

GILFORD BOARD OF SELECTMEN'S MEETING
January 28, 2009
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, January 28, 2009, at 2:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Connie Grant, Gus Benavides and Kevin Hayes. Also present were Town Administrator Scott Dunn and Administrative Secretary Sandra Bailey.

1. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
2. **Announcements**
 - 2.1. Town Meeting Deliberative Session – Wednesday, February 4, 2009 at 7:00 p.m.
 - 2.2. Town Meeting (Ballot Voting) Session – Tuesday, March 10, 2009, 7am-7pm
3. **Review/Approval of Minutes**
 - 3.1. Selectman Benavides moved to approve the minutes of the regular and non-public session of the January 14, 2009 Selectmen's meeting. Selectman Hayes seconded. Motion carried with all in favor.
 - 3.2. Selectman Benavides moved to approve the minutes of the special meeting of January 21, 2009. Selectman Hayes seconded. Motion carried with all in favor.
4. **Appointments**
 - 4.1. **Sheldon Morgan – Public Works Update** – DPW Director Sheldon Morgan provided the Board with an update of the operations of the Public Works Department. He gave an overview of each division within the Department, including Solid Waste, Street Lighting, Glendale, Buildings and Grounds, Highway, Vehicle Maintenance and Sewer. Many of the items covered by Director Morgan were weather related. He also provided the Board with additional information regarding the request for the crosswalk at Route 11-A and Belknap Mountain Road. The Board thanked Director Morgan for his presentation, as well as the efforts of the highway crew.
 - 4.2. **Geoff Ruggles – Preliminary 2008 Year End Budget Summary** – Finance Director Ruggles reported to the Board that his budget report will be the same as the 2008 monthly reports he has brought to them. Revenues have come at higher than anticipated and expenses are lower than anticipated. He has also provided the Board with a report on Outstanding Property Taxes, which indicates 2008 payments are not significantly behind. He also provided the Board with a 2008 Weekly Cash Flow Report.
 - 4.3. **Peter Millham, Moderator – Town Meeting Preparations** - Mr. Millham was unable to attend this meeting so Town Administrator Dunn will provide the Board with further information that will identify who will make motions at the Deliberative Session on December 4, 2009. The Board indicated to Town Administrator Dunn that, at this time, they do not have any amendments proposed and will let the warrant stand.
5. **New Business**
 - 5.1. **Donation Acceptance – D.A.R.E. Program** – Selectman Benavides moved to accept a donation from the Gilford Middle School in the amount of \$456.00 for the D.A.R.E. Program, with a big thank you. Selectman Hayes seconded. Motion carried with all in favor.

5.2. Entertainment Permit – Contigiani Catering – Town Administrator Dunn provided the Board with background information regarding the request from Contigiani Catering to have their Entertainment Permit fee reduced. Selectman Benavides moved to pro-rate the Entertainment Permit fee for Contigiani Catering until April 30, 2009, and issue a permit for payment of \$33.35. Selectman Hayes seconded. Motion carried with all in favor. The Board indicated its desire to amend the Entertainment Policy to have permits expire one year from the date of issue.

5.3. Administrative Code Amendments – Town Administrator Dunn stated that these changes are primarily housekeeping items that were discovered during the update of the Town Beach Regulations. Selectman Benavides moved to adopt the amendments to the Administrative Code, as presented. Selectman Hayes seconded. Motion carried with all in favor.

5.4. Town Beach Regulations – Town Administrator Dunn provided a brief explanation on the proposed changes to the Town’s Beach Regulations, which will make them more enforceable and provide for a safer environment. Selectman Hayes questioned how the proposed regulations handle businesses within the Town. Town Administrator Dunn provided an explanation. He also pointed out that the rules for decals are not consistent between the various parts of Gilford that utilize them, such as the Town Beach, Glendale Docks and Solid Waste Facility. A public hearing will be held on Wednesday, February 11, 2009 at 7:00 p.m.

6. Old Business

6.1. Letter to US Postal Service – The Board of Selectmen signed a letter drafted by Town Administrator Dunn.

7. Public Input - None

8. Selectmen’s Issues

Selectman Benavides stated that he would like to see the Town’s check registers posted on the Town’s website. Brief discussion ensued on what types of information could not be disclosed on the website. It was requested that the Town Administrator come back to the Board with more information on this.

9. Administrator’s Report

Town Administrator Dunn advised the Board that costly repairs to the Town’s well system need to be made. The repairs cannot wait until after Town Meeting.

10. Non Public Session under RSA 91-A:3 II (a)(e)(i)

11. Signatures

<u>DATE SIGNED</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
12/19/08	Change of Status - Bailey	
12/21/08	Change of Status - Muzzey	
12/31/08	Payroll Register (3)	
01/02/09	Payroll Register	

01/05/09	Change of Status - Crumb	
01/07/09	Release of Lien - Rowson	224-046.031
01/08/09	Payroll Register	
01/12/09	Payroll Register	
01/14/09	Sewer Abatement - Gerald Realty	223-097.000
01/14/09	Sewer Abatement - Favreau	227-141.000
01/14/09	Sewer Abatement - Village West Condo Assoc.	204-072.000
01/14/09	Sewer Abatement - Greval	
01/14/09	Change of Status - Cutter	
01/14/09	Payroll Register	
01/15/09	Payroll Register	
01/20/09	Abatement - Wells Fargo	253-031.000
01/20/09	Veteran's Tax Credit - Paradis	213-043.000
01/20/09	Veteran's Tax Credit - St. Hilaire	267-178.000
01/20/09	Tax Collector's Warrant - Land Use Change	
01/21/09	Sewer Abatement - Silver Sands	223-097.000
01/27/09	Sewer Abatement - Collins	222-004.002
01/27/09	Sewer Abatement - Clifford	252-016.016
01/28/09	Sewer Abatement - Robertson	216-093.100
01/28/09	Letter to USPS	
01/28/09	Administrative Code Amendments	

12. Next Meeting – Wednesday, February 11, 2009 at 7:00 p.m. – Regular Meeting

13. Adjournment – With no further business before the Board, the Board of Selectmen's January 28, 2009 meeting was adjourned at 3:08 p.m.

Respectfully submitted,

Sandra J. Bailey
Executive Secretary