

GILFORD BOARD OF SELECTMEN'S MEETING
December 29, 2010
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, December 29, 2010, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Kevin Hayes and Gus Benavides. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey. Absent was Selectman John O'Brien.

Staff members in attendance included Town Clerk/Tax Collector Denise Morrissette Gonyer, Finance Director Geoff Ruggles and Deputy Police Chief Kevin Keenan.

1. Non-Public Session (6:30 p.m.)

- 1.1.** Selectman Benavides moved to enter non-public session at 6:30 p.m., pursuant to RSA 91-A:3,II (c) and RSA 91-A:2,I (a) to discuss matters which may adversely affect someone's reputation and union negotiations. Chairman Hayes seconded. Motion carried on roll call vote with all in favor. Present were Selectmen Kevin Hayes and Gus Benavides. Also present was Town Administrator Scott Dunn.

Selectman Benavides moved to exit non-public session at 7:00 p.m. and seal the minutes. Chairman Hayes seconded. Motion carried with all in favor.

2. Pledge of Allegiance – The Selectmen recited the Pledge of Allegiance.

3. Announcements/Presentations

- 3.1.** Chairman Hayes announced that the Town Hall and Library will be closed for the New Year's holiday on Friday, December 31, 2010 and Saturday, January 1, 2011. The Recycle Center will close at 12:00 noon on Friday, December 31st.
- 3.2.** Chairman Hayes announced that the Proposed Zoning Ordinance Changes Public Hearing will be held on Monday, January 3, 2011 at 7:00 p.m. at the Town Hall.
- 3.3.** Chairman Hayes announced that Budget Committee's Public Hearing on the Town Budget will be held on Thursday, January 13, 2011 at 6:30 p.m. at Gilford High School.
- 3.4.** Chairman Hayes announced that the public hearing that was tentatively scheduled for Wednesday, January 12, 2011, regarding the American Legion request to use the Village Field, has been canceled.

4. Review/Approval of Minutes

- 4.1.** Selectman Benavides moved to approve the minutes of the regular and non-public sessions of December 15, 2010. Chairman Hayes seconded. Motion carried with all in favor.

5. Consent Agenda

- 5.1.** Selectman Benavides moved to approve the Consent Agenda for the period December 13, 2010 through December 23, 2010. Chairman Hayes seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
11/02/10	Change of Status - Keenan	
12/06/10	Payroll Register	
12/08/10	Notice of Lien - Wilson	266-091.000
12/12/10	Notice of Intent to Cut - Mooney	256-001.000
12/12/10	Notice of Intent to Cut - Clary	240-107.000

12/12/10	Notice of Intent to Cut - Clary	240-108.000
12/13/10	Payroll Register	
12/14/10	Certification of Yield Taxes Assessed	234-001.000
12/14/10	Accounts Payable Manifest	
12/15/10	Notice of Lien - Bourke	224-074.015

6.0 Appointments

6.1 Kevin Keenan – Potter Hill Road Traffic Study Results – Deputy Chief Keenan reported that the Police Department began monitoring traffic on Potter Hill Road on December 20, 2010 and they continue to do so. One summons was issued for speed of 45 miles per hour and one was issued for 37 miles per hour. Other than that, all speeds have been at or below the posted speed limit. Brief discussion ensued regarding the method and times of police patrols. It was the consensus of the Board to continue this patrol for two more weeks.

7.0 Old Business

7.1 Town Clerk – Tax Collector Staffing – Volunteer Labor – Selectman Benavides moved to appoint Gayle Cook as a Volunteer Assistant Town Clerk-Tax Collector for a one year term. Chairman Hayes seconded. Motion carried with all in favor.

8.0 New Business

8.1 E911 Liaison Appointments – Selectman Benavides moved to re-appoint John Ayer as the Primary E-911 Database Liaison and to appoint John Beland as the Secondary E-911 Database Liaison. Chairman Hayes seconded. Motion carried with all in favor.

8.2 LRPC TAC Appointment– Selectman Benavides moved to re-appoint Sheldon Morgan to the Lakes Region Planning Commission Transportation Advisory Committee for a three year term to expire February 11, 2014. Chairman Hayes seconded. Motion carried with all in favor.

8.3 Joint Loss Management Committee Resignations & Appointments– Selectman Benavides moved to accept the resignations of John Beland and Kevin Keenan from the Joint Loss Management Committee. Chairman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to appoint Geoff Ruggles and Stephen Carrier for two year terms to the Joint Loss Management Committee to expire December 31, 2012. Chairman Hayes seconded. Motion carried with all in favor.

8.4 Abatement Request – 119 Belknap Point Road – Selectman Benavides moved to approve an abatement in the amount of \$79,400 for the property at 119 Belknap Point Road, which was severely damaged by fire this year. Chairman Hayes seconded. Motion carried with all in favor.

