

**Gilford Fire-Rescue  
Board of Fire Engineers  
18 June 2008**

The Board of Fire Engineers met in regular session on Wednesday, 18 June 2008 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief James Hayes, Deputy John Beland, Lt. Michael Balcom and Executive Secretary Catherine M. Reitz.

**Call to Order:** The meeting was called to order at 0830 hours.

**I. Salute to the Flag:** All recited the Pledge of Allegiance.

**II. Adoption of Minutes:** Minutes of 21 May 2008 were reviewed, motion to accept and were approved. Motion carried.

**III. Budget Review:**

**A. 2008 Budget:** Year-to-Date percentage of the total budget is under what is expected for this time of year. Obviously, the unanticipated injured leave and significant vehicle repair costs are affecting the budget. Staff has provided their anticipated vacation schedules to Chief Hayes so that he can calculate a projection of coverage needed. The probable short fall will be offset by other accounts within the budget. We expect an account adjustment from DPW to the Vehicle Maintenance account of \$1,000 for labor rate charges from the apparatus inspections. Special Detail account shows reimbursement from one of our Call Company members who is paid as part of the Central New Hampshire HazMat Team. Approved equipment purchase orders are being processed. Due to factors such as the environmental and legal issues of Liberty Hill along with several long term employee severance packages, the Town budget is nearing possible strict limitations. The Board will review 2009 Fire Department budget requests at a summer work session with final submittal at the August meeting.

**IV. Personnel:**

**A. Lt. Balcom – Injured Leave:** Lt. Balcom has been assigned to light duty of 21 hours per week. This will preserve his Sick/Injured Earned Benefit. Lt. Balcom is working on special projects.

**B. Student Live-In:** Engineer Brouillard moved to add Ryan Brown, Senior Live-In Student and Daniel Skafas, Freshman Live-In Student (pending criminal background research) to the Call Company. Engineer Spear made the second. Vote was unanimous.

**C. Probation Status:** Firefighters Proulx and Thevenin have successfully completed all requirements of probation. Based on Chief Hayes' recommendation, Engineer Brouillard made the motion to remove Firefighter Nicholas Proulx and Firefighter W. Michael Thevenin from probation. Engineer Spear made the second. Vote was unanimous.

**D. Conditional Employment:** Based on Chief Hayes' recommendation, Engineer Brouillard moved to waive the age requirements of membership and accept the conditional hiring of Brian Akerley to the Call Company for training purposes only. Engineer Spear made the second.

Vote was unanimous with Chairman Akerley abstaining.

**V. Apparatus & Equipment:**

**A. Engine 1:** The new Engine will be driven to Springfield today in order to be displayed during the New England Fire Chief's Association Annual Meeting. Polished aluminum strike plates will be installed while there. The flow meter will be relocated. The computer will be reprogrammed at the Liberty Worcester dealership to eliminate the false indicator reading.

**B. New Ambulance:** Lieutenant Andrews will verify recent changes to the ambulance. Equipment is being purchased and stored.

**C. General Repairs:**

**I. Ambulance 2:** The air conditioner in the patient compartment of the ambulance is not working. Repair Service of New England in Gilford has made the repairs.

**II. Ambulance 1:** According to Irwin's, the injector pump needs to be replaced.

**III. Forestry I & II:** 8F2 is now in service. The new chassis from DPW was evaluated at Irwin Motors. They are researching a problem with the power intake manifold. 8F1 is back in service as a forestry unit. The pump head on the skid unit was replaced and the transmission was repaired. Irwin Motors evaluated all except the engine. Irwin's ordered a part to their diagnostic testing machine to determine the reliability of the engine. We should know the viability of this vehicle soon.

**IV. Fire Boat:** Dave's Motorboat Shoppe replaced the prop that was damaged during an island fire incident. It was suggested that the old prop be reconditioned and kept as a spare. The boat has been used frequently already this season.

**D. Truck Committee Report:** No report.

**VI. Training:**

Deputy Beland will train at the National Fire Academy. He discussed other upcoming training.

**VII. Fire Prevention:**

Inspector Pendergast continues his work on regular annual building inspections as well as residential and preplans. He is filling in for the Building Inspector who is on medical leave. The scope of the Inspector's work was discussed.

**VIII: Other Business:**

**A. Building Updates:** The air conditioner upstairs of the Station has not worked all season. Parts are on order. The Board stressed that making this repair is of utmost importance. Chief Hayes will contact Director Morgan. The original salesman of the Fire Station windows repaired all of the issues yesterday.

**B. Long Range Planning Meeting:** The first meeting is scheduled for 2 July 2008 @ 0800 hours.

With no further business, Engineer Brouillard moved to adjourn at 0932 Hours. Motion was seconded by Engineer Spear. Vote was unanimous.

Respectfully submitted:

Catherine M. Reitz  
Executive Secretary