

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
February 22, 2017  
7:00 PM  
GILFORD TOWN HALL**

**1.0 NON PUBLIC SESSION**

At 6:00 pm Selectman Eddy made a motion to enter into non-public session to discuss personnel issues per RSA 91-A: 3, II, (a) and (b); matters that may adversely affect someone's reputation per RSA 91-A: 3, II (c) and (e) and consideration of litigation per RSA 91-A: 3, II, (e). Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy and Gus Benavides. Also present Town Administrator Scott Dunn.

Town Administrator Scott Dunn explained the DPW is seeking permission to hire Jeremy Davis to fill the vacancy of Truck Driver at \$15.80 per hour effective 03/13/17. Discussion ensued. Selectman Eddy made a motion to hire Jeremy Davis as a Truck Driver for DPW at \$15.80 per hour effective 03/13/17; seconded by Selectman Benavides and passed with all in favor; (3-0).

Town Administrator Scott Dunn gave the Board the recent decision in the Twomey v. Town matter. Discussions ensued regarding some options to consider. It was the consensus of the Board to take no further action.

It was the consensus of the Board to approve advertising for a Police Detective vacancy if no internal applications are received. It was the consensus of the Board to allow modification to job performance evaluations for two employees; in addition the Selectmen directed Town Administrator Scott Dunn to revise the evaluation system using words instead of numbers. Other items were discussed in non public session and those minutes are sealed as noted.

At 7:00 pm Selectmen Eddy made a motion to come out of non-public session; seconded by Selectman Benavides and passed with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:05 pm Chairman Grenier convened the public session of the Board of Selectmen's meeting in the 1<sup>st</sup> floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectmen Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Police Chief Anthony Bean Burpee, Deputy Fire Chief Bradley Ober, Finance Director Glen Waring, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

The Chairman read the rules of the meeting and announced the Town Meeting/School District Meeting – Voting and Elections will take place on Tuesday, March 14, 2017 from 7am to 7 pm at the Gilford Youth Center.

#### **4.0 REVIEW/APPROVAL OF MINUTES**

Chairman Grenier asked if there were any changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of February 8, 2017 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0)

#### **5.0 CONSENT AGENDA**

5.1 Selectman Eddy made a motion to approve the items previously signed during the period February 6, 2017 through February 17, 2017, as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

5.2 Selectmen Eddy made a motion to seal the minutes of the non public session that pertain to items that may adversely affect someone's reputation; seconded by Selectman Benavides and passed with all in favor; (3-0).

#### **6.0 APPOINTMENTS**

Finance Director Glen Waring presented the Board with the Town's financial status as of January 31, 2017 starting with revenues as compared to this time last year. The revenues are up due to the timing of the first quarter sewer billing. Mr. Waring explained that expenditures are up partly due to the timing of insurance payments, etc. and the Highway Department due to the weather conditions as compared to this time last year. Property taxes continue to be strong and ahead of previous years with a collection rate at 96.8%. Selectmen Benavides is interested in how much money is not collected at the end of the year. Mr. Waring will look into that and bring back the information for his next report. Mr. Waring answered the Selectmen's questions and the Board thanked him for the detailed update.

#### **7.0 OLD BUSINESS**

7.1 Town Administrator Scott Dunn reported that Town has received a letter from TPW Management on behalf of the Governor's Island Club Board of Directors regarding road work planned and the speed table that was installed. Public Works Director Peter Nourse stated that the topcoat for the entire section of Edgewater West will be done in 2018 (they will do binder and wear course this year). Mr. Nourse also said that they had no plans or budget for installing another speed table. Currently, the DPW is filling pot holes on the bridge etc. Discussion ensued. Public Works Director Peter Nourse will talk to the Association (GIA) to let them, know the plans for road work and to obtain more information on their expectations of speed bumps, etc.