8.5 Letter of Support – Scenic Byway Corridor Management Plan – Selectman Benavides moved to sign a letter in support of the grant application submitted by the Lakes Region Planning Commission for funds to conduct a corridor management plan. Chairman Hayes seconded. Motion carried with all in favor.

8.6 2010 Budget Encumbrances & Transfers – Selectman Benavides moved to transfer \$15,000 from Legal Services to Administration; \$15,000 from Legal Services to Town Insurances; \$10,000 from Solid Waste to Welfare; \$21,000 from Solid Waste to Trust Fund Transfers and \$1,200 from Solid Waste to Payments to Other Governments. Chairman Hayes seconded. Motion carried with all in favor.

Selectman Benavides moved to approve the following encumbrances, totaling \$117,497.63:

<u>PO#</u>	<u>Vendor</u>	<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<u>Town Clerk - Tax Collector</u>				
1145	Brown's River Marotti Corp.	01-4140.1-356	Vital Records Preservation	\$2,900.00
<u>Police</u>				
7460	Ossipee Mtn. Electronics	01-4210.2-451	E/O Monitors for Dispatch	\$1,830.00
7410	Ben's Uniform	01-4902.3-854	Ballistic Vests	\$4,000.00
<u>Fire</u>				
7192	Bergeron Protective Clothing	01-4220.1-294	Firefighter Suit and Gear	\$2,921.39
7193	Bergeron Protective Clothing	01-4220.1-890	Thermal Camera Upgrade	\$1,460.00
<u>Public Works</u>				
7393	Belknap Communications	01-4319.9-463	Radio and Installation	\$1,850.00
7396	International Salt CO.	01-4319.9-453	Road Salt	\$46,372.50
7397	Granite State Minerals	01-4319.9-453	Road Salt	\$15,457.50
TOTAL				\$76,791.39*
<u>Police ADDENDUM</u>				
7470	Northeast Tire	01-4210.2-421	Tires	\$1,012.88
7471	Ben's Uniform	01-4210.2-316	Uniforms	\$960.00
7472	Ossipee Mtn. Electronics	01-4210.2-463	Portable Repairs	\$840.00
<u>Public Works ADDENDUM</u>				
8329	Howard P Fairfield	01-4319.9-411	Conveyor Belt (Sander)	\$7,518.02
8330	Cohen Steel	01-4319.9-325	Stainless Steel	\$1,189.55
8331	Casey & Dupois	01-4319.9-411	Truck Parts	\$4,611.33
8322	Irwin Motors	01-4319.9-329	Engine R&R	\$20,000.00
8333	Casey Equipment	01-4319.9-411	Poader Parts	\$2,023.58
TOTAL				\$38,155.36
Original Encumbrance				\$76,791.39*
TOTAL				\$114,946.75
Town Administrator Dunn ADDED :				
		01-4210.2-109	Police Merit Wages	\$2,550.88
Final Total				\$117,497.63

Chairman Hayes seconded. Motion carried with all in favor.

8.7 Authorization to Purchase Thermal Imaging Camera - Selectman Benavides moved to grant a waiver from the purchasing policy and authorize the purchase of a thermal imaging camera in the amount of \$9,060, plus shipping and handling, from Bergeron Protective Clothing. Chairman Hayes seconded. Motion carried with all in favor.

8.8 Gilford Forest Estates Deed – Chairman Hayes explained these deeds were mistakenly taken by tax lien from persons unknown in 2004. Selectman Benavides moved to execute seven (7) deeds for parcels to be returned to the Gilford Forest Estates Community Association. Chairman Hayes seconded. Motion carried with all in favor.

8.9 Administrative Code Amendment – Article 22 – Financial Policies – Selectman Benavides moved to approve the revised Chapter 22 of the Administrative Code as presented. Chairman Hayes seconded. Motion carried with all in favor.

8.10 Amendments to Personnel Policies – Selectman Benavides moved to approve the amendments to the Personnel Policies, as presented, to be effective as of January 1, 2011. Chairman Hayes seconded. Motion carried with all in favor.

9.0 Public Input – Gail Ober of the Laconia Daily Sun inquired about the figures that were given earlier regarding additional 2010 encumbrances that were the result of damage to equipment from the recent snowstorm. Finance Director Ruggles will provide her with that information.

10.0 Selectmen's Issues – None.

11.0 Administrator's Report – None.

12.0 Next Meeting – Regular Meeting – January 12, 2011 at 7:00 p.m.

13.0 Adjournment – With no further business before the Board, the Board of Selectmen's December 29, 2010 meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Gus Benavides
Clerk