non-Public Session at 4:06 p.m. Present were Selectmen Dennis Doten, Alice Boucher and Connie Grant, Town

Administrator Evans Juris, Assistant Town Administrator Debra Shackett, and Administrative Secretary Sandra J. Bailey.

While in Non-Public Session, the Board of Selectmen discussed matters which, if discussed in public, would likely affect adversely a person's reputation.

While in Non-Public Session, no action was taken.

The Board exited Non-Public session at 4:25 p.m.

Brief discussion ensued on the length of this year's warrant.

**11.0** **NEXT MEETING** – March 19, 2007 at 9:30 A.M. (organizational meeting) and March 28, 2007 at 3:00 P.M. (regular meeting).

**12.0** **ADJOURNMENT** – With no further business before the Board, the Board of Selectmen's March 14, 2007 meeting was adjourned at 4:33 p.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary