

**Gilford Fire-Rescue  
Board of Fire Engineers  
October 21, 2008**

The Board of Fire Engineers met in regular session on Wednesday, Tuesday, 21 October 2008 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Don Spear. Chief James Hayes, Deputy Chief John Beland, Lt. Michael Balcom, FF Madon, FF Blanchette.

Excused: Engineer Philip Brouillard

**Call to Order:** The meeting was called to order at 0835 hours.

**I. Salute to the Flag:** All recited the Pledge of Allegiance.

**II. Adoption of Minutes:** Minutes of the September 16, 2008 were reviewed, motion to accept and were approved. Motion carried.

**III. Budget Review:**

**A. 2008 Budget:** The year-to-date anticipated expenditures are on track.

**B. 2009 Budget:** Chief Hayes informed the Board that the Budget Committee Sub-Committee representing the Fire Department has the following members:

- John O'Brien
- Kevin Roy
- Richard Long

The schedule for budget meetings is as follows:

- 10/27/08-Meet with sub-committee
- 11/06/08-FD budget presentation to Budget Committee
- 11/13/08-Budget Committee to vote on FD budget.

**IV. Apparatus & Equipment:**

➤ Chief Hayes informed the Board that FF DeCarli is doing a good job in monitoring and scheduling maintenance on the fleet.

➤ The fleet has been through the State of NH Inspection process with no major issues.

➤ March 2009 inspections will be completed by a third party.

➤ The Chief will speak with FF DeCarli to make arrangements to have fleet service moved to April. Additionally Chief Hayes Will ask FF DeCarli to explore scheduling of inspections with Rick Gagne.

**A. Engine 1:** All portables and flashlights are now installed.

**B. Forestry 1:** The cab has been sanded, prepped and is ready for paint.

FF DeCarli is getting prices for the job. The engine is out of the cab and being worked on DPW. The chassis will be sandblasted and is currently at the salt shed.

**C. 8B1:** The Radar/GPS unit has arrived. FF Blanchette confirmed that John

Howard at NHMP will install the unit. Chairman Akerley asked the Chief to assure that WYC is recognized for their donation. The Chief contact media for a press release and photo.

D 8Tanker1: Experienced a brake canister failure and has been repaired.

**V. Training:**

- Deputy Beland reported on year to date training.
- Firefighters Weller, Beaupre, Beaulac have filed training request for FFI certification class being held in Alton beginning Jan. 2009.
- EMT Beaulac will be testing for her Intermediate license today.
- FF Blanchette highlighted the specifics of the EMT-I program.

**VI. Fire Prevention:**

A. Inspection Fee Schedule: Chief Hayes distributed and explained the proposed inspection fee schedule. If the schedule is accepted an administrative policy will be developed as well as staff training.

B. Smoke Detector Installation Program: Lt. Balcom will organize the local smoke detector distribution and installation program. Several members have volunteered to assist with the program. This will happen on Nov. 1<sup>st</sup>.

C. Winter Heating Safety Program: The department has received a winter heating safety program from NHFMO. GFD will present the program for the public on Nov. 22 at the Gilford Public Library.

D. BCSO Public Safety Day: A review of the day was conducted and by all accounts was a great success. GFD looks forward to its continued participation in the event. \_

**VII. Personnel:**

A. Cathy Reitz-Will be gone for the next 3 weeks. Sharon Hannafin has been hired to cover her hours based on her availability.

B. Non-Public Session: Engineer Don Spear made a motion to enter Non-Public Session at 0848 hours. Chairman Akerley 2<sup>nd</sup>. Motion passed.

**RSA 91-A:3,II (a) Employee Promotion.**

0917 Engineer Don Spear made a motion to exit Non-Public Session, 2<sup>nd</sup> by Chairman Akerley. Motion Passed.

Chief Hayes recommended to the Board the promotion of Lieutenant Michael Balcom to the position of Captain.

Engineer Don Spear made the motion to promote Lieutenant Balcom to the rank of Captain. Chairman Akerley 2<sup>nd</sup> the motion. Motion passed.

All in attendance congratulated Captain Balcom on his promotion.

With no further business, Engineer Spear moved to adjourn at 1028 hours. Motion was seconded by Chairman Akerley. Vote was unanimous.

Respectfully submitted:

John J. Beland  
Deputy Fire Chief

**PRELIMINARY SUBJECT TO BOARD APPROVAL**