

**GILFORD BOARD OF SELECTMEN'S MEETING**  
**February 9, 2011**  
**Town Hall**

The Board of Selectmen convened in a regular session on Wednesday, February 9, 2011, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were Kevin Hayes, John O'Brien and Gus Benavides. Also present were Town Administrator Scott Dunn and Executive Secretary Sandra Bailey.

Staff members in attendance included Finance Director Geoff Ruggles, Deputy Police Chief Kevin Keenan, Director of Public Works Sheldon Morgan and Recreation Director Herb Greene.

**1. Non-Public Session (6:30 p.m.)**

- 1.1.** Selectman O'Brien moved to enter non-public session at 6:30 p.m., pursuant to RSA 91-A:3, II (c)(e), to discuss matters which may adversely affect someone's reputation and legal matters. Selectman Benavides seconded. Motion carried on roll call vote with all in favor. Present were Selectmen Kevin Hayes, John O'Brien and Gus Benavides. Also present was Town Administrator Scott Dunn.

Selectman O'Brien moved to exit non-public session at 7:00 p.m. and seal the minutes. Selectman Benavides seconded. Motion carried with all in favor.

**2. Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.

**3. Announcements/Presentations**

- 3.1.** Chairman Hayes announced that the School District's Annual Deliberative Session would be held on Thursday, February 10, 2011, at 7:00 p.m., at Gilford High School.
- 3.2.** Chairman Hayes announced that the Town Offices and Library will be closed on Monday, February 21, 2011, in observance of President's Day.

**4. Review/Approval of Minutes**

- 4.1.** Selectman O'Brien moved to approve the minutes of the regular and non-public sessions of January 26, 2011. Selectman Benavides seconded. Motion carried with all in favor.
- 4.2.** Selectman O'Brien moved to approve the minutes of the special session of January 28, 2011. Selectman Benavides seconded. Motion carried with all in favor.

**5. Consent Agenda**

- 5.1.** Selectman O'Brien moved to approve the previously signed items for the period January 24, 2011 through February 4, 2011. Selectman Benavides seconded. Motion carried with all in favor.

<b><u>DOCUMENT DATE</u></b>	<b><u>DOCUMENT</u></b>	<b><u>MAP/LOT #</u></b>
10/21/10	Change of Status - Balcom	
11/13/10	Change of Status - Andrews	
12/14/10	Change of Status - Silva	
12/17/10	Change of Status - Muzzey	
12/27/10	Payroll Register	
01/10/11	Abatement - Duquette	224-046.029
01/11/11	Accounts Payable Manifest	
01/12/11	Abatement - Corsack	263-008.100
01/12/11	Notice of Lien - Field	253-051.000

01/12/11	Notice of Lien - Eason-Poisson	242-380.000
01/12/11	Notice of Lien - Treadwell	224-074.016
01/18/11	Payroll Register (4)	
01/18/11	Change of Status - Beaulac	
01/19/11	Accounts Payable Manifest(2)	
01/20/11	Notice of Lien - Irwin	201-009.117
01/20/11	Land Use Change Tax - Corsack	263-008.100
01/20/11	Abatement Denial - DeRosa	223-541.604
01/20/11	Change of Status - Adair	
01/24/11	Payroll Register	
01/25/11	Accounts Payable Manifest	
01/25/11	Payroll Register (2)	
01/26/11	Blind Exemption - LaForge	224-049.031
01/26/11	Sewer Abatement - Gunstock Rec. Area	254-139.000
01/26/11	Tax Collector's Warrant - 2011 Sewer Rents	
01/26/11	Change of Status - Petrozzi	
01/26/11	Appointment Form - Morgan (WRB Advisory Bd.)	
01/28/11	Notice of Lien - Normandin	202-036.001

## **6.0 Appointments**

**6.1 Herb Greene – Fire-Rescue Department Update** – Director Greene reported that in late September of 2010, his Department relocated to the old Department of Planning and Land Use office. Having this additional space should alleviate some of their storage concerns.

He provided an overview of fall and winter programming, including archery, Old School P. E., Junior Picasso and Santaland, to name a few. He also stated that the basketball season has just ended and tournaments will be forthcoming within the next few weeks. In addition, the ice rink is enjoying ideal conditions and was able to open right before Christmas. There has been a modest increase in rink use this year and a new curling program has been introduced. Other notable programming included fall hiking, various adult sports activities and a trip to a Boston Celtics game.

Upcoming events include the February vacation Fun Day, Winter Carnival and Cardboard Box Sled Derby. The Department is dealing with their recent budget cuts and plans to slightly increase fees for programs, in order to be able to maintain adequate staffing. He also reported that a Crowd Control Manager is now needed for programs at Gilford schools if attendance exceeds a certain number.

