

GILFORD BOARD OF SELECTMEN'S MEETING
May 27, 2009
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, May 27, 2009, at 6:30 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Gus Benavides, Kevin Hayes and John O'Brien. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey.

1. **Non-Public Session**– Selectman Hayes moved to enter Non-Public Session pursuant to RSA 91-A:3 II (d) (e) to discuss the sale of real property and pending litigation. Selectman O'Brien seconded. Motion carried on a roll call vote with all in favor. Present were Selectmen Gus Benavides, Kevin Hayes and John O'Brien. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey.

While in Non-Public Session, the Board discussed the sale of real property and pending litigation. While in Non-Public Session, action was taken.

Selectman Hayes moved to exit Non-Public Session at 6:53 p.m. and seal the minutes. Selectman O'Brien seconded. Motion carried with all in favor.

Selectman Hayes moved to recess until 7:00 p.m. Selectman O'Brien seconded. Motion carried with all in favor.

Chairman Benavides reconvened the meeting at 7:00 p.m.

Finance Director Geoff Ruggles was also in attendance.

2. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.
3. **Announcements**
 - 3.1. **Proclamation – Michael Nickerson** – Chairman Benavides read a proclamation honoring the achievement of Michael Nickerson in attaining the rank of Eagle Scout.
 - 3.2. **Proclamation – St. Baldrick's Day** – Chairman Benavides read a proclamation naming Saturday, May 30, 2009 as St. Baldrick's Day in Gilford.
 - 3.3. **Tax Bills – 2009 1st Issue** – Chairman Benavides read a notice from Town Clerk/Tax Collector Morrissette regarding the mailing of the 2009 first issue tax bills on May 21, 2009.
4. **Review/Approval of Minutes**
 - 4.1. Selectman Hayes moved to approve the minutes of the regular and non-public sessions of the May 13, 2009 meeting. Selectman O'Brien seconded. Motion carried with all in favor.
5. **Public Hearing**
 - 5.1. **Appropriation of Unanticipated Funds – Lakes Business Park** – Chairman Benavides read the public notice concerning the acceptance of \$25,463.79 from the sale of Lot 9 in the Lakes Business Park and opened the public hearing for comment. Being no questions or comments from the public, he closed the public hearing at 7:08 p.m.

Selectman Hayes moved to accept \$25,463.79 from the sale of Lot 9 in the Lakes Business Park, Phase II, and to transfer this amount in its entirety to the Lakes Business Park Phase II Capital Replacement Trust Fund. Selectman Hayes seconded. Motion carried with all in

favor.

6. Appointments

6.1. Geoff Ruggles – Finance Department Update – Finance Director Ruggles provided his monthly budget summary through April 2009, including the updated 2009 cash flow analysis. He also provided a quarterly department update. Revenues appear to be stabilizing and the budget expenditures are tracking well, partially due to a savings in the cost of heating fuel. He also provided data on the recent tax lien.

Director Ruggles also advised the Board that some of the responsibilities in the Finance Office have shifted between Sue and Elaine, to balance out their jobs. He provided an overview of the Appraisal Department, as well as a Technology update.

7. Consent Agenda – Selectman Hayes moved to approve the Consent Agenda for the period May 9, 2009 though May 22, 2009. Selectman O'Brien seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
01/01/09	Corcoran Consulting Contract	
04/30/09	Abatement Denial - Preston	227-108.000
04/30/09	Abatement Denial - GSG Realty	214-022.004
04/30/09	Abatement Denial - Meehan	242-280.012
05/04/09	Payroll Register	
05/04/09	Accounts Payable Manifest (2)	
05/04/09	Abatement - Gustafson	210-027.000
05/13/09	Elderly Exemption - Case	213-013.322
05/13/09	Elderly Exemption - Bolduc	201-011.011
05/13/09	Elderly Exemption - Nelson	224-081.604
05/13/09	Elderly Exemption - Romagnoli	224-049.063
05/13/09	Elderly Exemption - Mitchell	255-001.000
05/13/09	Elderly Exemption Denial	209-003.000
05/13/09	Elderly Exemption - Duchemin	252-016.250
05/13/09	Elderly Exemption - Carbone	267-177.100
05/13/09	Tax Collector's Warrant - Sewer Rents	
05/13/09	Tax Collector's Warrant - Water Rents	
05/13/09	Entertainment Permit - Patrick's Pub & Eatery	
05/13/09	Entertainment Permit - China Bistro	
05/13/09	Entertainment Permit - Gunstock Inn	
05/13/09	Entertainment Permit - Boston Culinary (Gunstock)	
05/13/09	Entertainment Permit - Contigiani's (Pheasant Ridge)	
05/13/09	Appointment Form - Craver	
05/13/09	Appointment Form - deSousa	
05/13/09	Appointment Form - Eastman	
05/13/09	Appointment Form - Hopkins	

