

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
MAY 13, 2015
GILFORD TOWN HALL**

A public meeting was convened in the Selectmen's Office, 2nd floor of the Town Hall at 6:30 pm. Selectmen present were Chairman Gus Benavides, Vice Chairman Richard Grenier and Clerk Dale Chan Eddy. Also present was Town Administrator Scott Dunn.

1.0 NON-PUBLIC SESSION

At 6:30 pm, Selectmen Richard Grenier made the motion to enter into non-public session pursuant to RSA 91- A: 3, II, (c) to discuss matters that may adversely affect someone's reputation. Selectmen Dale Eddy seconded. Motion carried on a roll call vote with all in favor. (3-0)

At 6:50 pm, Richard Grenier made a motion to seal the minutes and come out of non-public session, seconded by Dale Eddy and passed on a roll call vote with all in favor. (3-0). The board then took a brief recess to reconvene in the 1st floor conference room.

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Benavides convened the public meeting in the 1st floor conference room and led the assembly with the Pledge of Allegiance to the Flag.

Staff members in attendance were: Public Works Director Peter Nourse, Public Works Operations Manager Mia Gagliardi, Finance Director Geoffrey Ruggles, Police Lieutenant Jim Leach and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Benavides read the rules of the meeting and then made the following announcements:

- 3.1 Memorial Day Observations – Monday, May 25, 2015
- All Municipal Offices and Library Closed
 - Parade starts at 9:30am – Potter Hill Road to Pine Grove Cemetery

4.0 REVIEW/APPROVAL OF MINUTES

- 4.1 April 22, 2015

Chairman Benavides asked the Board if there are any amendments to the minutes as presented. There were none. Motion was made by Richard Grenier to approve the 04/22/15 minutes as written, seconded by Dale Eddy and passed with all in favor. (3-0)

5.0 CONSENT AGENDA

5.1 Approval of Previously Signed Documents (4/22/15-5/8/15)

Richard Grenier made a motion to approve the list of items previously signed during the period April 22, 2015 through May 8, 2015 as listed. (Attached hereto); seconded by Dale Eddy and passed with all in favor. (3-0)

6.0 APPOINTMENTS

6.1 Peter Nourse – Public Works Department Update

Peter Nourse, the Public Works Director stated it is his pleasure and privilege to serve side by side with the men and women of the DPW. They are a dedicated staff. There are many ongoing projects and the Department appreciates the Boards support on numerous issues that have improved their services to the residents of Gilford. Mr. Nourse gave updates on roadwork, the recycle center, sewer division, buildings and grounds, etc. Lastly, the Route 11-A radar sign will be installed on 05/14/15.

7.0 OLD BUSINESS

7.1 Arbo Ministries – Property Tax Religious Exemption

Chairman Gus Benavides stated there has been some false information that he may have represented Mr. & Mrs. Arbo in the real estate transaction when they purchased the property in question. The Chair clarified for the public that he represented the seller, not the Arbo's in the matter. The Chair then recused himself from this topic and turned the meeting over to the Vice Chair Richard Grenier. Selectmen Grenier and Eddy had a brief discussion. Mrs. Arbo also spoke on the topic. Richard Grenier made a motion that based upon the site plan conditions imposed by the Planning Board and the actual use of the property as submitted by Arbo Ministries, the Selectmen find the property is eligible for a 35% religious tax exemption for the tax year 2015 in accordance with the provisions of RSA 72:23, III; and the Town Administrator is directed to prepare a draft written notice of decision for the Board of Selectmen to consider at the next meeting; seconded by Dale Eddy and passed; (2-Yes, 1-recused) Chair Benavides then re-joined the Board.

7.2 Kimball Road Improvements – Meadowbrook Pavilion Contribution

The Selectmen asked Town Administrator Scott Dunn to give an overview on this item. He noted Meadowbrook is proposing to contribute \$39,000 towards the cost of pavement on Kimball Road by making 10 annual payments of \$3,900. This contribution is necessary to comply with a Planning Board site plan approval condition that requires a contribution towards the cost of Kimball Road improvements. The only downside is it will not result in a significant cash infusion to the 2015 road improvement budget.

