

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**August 22, 2007**  
**Town Hall**

The Board of Selectmen convened in a regular session on Wednesday, August 22, 2007, at 3:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Chairman Alice H. Boucher, Connie Grant and Gus Benavides. Also present were Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

1. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
2. **Review/Approval of Minutes** – The Board of Selectmen approved the regular and non-public minutes of the Selectmen's meetings of August 8 and August 15, 2007, the August 3, 2007 Site Review, and the August 15, 2007 Summer Town Forum.
3. **Appointments**
  - 3.1. **Keith Jordan** – Mr. Jordan was in attendance to provide an update for the Board on the Timberman Triathlon. He feels that the event went quite well and participants represented all fifty (50) states and twelve (12) countries. He also stated that traffic flow was aided by message boards.

Keith Jordan also advised the Board that this has become such a prestigious event that it may be covered by national television. He also stated that he appreciates the support of the community and is glad that this event can be a major fundraiser for various local groups.

Chairman Boucher thanked Keith Jordan for inviting the Board of Selectmen to participate and appreciates the recognition it provides for the community. Selectman Benavides did express a concern with the parking on Route 11. Selectman Grant asked if they have ever considered approaching Meadowbrook to use their facilities for parking. Mr. Jordan stated that both of these topics have been discussed they are constantly looking for ways to minimize the disruption to the community.

Police Captain Kevin Keenan stated that the event utilized sixty-eight (68) officers and every attempt is made to have the same officer in the same position each year because familiarity helps with traffic flow. Captain Keenan reiterated that they are constantly striving to minimize community disruption and are welcome to citizen suggestions on ways to improve traffic flow.

4. **New Business**
  - 4.1. **Locke's Island Association** – Town Administrator Juris advised the Board that a request has been received from the Locke's Island Association, requesting that the Board appoint a Gilford island property owner to membership on the Glendale Committee. Brief discussion ensued on the procedure for appointing

and the need for the appointee to be available for Glendale Committee meetings.

Selectman Grant moved to request that the Gilford Island Association nominate a representative for the Board of Selectman to appoint to the Glendale Committee. Selectman Benavides seconded. Motion carried.

**4.2. Special Permission Request – Valley Drive** – Town Administrator Juris advised the Board that based on legal opinion this matter will not need to be considered by the Board of Selectmen.

**5. Old Business**

**5.1. Request for Reconsideration – 112 Woodland Ave.** – Town Administrator Juris advised the Board that he has received a request for reconsideration from Attorney Patrick Wood, regarding the driveway permit for 112 Woodland Ave. Polling of each Board member indicated a response of no. They would not reconsider their previous denial.

Selectman Benavides moved to deny the request for reconsideration regarding the second driveway at 112 Woodland Ave. Selectman Grant seconded. Motion carried.

**5.2. Energy Committee** – Town Administrator Juris advised the Board that two (2) applications have been received for membership on the Gilford Energy Committee and one other person has expressed an interest.

Brief discussion ensued on the matter. The Board requested that the notice be published in the paper again to seek interested candidates.

**5.3. Police Union Hearing** – Town Administrator Juris advised the Board that the PELRB hearing on the police union will be held on Wednesday, August 29, 2007 at 9:00 a.m. The purpose of this hearing is to determine union eligibility for police sergeants.

**6. Public Input** – none was provided.

**7. Signatures**

<b><u>DATE SIGNED</u></b>	<b><u>DOCUMENT</u></b>	<b><u>MAP/LOT #</u></b>
05/19/07	Change of Status - McMahon	
07/13/07	Change of Status - Keenan	
08/13/07	Abatement - Traquair	224-075.015
08/15/07	Tax Collectors Warrant - Capital Cost Betterment	
08/20/07	Veterans Tax Credit - Gray	228-106.000
08/20/07	Tax Collectors Warrant - Sewer Rents	
08/21/07	Veterans Tax Credit - Morel	224-046.007

8. **Selectmen Issues** – Selectman Benavides encouraged everyone to spread the word on Gilford’s Old Home Day and invite all members of the public to attend.

Selectman Grant questioned the timing of the line painting at the Glendale Docks. Town Administrator Juris explained that this is a contracted service through the Department of Public Works and the timing may not have been able to be controlled. Selectman Grant further proceeded to explain the problem that the line painting has created with various vehicles left in areas that could not be painted for an indefinite period. Town Administrator Juris thanked Selectman Grant for her input and will look into the matter tomorrow.

Chairman Boucher suggested that a member of the Budget Committee be responsible for taking their own minutes. She would like to have Sandy Bailey relieved of this responsibility. Selectman Grant stated that she does not want to jeopardize the speed or accuracy of the minutes. Selectman Benavides asked Chairman Boucher what her concern is. Chairman Boucher stated that Sandy Bailey has been criticized for her minutes and she has enough other responsibilities. Also, all other boards and committees are required to take their own minutes. Selectman Grant disagreed with this, saying all she heard while serving on the committee as the selectmen's representative last year was praise from board members on Sandy Bailey's performance.

Assistant Town Administrator Shackett stated that the issue is a matter of cost. Selectman Grant reiterated that she is concerned about the quality of the minutes, but suggested that it could be tried out to make sure the minutes remain timely and accurate. Selectman Benavides recommended that Budget Committee Chairman Dick Hickok be promptly advised of this issue. Town Administrator Juris will contact Mr. Hickok following the meeting.

Chairman Boucher also suggested that an ordinance change be considered that would require vehicles to be not only registered, but also inspected. DPLU Director John Ayer provided input on the ordinance regarding this matter. Discussion ensued, with Selectman Grant suggesting that the ordinance be broader to encompass more “junk” related issues. TC/TC Morrissette suggested that the Board utilize language such as “inspectable condition”, rather than requiring that vehicles actually be inspected. John Ayer will check into how other neighboring communities handle this situation. Selectman Boucher urged her fellow Board members to consider this change, since the Planning Board will begin work on their 2008 Ordinance Changes in September. The Board concurred that they would ask the Planning Board to look into an ordinance addressing this problem.

9. **Administrator’s Report**

9.1 **Budget Update** – ATA Shackett provided the Board with an up-to-date budget report. She stated that she has no concerns with the budget. Brief discussion

ensued on sewer revenues, full-time highway wages and the new fire truck.

**9.2 Town Computer System** – Town Administrator Juris stated that the BMSI software will be re-installed on one server on Friday, September 7, 2007, necessitating an interruption in service to the Town Clerk/Tax Collector's Office and Appraisal Office. This will be posted within the building, on the website and in the newspaper.

**9.3 Non-Public Session – RSA 91:A-3 II (a) (c) (e)**

The Board of Selectmen on a roll call vote entered Non-Public Session at 3:52 p.m. Present were Selectmen Alice Boucher, Connie Grant and Gus Benavides, Town Administrator Evans Juris, Assistant Town Administrator Debra Shackett and Administrative Secretary Sandra Bailey.

While in Non-Public Session, the Board discussed personnel matters and pending litigation. While in Non-Public Session, action was taken and the minutes were sealed for sixty (60) days.

The Board exited Non-Public Session at 6:00 p.m.

**10.0 Next Meeting** - September 12, 2007 at 3:00 p.m. – Regular Meeting

**11.0 Adjournment** – With no further business before the Board, the Board of Selectmen's August 22, 2007 meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Sandra J. Bailey  
Administrative Secretary