

GILFORD BOARD OF SELECTMEN'S MEETING
October 8, 2008
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, October 8, 2008, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Connie Grant, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn and Administrative Secretary Sandra Bailey.

1. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance. Chairman Grant announced that the meeting would be videotaped and broadcast on Lakes Region Public Access TV.
2. **Announcements** – Chairman Grant stated that this is a new addition to the agenda. She announced the following:
 - 2.1. Deputy Fire Chief John Beland was recently bestowed with the Firefighter of the Year Award by the New Hampshire Chiefs of Police Law Enforcement Foundation for his charitable work and civic contributions.
 - 2.2. October 5-11 is National Fire Prevention Week.
 - 2.3. The Board of Selectmen will hold another Public Hearing on the proposed sale of land at 43 Potter Hill Road on Wednesday, October 22, 2008.
 - 2.4. The Board of Selectmen will hold a Public Hearing pursuant to the provisions of RSA 498:4 on a proposal to retain the former library building and property for municipal and/or school purposes on Wednesday, October 22, 2008.
3. **Review/Approval of Minutes** – Selectman Benavides moved to approve the minutes of the regular and non-public sessions of the meeting of September 24, 2008. Selectman Hayes seconded. Motion carried with all in favor.
4. **Public Hearing**
 - 4.1. **Sale of Land at 43 Potter Hill Road** – Chairman Grant read aloud the notice for the public hearing that is being held tonight regarding the Town's property located at 43 Potter Hill Road. She also stated that this proposal has been reviewed by the Conservation Commission and Planning Board, who have responded favorably.

Chairman Grant opened the Public Hearing for comments and/or questions. Anthony Ferruolo asked if the Board had considered the possibility that the bid requirement would not be met. Chairman Grant responded that the Board has discussed this possibility and may have to wait for the economy to improve before selling the property.

There being no further comments, the public hearing was closed at 7:12 p.m.

5. **Appointments**
 - 5.1. **Deb Hale – National Grid** – Chairman Grant stated that this appointment was canceled.
 - 5.2. **Herb Greene – Recreation Department Update** – Recreation Director Greene was in attendance for this meeting's scheduled department update. He apprised the

Board on facility and equipment updates, as well as improvements being made to the Village Field, to prevent vehicles from driving on the field. He provided Board members with a copy of his fall/winter program brochure, which is new for this year. Selectman Benavides complimented him on the brochure. Brief discussion ensued on the interaction between the Recreation Department and Gilford Public Library.

6. New Business

6.1. Warm-up Hut Donations – Selectman Benavides moved to accept donations for the Gilford Outing Club Warm-up Hut from the following businesses: Fay’s Boat Yard - \$500; Watermark Navigation Systems - \$100; Gunstock Inn - \$100 and SBI Aircraft Services - \$100. Selectman Hayes seconded. Motion carried with all in favor.

6.2. Pole and Petition License – Bedford Avenue – Selectman Benavides moved to approve the Pole and Petition License for Bedford Avenue as submitted. Selectman Hayes seconded. Motion carried with all in favor.

6.3. School Resource Officers & Gilford School District Funding – Chairman Grant stated that she requested this item be placed on the agenda for discussion. It concerns the issue of the School Resource Officers not being funded by the School District. Chairman Grant stated that she would like to see a formula established that would make an equitable assessment to the School District for the time that the Officers are on duty at the schools. Town Administrator Dunn will meet with Chief Markland to devise a formula.

6.4. Lakes Region Chamber of Commerce Membership – Discussion began with what the Town of Gilford would gain by joining the Chamber of Commerce for \$250 per year. Town Administrator Dunn stated that it was not uncommon for municipalities to have a membership with a Chamber of Commerce. He received an invitation from the Lakes Region Chamber of Commerce, which he is passing onto the Board. The primary benefit of the membership would be opening up lines of communication. The Board concurred that they would not join the Lakes Region Chamber of Commerce.

6.5. Disposition of Surplus Vehicles – Town Administrator Dunn advised the Board that there are currently three (3) surplus Ford Crown Victorias. He would like the Board to declare these as surplus vehicles and allow the Department of Public Works to solicit bids. Although each vehicle has approximate mileage of 100,000 miles, the usage is very intense due to idling time.

Selectman Benavides asked about the possibility of designating one of the vehicles for use by the Recreation Department. This would not incur any additional costs and the “best” one could be designated to the Recreation Department. Brief discussion also ensued on what vehicles would be surplus as a result of 2009 budget appropriations.

Selectman Benavides moved to authorize the Town Administrator to place two (2) of the vehicles into surplus for disposition, with one (1) being designated for use by the Recreation Department. Selectman Hayes seconded. Motion carried with all in favor.