Michael Seymour, CEO of Meadowbrook was present and discussed his view in the matter. At the conclusion of discussions, the Board of Selectmen agreed with Town Administrator Dunn's recommendations and directed him to develop a formal written agreement outlining the terms, conditions, consequences of default, etc. that may subsequently be approved by a majority vote of the Board and the ownership at Meadowbrook.

8.0 NEW BUSINESS

8.1 Town Beach Offseason Access

This item has been added to the agenda at the request of Chairman Benavides who has indicated he would like to see the Town keep the Town Beach gate open for greater public access during the off-seasons. The Town Beach Ordinance states the facility is closed from 9pm to 9am Memorial Day through Labor Day. After a brief discussion, Chair Benavides tabled this discussion until Recreation Director Herb Greene can be present.

8.2 Glendale Attendants – Golf Cart Donation

Mr. Irwin Muskat has volunteered to purchase a used golf cart for the benefit of the Glendale Attendants. If approved, this would become property of the Town under the jurisdiction of the Police Chief. The principle use would be to ferry disabled citizens and/or bulky items from their cars to the waterfront and also to enable the staff to patrol the facility without using their personal mopeds. Town Administrator Dunn has spoken with Chief Tony and Mr. Phelps and they would welcome the Board looking favorably upon this. He also said the vehicle would be added to the Town of Gilford's insured property list, but the cost would be negligible other than maintenance needs. Richard Grenier clarified for the sake of the public that only staff will be driving the golf cart. Richard Grenier made a motion to accept this generous donation. Seconded by Dale Eddy and passed with all in favor. (3-0) The Chair asked the Town Administrator to prepare a letter thanking Mr. Irwin for his generous donation.

8.3 Outdoor Special Events Regulations

Draft #2 was presented for the Board's review. This document has been vetted by all key staff members. Town Administrator Scott Dunn suggested that a public hearing be scheduled if the majority of Board is satisfied with the proposal. The Selectmen directed Administrator Dunn to schedule the public hearing for the next meeting on May 27, 2015 at 7:00 pm.

8.4 Laconia Pumpkin Festival

Selectman Eddy mentioned this as a result of the recent announcement that Laconia will host the Annual Pumpkin Festival this year. Discussions ensued. It is his hope that

the Town of Gilford may extend an offer of assistance if needed in any way as long as it doesn't present a financial burden.

8.5 Class V Dead End Roads to be Discontinued

The DPW has prepared a list at the Town Administrator's request of dead-end roads that have been historically maintained by the Town, but in actuality, serve as driveways to private residences. There is a cumbersome legal process required for a portion of a road to be discontinued by a Town Meeting vote and that discontinuance refers to a change in highway classification from V to VI – the end result being the Town no longer has a duty of maintenance, but the road must remain accessible to the public subject to gates and bars. Discussions ensued. Town Administrator Dunn asked if the Board wishes to post a public meeting for the purpose of visiting these roads as a group. All three concurred and will do as a group on May 27, 2015 starting at 5:00 pm. (Regular Selectmen's meeting begins at 7:00 pm).

8.6 Kimball Wildlife Forest Parking Lot – Portable Toilet

The Kimball Wildlife Forest is requesting the Selectmen's permission to spend approximately \$100 a month from the Kimball Wildlife Forest Trust Fund for a portable toilet at the Route 11 trailhead parking lot. Motion made by Richard Grenier to approve this request; seconded by Dale Eddy and passed with all in favor. (3-0)

8.7 Winnepesaukee River Basin Project – Governance Options

Town Administrator Dunn gave a copy of the Executive Summary of a consultant's report that list options pertaining to the governance of the Winnepesaukee River Basin Project. Both Town Administrator Dunn and Public Works Director Nourse are advocates for Alternative 3, calling for an independent regional authority in lieu of having the facility operated and regulated by NHDES while being paid for by the member communities whose only input regarding management of the facility is through an Advisory Board. Eventually, the Town's Advisory Board member (Peter Nourse) will be asked to vote on this issue and Town Administrator Dunn asked for the board's consensus on this recommendation now so that Mr. Nourse can vote when the time presents itself. It was the unanimous consensus of the Board to authorize Mr. Nourse to vote in support of Alternate 3.