7.2 Town Administrator Scott Dunn gave an overview of the reconstruction of Varney Point Sewer Pump Stations. There is \$725,000 in the 2017 Town Meeting Warrant Article; that figure includes everything but the generators. Administrator Dunn and Public Works Director Peter Nourse are looking into funding sources for this additional cost. More information is forthcoming. Town Administrator Scott Dunn said it is their goal to go out to bid right after Town meeting if this Warrant Article is approved. Town Administrator Scott Dunn presented some of the drawings that have been prepared along with specifications to keep the Board and the public informed. Most spec's are of a technical nature. It may be necessary for the contractors to have a staging area and the ice rink parking lot was suggested. Administrator Dunn will run this by Parks and Recreation Director Herb Greene.

## **8.0 NEW BUSINESS**

8.1 Selectmen Eddy made a motion to re-appoint Peter Nourse as the Town's alternate member to the Lakes Region Planning Commission Transportation Advisory Committee for a 2 year term to expire as of April 30, 2019; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.2 Town Administrator Scott Dunn noted that the Gilford Fire-Rescue Department has been awarded a \$6,000 Homeland Security Grant for miscellaneous equipment. Selectman Eddy made a motion to accept the grant award, subject to the applicable conditions, and to authorize the Finance Director to sign as the Town's Financial Officer and authorize the Town Administrator to sign as the Town's Authorized Official; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.3 Town Administrator Scott Dunn reviewed amendments made to the Personnel Policy to comply with the Board's request pertaining to permission for weapons possession in the workplace. In addition, Administrator Dunn a few other changes have been suggested that would be beneficial to the Town and reviewed. Selectman Benavides asked Administrator Dunn to explain section VIII.4, K and asked if it would cost the taxpayer's money to do this. Town Administrator Dunn answered yes, but minimal. Selectman Benavides and Eddy were not in favor; Selectmen Grenier is in favor based on his previous employer's policy. Discussion ensued. Selectman Benavides made a motion to approve the proposed amendments as presented with the exception of VIII.4 (K); seconded by Selectman Eddy and passed with all in favor; (3-0).

## **9.0 OTHER BUSINESS**

There was none.

## **10.0 PUBLIC INPUT**

Mr. Fred Wernig discussed the Board's reimbursement denial for a tire that he had to replace on his vehicle after running over a sign post on Wild Acre Road. It was his opinion that since the DPW sent a laborer and Supervisor out to remove the post from the ground that the Town assumes responsibility for it and wanted to bring it to the Selectmen's attention.

Mr. Dave Carkhuff introduced himself as a new reported for the Laconia Daily Sun.

## **11.0 SELECTMEN'S ISSUES**

Selectmen Grenier asked Deputy Fire Chief Bradley Ober what is going on with the burnt fire training facility. Deputy Chief Ober stated that an investigation took place; the Fire Department has received approval from our insurance company to demo the building. That was delayed due to snow but it will be cleaned up within a month and they will be working on a plan for replacement. Chairman Grenier said the Town spent a lot of time and money on that training facility and asked if the City of Laconia was going to help with costs to rebuild etc.

## **12.0 ADMINISTRATOR'S REPORT**

Town Administrator Scott Dunn reported the West Alton Culvert Project will tentatively be done 09/11/17 – 09/28/17 and route 11A will be closed to do the work. The Town reports have

arrived and are being distributed. The NHRS issue of state funding at 15% (HB413) has passed the house in Concord. As of today's date, the roads have been posted by the DPW. The Cemetery Trustees are advertising for seasonal help positions along with the Police Department who is looking to hire officers to fill two vacancies. The Annual Spring Clean up week will take place from April 22 through April 30, 2017. Household Hazardous Waste and Island Clean up day will take place on July 29, 2017. More information is forth coming.

**13.0 NEXT MEETINGS** (March 8, 2017 at 7pm)

The next meeting of the Board of Selectmen will be Wednesday, March 8, 2017 at 7:00 PM.

**14.0 ADJOURNMENT**

With no further business to come before the Selectmen, Selectman Eddy made a motion to adjourn the meeting at 7:45 pm; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,



Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 8<sup>th</sup> day of March, 2017.

Attest:



Selectman Gus Benavides, Clerk