6.6. Election Day Issues/Sign Election Warrant – Town Administrator Dunn advised the Board that they need to sign the Election Day Warrant for the November 4, 2008 General Election. Selectman Benavides moved to sign the Election Day Warrant for the November 4, 2008 General Election. Selectman Hayes seconded. Motion carried with all in favor. Brief discussion ensued regarding alleviating the parking issues on Election Day.

7. Old Business

7.1. Hardship Abatement Policy – Town Administrator Dunn stated that he has provided the Board with the second/final draft of this policy. Although some aspects of hardships are determined by the courts and laws, other areas are not so certain. Town Administrator Dunn is comfortable with the policy and would like the Board to adopt it. If necessary, changes can be made.

Selectman Benavides moved to adopt the Hardship Abatement Policy as written. Selectman Hayes seconded. Motion carried with all in favor.

7.2. Account Clerk Vacancy – Finance Director Ruggles advised the Board that there is some overlap in job descriptions within the department. He provided them with different scenarios in the operation of the Finance Department, depending upon whether the replacement Account Clerk is to be full-time or part-time. Discussion ensued on various factors affecting the workload of the Department. Chairman Grant stated that she is not in favor of having this as a full-time position if it is for the purpose of having a live person answer the telephone. Selectmen Benavides stated that making the position part-time would be a considerable savings to the Department.

Selectman Benavides moved to authorize the hiring of a part-time Account Clerk. Selectman Hayes seconded. Motion carried with all in favor.

8. Public Input – None.

9. Selectmen's Issues – Selectman Hayes provided an update of the Facility Planning Committee. They have postponed the acceptance of bids until October 15, 2008. The architect feels that he will have five (5) solid bids submitted.

10. Administrator's Report

Town Administrator Dunn has been very busy working on union negotiations. He has also met with Denise Beauchaine from LRPA TV, in addition to preparing the budget and working on some legal cases.

11. Non-Public Session under RSA 91-A:3 II (c)

Selectman Benavides moved to enter Non-Public Session at 7:38 p.m. Selectman Hayes seconded. Motion carried on a roll call vote with all in favor. Present were Selectmen Connie Grant, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn, Administrative Secretary Sandra Bailey and Finance Director Geoff Ruggles.

While in Non-Public Session with Finance Director Ruggles, the Board discussed hardship and ambulance abatements.

While in Non-Public Session, no action was taken.

After Finance Director Ruggles exited Non-Public Session, the Board discussed committee appointments/re-appointments.

The Board exited Non-Public Session at 9:07 p.m.

12. New Business (Continued)

12.1 Committee Appointments/Re-appointments

Selectman Benavides moved to appoint Gisele Lambert for a one-year term to the CIP Committee. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to appoint Barbara Morgenstern for a two-year term to the LRPA-TV Board of Directors. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to appoint William Knightly for a one-year term to the Energy Committee. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to re-appoint Doug Lambert, Howard Epstein and Dale "Chan" Eddy for a one-year term to the Energy Committee. Selectman Hayes seconded. Motion carried with all in favor.

12.2 Hardship/Ambulance Abatements

Selectman Benavides moved to grant an abatement for an ambulance bill to Vincent Puma. Selectman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to grant a hardship abatement for the 2007 property taxes, plus costs, for the owner of 224-046.043. Selectman Hayes seconded. Motion carried with all in favor.

13.0 Signatures

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
08/20/08	Change of Status - Ayer	
09/17/08	Change of Status - LeRoux	
09/23/08	Change of Status - DeNutte	
09/28/08	Change of Status - Dinan	
09/30/08	Certification of Exemption - NH Comm. Serv. Tax	
09/30/08	Certification of Exemption - Fed. Excise Tax	
10/01/08	Change of Status - Buckner	
10/02/08	Veteran's Tax Credit - DeForge	203-038.000
10/02/08	Notice of Intent to Cut - Farruggia	263-003.000
10/02/08	Veteran's Tax Credit - Ketchum	204-055.000
10/08/08	Election Day Warrant	

10/08/08 Pole and Petition License - Bedford Avenue
10/08/08 Appointment Form - G. Lambert
10/08/08 Appointment Form - Morgenstern
10/08/08 Appointment Form - D. Lambert
10/08/08 Appointment Form - Eddy
10/08/08 Appointment Form - Epstein
10/08/08 Appointment Form - Knightly

14.0 Next Meeting – Wednesday, October 22, 2008 at 7:00 p.m.

15.0 Adjournment – With no further business before the Board, the Board of Selectmen's October 8, 2008 meeting was adjourned at 9:07 p.m.

Respectfully submitted,

Sandra J. Bailey
Administrative Secretary