Selectman Benavides asked if they have received complaints concerning dodge ball. Director Greene replied no – he feels that it is important how this sport is managed and they utilize a very light ball. He further asked if the Recreation Department has considered trips to museums, etc. in Boston. Director Greene replied that they do offer a trip for students during April vacation and have visited the Museum of Science and the Boston Aquarium. He further stated that it is important to weigh the cost of chartering the bus vs. participation. While students are willing to ride in school busses to Boston, most adults prefer to travel in a luxury coach.

Selectman Benavides recommended that Director Greene “get the word out early” regarding the increase in programming fees, so that families can be prepared for the additional cost.

The Board thanked Director Greene for his presentation.

## **7.0 Old Business**

## **8.0 New Business**

**8.1 Acceptance of Donation – Pine Grove Cemetery** – Selectman O'Brien moved to accept the donation from the Pine Grove-McCoy Cemetery Association in the amount of \$1,881.45, provided that these funds are to be used for the care and maintenance of Pine Grove and/or McCoy Cemeteries, as may be determined by the Cemetery Trustees. Selectman Benavides seconded. Motion carried with all in favor.

**8.2 Appointment of Volunteer Assistant Town Clerk-Tax Collector** – (This matter was addressed in non-public session.)

**8.3 Proposed Change to Glendale Dock #1** – Director of Public Works Sheldon Morgan stated that the Glendale Committee recently met and is recommending changes to Dock #1. He proceeded to explain the drawings that he provided for the Board. Chairman Hayes inquired if the use of Dock #1 would be monitored after the changes have been implemented. Director Morgan replied yes. Extensive discussion ensued, which resulted in an even more detailed explanation of the feasibility of the proposed changes.

Concern was expressed with signage being confusing to boaters, to which Director Morgan stated that he would actually mark the dock with color coding to match the signage. It was also noted that the proposed modifications to Dock #1 are already taking place by some boaters. It was the consensus of the Board to schedule a public hearing for Wednesday, February 23, 2011 at 7:00 p.m.

**8.4 Appointment to BCEDC** – Town Administrator Dunn reported that no Department Manager has volunteered for this position and asked the Board if they would like to advertise in the newspaper for a resident to become the Town's representative. Selectman O'Brien stated that he is willing to be the Town's representative. Selectmen Hayes and Benavides thanked him for volunteering.

**8.5 Personnel Policy – Use of Technology Supplement – Social Media Guidelines** – Selectman Benavides thanked Town Administrator Dunn for involving Department Managers in the development of this policy, but requested that it be revised to reflect that all employees must obtain permission from their supervisor before utilizing a social media site for Town business. The Board concurred with this request and asked Town Administrator Dunn to prepare a revised policy for the next meeting.

**8.6 Proposed Legislation by NH Automobile Dealers Association** – Chairman Hayes asked Town Administrator Dunn to monitor this situation and advise the Board if correspondence from them is needed.

**9.0 Public Input** – Laconia Daily Sun reporter, Gail Ober, inquired if #8 of the Social Media Guidelines means that all prospective employees must provide the Town with access to their social media websites and e-mail accounts. It was clarified to her that #8 did not include e-mail accounts and this access would only be required if there is an investigation that is specifically related to the job responsibilities.

**10.0 Selectmen's Issues** – none.

**11.0 Administrator's Report** – Town Administrator Dunn reported today he attended a meeting of the CIP Sub-committee of the Winnepesaukee River Basin Project. A meeting has also been scheduled for later this month for the WRBP Advisory Board.

To date, he has not received a response to his letter to NH DOT regarding the reconfiguration of the intersection of Routes 11A and 11B.

Town Administrator Dunn has learned that the Gunstock Ski Area plans to build a hotel on the premises.

The chimney on the DPW building, which is part of the office area heating system, has collapsed from the weight of the snow on the roof. Temporary electric heat has been installed in the offices. It will still need to be determined if the entire repairs are completed at this time or if some of them will be completed in the spring, resulting in lower costs.

The new telephone system will be installed on Thursday, February 17, 2011.

The water problem at the Fire Station has finally been resolved with a filtration system that will aerate the water and separate out the iron.

Letters will be going out to board and committee members whose terms expire in March to determine if they are still interested in serving.

Town Reports will be available on Tuesday, March 1, 2011 and Town Administrator Dunn will be on vacation from February 11 – 17, 2011.

**12.0** **Next Meeting** – Regular Meeting – February 23, 2011 at 7:00 p.m.

**13.0** **Adjournment** – With no further business before the Board, the Board of Selectmen's February 9, 2011 meeting was adjourned at 7:34 p.m.

Respectfully submitted,

Gus Benavides  
Clerk