

**Gilford Fire-Rescue
Board of Fire Engineers
16 March 2010**

The Board of Fire Engineers met in regular session on Tuesday, 16 March 2010 at 39 Cherry Valley Road, Gilford, New Hampshire.

Present: Chairman William Akerley, Engineer Philip Brouillard, Engineer Don Spear, Chief James Hayes, Deputy John Beland, Lt. Nick Mercuri, FF. Scott Mooney, FF. Nicholas Proulx and Executive Secretary Catherine M. Reitz.

Call to Order: The meeting was called to order at 0820 hours.

I. Salute to the Flag: All recited the Pledge of Allegiance.

II. Election of Officers: Engineer Spear moved to nominate William Akerley as Chairman for the 2010-11 terms. Engineer Brouillard made the second. Vote was unanimous. Engineer Spear moved to nominate Philip Brouillard as Vice Chairman for the 2010-11 terms. Vote was unanimous. Engineer Brouillard moved to nominate Don Spear as Clerk for the 2010-11 terms. Vote was unanimous. Congratulations were expressed.

III. Adoption of Minutes: Minutes of 18 February 2010 meeting were reviewed, motion to accept and were approved. Motion carried.

IV. Budget Review:

A. 2010 Budget: The 2010 budget was approved at Town Meeting last week. The Fire House Software license has been paid. It is expected that the Ambulance Supply account will be over expended by approximately \$7K based on history. It was difficult to budget for supplies that up until September 2009 were provided by LRGHealthcare (and subsequently charged to the patient). This will not be an issue next year since the Ambulance warrant article passed at Town Meeting. 40% of ambulance revenues collected will be deposited into a separate account to compensate for ambulance supplies, minor ambulance equipment purchases, ambulance replacement and possibly future paramedic training. Beginning in 2011, the Special Detail account will be a separate line item administered by the Finance Office.

V. Personnel:

A. Fire Chief Vacancy: Engineer Brouillard moved to appoint Deputy Chief

John Beland to serve as Fire Chief upon the retirement of Chief Hayes effective 1 May 2010. Engineer Spear made the second. Vote was unanimous. Those present congratulated Deputy Beland on his appointment. The Board received a formal recommendation from Police Chief John Markland to promote Deputy Beland to fulfill the Fire Chief vacancy.

B. Call Company Status: One member of the Call Company submitted their resignation due to life circumstances preventing their commitment to the Department. The freshman student resigned. There are ten pending applications to the Call Company. The physical ability test will be conducted in early May.

VI. Apparatus & Equipment:

A. State Vehicle Inspections: *Repair Service of New England* conducted state inspections on all Apparatus. *Belknap Tire* inspected all vehicles except the old Forestry and the trailers. Engine 4 will need future routine maintenance. The tire rod was repaired on Car 3 as well as having a front end alignment.

All vehicles and apparatus have been registered with the State. The leasing company will be contacted to sign off on the lease for both Engines 1 and 2.

B. Breathing Apparatus: The authorization to acquire the Breathing Apparatus was approved at Town Meeting last week. Engineer Spear moved to award the bid to lease/purchase the Breathing Apparatus for an amount not to exceed \$168,949.00 from *Industrial Protection Services* subject to the Selectmen's waiver of the Administrative Code based on *IPS* being a sole source vendor and being qualified by the Massachusetts state bid process. Engineer Brouillard made the second. Vote was unanimous. Chief Hayes distributed information packets. Expected delivery is 6 weeks from the time of order and in service within 2 weeks.

C. Surplus: The Selectmen approved the sale of the surplus breathing apparatus and the 2-stroke motor from the old inflatable. After disposal of these surplus items, we have been invited to approach the Selectmen to request a Public Hearing be held to determine if these funds can be used for the Fire Training Facility.

VII. Training:

A. Deputy's Report: Current staff training includes EMT-I, FFII, Intro to Technical Rescue Program, C2F2, Ice Rescue, executive training programs and leadership boot camp for fire management programs.

FF. Campbell played the pipes in a St. Patrick's Day parade in Connecticut.

B. Training Facility Fund Raising: More publicity to solicit donations is scheduled including advertising on Channel 25, power point presentations to local fire departments, civic groups, as well as presentation to the Mutual Aid Association during their annual meeting. Posters will be created and placed. The

Yard/Bake Sale is scheduled for Memorial Day Weekend.

VIII. Fire Prevention:

A. Water Supply Requirements: The zoning ordinance to modify water supply for fire protection of residential developments passed at Town Meeting. Engineer Brouillard requested this item be tabled for further study until the April 2010 meeting.

IX. Other Business:

A. Decon Room Project Status: Selectmen authorized the repair of the Decon Room (as well as repairs to the Fire Station boiler) for a cost of \$10,500. A fiberglass jell coat will be installed in the Decon Room to prevent mold reoccurrence.

B. Mutual Aid to Hampton, NH: Three staff members from Gilford Fire-Rescue responded with Engine 2 to the Surf Hotel fire in Hampton on February 26th. The seacoast resources were over taxed with the fire, weather conditions creating power outages and medical calls. Lakes Region departments handled 30 various types of incidents with 6 engines, 2 ladders, 1 ambulance, and 2 chief officers. Chief Hayes was part of the Task Force Team that handled operations from the Communications Center.

C. Annual Awards Banquet: The Annual Awards Potluck Banquet will be held at the Gilford Community Church on 23 April at 6:30 PM. Highlights of the evening will include swearing in of Deputy Beland as Fire Chief and firefighter/EMS awards.

D. Comstar: 84% of billed ambulance transports were paid in 2009 for a total collected of \$203,386. The uncollected fees that exceed the 3 year statute of limitations will be addressed.

X. Non Public Session Per RSA 91-A:3 II (a) Section (b). Engineer Brouillard moved to enter Non Public Session at 1002 hours. Engineer Spear made the second. Vote was unanimous. Also present were Chief Hayes, Deputy Beland and Executive Secretary Reitz. Engineer Brouillard moved to exit Non Public Session at 1024 hours. Engineer Spear made the second. Vote was unanimous. No action was taken in Non Public Session.

With no further business, the meeting adjourned at 1024 hours.

Respectfully submitted:

Catherine M. Reitz

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Executive Secretary

Preliminary Subject to Board Approval