8.8 Peverly & Powell Town Forests Issues

A local resident submitted a complaint to the Conservation Commission about damages being done to the roads in the Town Forests. Administrator Dunn forwarded this to the Town Forester, Tim Nolin because they have previously inspected these roads. Mr. Nolin recommends the installation of 3 gates. This could be done with money in the Conservation Fund under the jurisdiction of the Conservation Commission. Discussions ensued. The Selectmen would like Town Administrator Dunn to send a letter to the

Conservation Commission in support of 3 gates as recommended. Unanimous consensus.

8.9 Donations

(a) Richard Grenier made a motion to accept the generous donation of \$551 worth of paint from Sanel Auto Parts with much appreciation for the DPW V-Plow Sign; seconded by Dale Eddy and passed with all in favor. (3-0)

(b) Richard Grenier made a motion to accept the generous donation of \$300 worth of flowers from Gilford Lawn and Landscapes with much appreciation for the Recycle Center flower beds; seconded by Dale Eddy and passed with all in favor. (3-0)
Chairman Benavides asked the Town Administrator to prepare letters of thanks for the Board to sign.

8.10 Sewer Line Contracts

Town Administrator Scott Dunn and Public Works Director, Peter Nourse are recommending that a motion be made to accept the proposal from Eastern Pipe Service LLC from Bow, NH to TV & clean approximately 11,000 linear feet of sewer pipes at \$1.15 per foot, with \$2,500 to come from the sewer budget and the balance to come from the Sewer Maintenance Fund. Mr. Nourse said that this project would start with Morrill street as it is the oldest area. Richard Grenier made a motion to accept the proposal from Eastern Pipe Service LLC as presented and recommended; seconded by Dale Eddy and passed with all in favor. (3-0)

9.0 OTHER BUSINESS

There was none.

10.0 PUBLIC INPUT

State Representative Glen Aldrich introduced himself to the Board. Rep. Aldrich is trying to gather ideas from the Board on how to help the Center Harbor Food Pantry. The food pantry served 440 families last month alone. They have a balloon payment coming soon as he was looking for any ideas and soliciting the public for help and any assistance that they can give. He also mentioned that he heard the Town had fire hydrants needing to be cleared. He has a group that would be happy to help with this. It was suggested that Rep. Aldrich contact Fire Chief, Steve Carrier on this matter.

11.0 SELECTMEN'S ISSUES

Dale Eddy wanted to remind everyone with the warmer weather to be careful driving; there are a lot of distracted drivers out there. Richard Grenier attended the solid waste committee meeting and stated that it was very successful and informative.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Dunn has been in contact with the auctioneer on the sale of four tax deed properties for 08/28/15. He will have the contracts to the Board at the next meeting. In addition, he asked if one of the Selectmen would like to participate in the review of applications for the RFQ for Professional Engineering Services. Dale Eddy volunteered to participate. Town Administrator Dunn found out today that the Marine Patrol Building will be coming down starting June 1. Two of the new police cruisers are in and Peter Nourse, DPW Director will inherit the expedition from the PD. Lastly, on June 1, 1965 the Gilford Conservation Committee held their first meeting, 50 years ago.

13.0 NEXT MEETING

Wednesday, May 27, 2015 at 5:00 pm

14.0 ADJOURNMENT

At 8:30 pm Dale Eddy made a motion to adjourn the meeting; seconded by Richard Grenier and passed with all in favor. (3-0)

Respectfully submitted,

Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the _____ day of _____, 2015.
Attest:

Selectmen Dale Channing Eddy, Clerk