05/13/09	Kimball Wildlife Trust Fund Spending Policy	
05/13/09	Change of Status - J. Horan	
05/13/09	Change of Status - Heney	
05/13/09	Tax Collector's Warrant	
05/13/09	Letter to Gilford School Board on Flyer Policy	
05/14/09	Elderly Exemption - Frazier	201-009.084
05/14/09	Elderly Exemption - Stevens	204-046.000
05/14/09	Elderly Exemption - LaBrique	224-049.078
05/14/09	Elderly Exemption - Guilmette	201-009.063
05/14/09	Elderly Exemption - Willis	224-051.000
05/14/09	Change of Status - Buckner	
05/15/09	Change of Status - Clarke	
05/16/09	Tax Deferral	224-049.035
05/18/09	Change of Status - Beaulieu	
05/18/09	Change of Status - Ainsworth	
05/18/09	Change of Status - Trendell	
05/18/09	Change of Status - Maheux	

8. New Business

8.1. Pole and Petition License on Liscomb Circle – Selectman Hayes moved to approve a Pole and Petition License for a replacement pole (5/28-3) located on Liscomb Circle. Selectman O’Brien seconded. Motion carried with all in favor.

8.2. 2008 Audit Agreement – Selectman Hayes moved to approve the 2008 Audit Agreement with Plodzick & Sanderson. Selectman O’Brien seconded. Motion carried with all in favor.

8.3. Glendale Pass Request – Winter Harbor Yacht Club – Selectman Hayes moved to deny the request of the Winter Harbor Yacht Club to be provided with three (3) boat passes and ten (10) guest parking passes. Selectman O’Brien seconded. Motion carried with all in favor.

8.4. Wedding Request for Use of Town Facilities (Tannery Hill Bridge) – Town Administrator Dunn stated that he has received another request for a wedding to be held at the Tannery Hill Bridge on September 12, 2009.

Selectman Hayes moved to conditionally approve the request of Jayne Ianno to hold a small wedding ceremony at the Tannery Hill Bridge on Saturday, September 12, 2009 at 2:00 p.m., with no requirement for insurance coverage, based on Town guidelines. Selectman O’Brien seconded. Motion carried with all in favor.

8.5. 22nd Annual Winnepesaukee Relay Race – Town Administrator Dunn stated he has received a request to conduct the Annual Winnepesaukee Relay Race on Saturday, September 26, 2009. He advised the Board that for the past two years, the Board has waived the requirement for a public hearing, subject to working with the Gilford Police Department on safety and traffic concerns.

Selectman Hayes moved to approve the request from the North Medford Club to conduct the Annual Winnepesaukee Relay Race on Saturday, September 26, 2009, subject to the recommendations of the Gilford Police Department for safety and traffic requirements.

Selectman O'Brien seconded. Motion carried with all in favor.

9. Old Business

9.1. Resolution Establishing the Lakes Business Park Phase II CRF – Selectman Hayes moved to adopt a resolution establishing the Lakes Business Park Phase II Capital Reserve Trust Fund, pursuant to the authority granted under RSA 31:19-a and pursuant to Section 10.3.4 of the Intermunicipal Agreement Governing Joint Economic Activities Between the City of Laconia and the Town of Gilford as ratified at the March 14, 2001 Gilford Town Meeting. Selectman O'Brien seconded. Motion carried with all in favor.

10. Public Input – none.

11. Selectmen's Issues – Selectman O'Brien commended both those who planned and participated in the Memorial Day Commemoration. Chairman Benavides agreed with Selectman O'Brien and was especially pleased with the veteran participation.

Selectman Hayes inquired if there were any new developments with the old library building. Town Administrator Dunn replied no. Selectman Hayes further inquired if the judge could be informed about the situation with the SAU Office needing to be relocated in July. Town Administrator Dunn will have Town Counsel pass this information onto the court.

Selectman Hayes also inquired about the situation with the distribution of Town flyers at the schools. Town Administrator Dunn replied that the School Board is meeting on Monday, June 1, 2009 to address the Selectmen's request. Selectman Hayes is interested in knowing how the recently loamed portion of the former triangle area at Potter Hill Road will be finish landscaped. Town Administrator Dunn will discuss this matter with DPW Director Sheldon Morgan.

12. Administrator's Report – Town Administrator Dunn reported that he has been working on a policy regarding the use of Town facilities. He continues to work on the parking regulations, also. There has been no word from the State of NH on the application process for Federal stimulus money. He also reported that there has been great response with surveys being returned regarding the Police Department renovation and expansion project.

13. Next Meeting – Wednesday, June 10, 2009 at 7:00 p.m.

14. Adjournment – With no further business before the Board, the Board of Selectmen's May 27, 2009 meeting was adjourned at 7:47 p.m.

Respectfully submitted,

John T. O'Brien
Clerk