

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
March 8, 2017  
7:00 PM  
GILFORD TOWN HALL**

**1.0 NON PUBLIC SESSION**

At 6:30 pm Selectman Eddy made a motion to enter into non-public session to discuss matters that may adversely affect someone's reputation [per RSA 91-A: 3, II, (c)]. Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy and Gus Benavides. Also present Town Administrator Scott Dunn. The minutes for the items discussed in non public session were sealed as noted.

At 7:00 pm Selectman Eddy made a motion to come out of non-public session; seconded by Selectman Benavides and passed with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:03 pm Chairman Grenier convened the public session of the Board of Selectmen's meeting in the 1<sup>st</sup> floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Gus Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Police Lieutenant James Leach, Fire Chief Stephen Carrier, Planning and Land Use Director John Ayer, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

The Chairman read the rules of the meeting and announced the Town Meeting/School District Meeting – Voting and Elections will take place on Tuesday, March 14, 2017 from 7am to 7 pm at the Gilford Youth Center.

**4.0 REVIEW/APPROVAL OF MINUTES**

Chairman Grenier asked if there were any changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of February 22, 2017 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0)

**5.0 CONSENT AGENDA**

5.1 Selectman Eddy made a motion to approve the items previously signed during the period February 20, 2017 through March 3, 2017, as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

5.2 Selectman Eddy made a motion to seal the minutes of the 03/08/17 non public session as they pertain to matters that may adversely affect someone's reputation; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **6.0 PUBLIC HEARING**

Chairman Grenier read the public hearing notice for the Appropriation of Unanticipated Funds to accept a \$10,000 donation from the Moultonborough Fireman's Fund to be used towards the purchase of a new fire boat. Chairman Grenier opened the public hearing at 7:06 pm and asked Fire Chief Stephen Carrier to give a brief summary. Chief Carrier said that a family who was affected by a fire on Long Island in Moultonborough last year donated the money. Chairman Grenier asked for any public input. There was none. The Chair closed the public hearing at 7:10pm. Selectman Eddy made a motion to accept the \$10,000 donation from the Moultonborough Fire Rescue Department Fireman's Fund and to authorize the expenditure of that money for its intended purpose at a future date; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **7.0 APPOINTMENTS**

Planning and Land Use Director John Ayer presented the Board with an update starting with building permits (08/18/16 through 02/28/17) and the comparison from prior year. This year there were more remodel/repair permits but fewer accessory structures and mobile homes. There were also two more commercial permits issued than last year, but commercial value was higher. Mr. Ayer reported the Planning Board activity from 08/18/16 through 02/28/17 which included various boundary line adjustments, site plan expansions, amended site plans and lot sub divisions to name a few. Mr. Ayer reviewed the Building Permit Monthly summary and the monthly permit summary. Mr. Ayer answered the Selectmen's' questions and the Board thanked him for the update.

## **8.0 NEW BUSINESS**

### **8.1 Governor's Island Road Construction**

Town Administrator Scott Dunn reported on March 3<sup>rd</sup> he and Public Works Director Peter Nourse met with representatives from the GIC Board of Directors. The GIC presented a map showing 7 potential locations for speed humps or some other form of traffic calming device. Selectmen asked if they communicated this to residents near the 7 spots selected. The GIC may be willing to make a contribution towards these costs. It was the consensus of the Board they would be ok with installing additional speed radar units in lieu of speed bumps if the costs are paid by the GIC.

### **8.2 Alvah Wilson Fire Pond**

Fire Chief Stephen Carrier explained the RFP process for this project and included a written recommendation along with some supporting documentation. Chief Carrier answered the Boards questions. Selectmen Eddy made a motion to accept the recommendation of the Town Engineer and approve the request of the Board of Fire Engineers to accept the lowest responsible proposal from BH Construction, Inc. of Ashland, NH in the amount of \$75,550 for improvements to the Alvah Wilson Fire Pond and to authorize the use of \$75,550 from the Water Supply Capital Reserve Fund for that purpose; seconded by Selectmen Benavides and passed with all in favor; (3-0).

### 8.3 Revised Employee Evaluation Form

Town Administrator Scott Dunn gave the Board a revised draft of the Employee Evaluation Form for consideration and explained that during a recent staff meeting of the management team, it was requested the previous draft be modified to include a column labeled “unacceptable” at zero percent merit, in front of the other rating columns using 1% merit increments for each rating level. Selectmen Eddy said that he still would like to see narrative to justify the ratings but likes the change; Selectman Grenier stated the Selectmen didn’t mean to open a can of worms, they were trying to make the form easier and it was never intended to offend anyone; Selectmen Benavides likes that the team added the extra category, he’s looking to change from a number system to words. The Board asked for input from the staff present: Peter Nourse likes this form better and also getting away from numbers; Chief Carrier will use either system as he will write his own narrative, etc.; John Ayer concurs with Chief Carrier and Lt. Leach likes this system; he said the Town used almost the exact form when he started working here and is glad to see it back. Selectman Eddy made a motion to accept and try the new evaluation form to see how it works effective April 1, 2017; seconded by Selectman Benavides and passed with all in favor; (3-0).

## 9.0 NEW BUSINESS

### 9.1 Asphalt Crushing Contract Extension

The Selectmen reviewed the memorandum from Public Works Director Peter Nourse requesting to extend the 2015 Recycle Center Asphalt Crushing Contract with Merrill Construction. Discussion ensued. Selectman Eddy made a motion to approve the extension of the 2015 asphalt crushing contract with Merrill Construction of Concord, NH at \$4.00 per ton; seconded by Selectman Benavides and passed with all in favor; (3-0).

### 9.2 FairPoint Pole License – Belknap Mountain Road

The Selectmen reviewed the Petition and License from Fairpoint for 8 poles on Belknap Mountain Road. Discussion ensued. Selectman Eddy made a motion to approve and sign the pole license for FairPoint for 8 poles on Belknap Mountain Road as presented; seconded by Selectman Benavides and passed with all n favor; (3-0).

## 10.0 OTHER BUSINESS

There was none.

## 11.0 PUBLIC INPUT

Selectmen Grenier asked for any public input. There was none.

## 12.0 SELECTMEN’S ISSUES

Selectmen Grenier asked Fire Chief Stephen Carrier to apologize to Deputy Fire Chief Bradley Ober for putting him on the spot last week with questions regarding the burnt fire training center.

## 13.0 ADMINISTRATOR’S REPORT

Town Administrator Scott Dunn reported that the Town will receive \$85,820.38 on the insurance claim for the fire training center. Administrator Dunn will be attending a health insurance rate hearing tomorrow. Administrator Dunn followed up on Yale Estates at Valley Road in reference to tax deed property that the Town obtained years ago and reported there are no survey plans that can be used; he is seeking an alternative and suggests sending a letter to property owners recommending they form a Home Owners Association so the Town will convey the deeded property back to the abutters.

**14.0 NEXT MEETING**

The next meeting of the Board of Selectmen will be Wednesday, March 22, 2017 at 7pm.

**15.0 ADJOURNMENT**

With no further business to come before the Selectmen, Selectman Eddy made a motion to adjourn the meeting at 7:45 pm; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,

  
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Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 22nd day of MARCH, 2017.

Attest:

  
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Selectman Gus Benavides, Clerk