

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
June 8, 2016
GILFORD TOWN HALL**

1.0 NON-PUBLIC SESSION (6:00 pm)

At 6:00 PM, Selectmen Eddy made a motion to enter into non-public session to discuss matters that may adversely affect someone's reputation per RSA 91-A: 3, II, (c). Motion carried on a roll call vote with all in favor; (3-0), Present: Selectmen Richard Grenier, Dale Chan Eddy, Gus Benavides and Town Administrator Scott Dunn.

Police Chief Anthony Bean Burpee joined the non public session at 6:20 PM. Chief Bean Burpee then left the meeting at 6:57pm. No decisions were made.

At 6:58 PM, Dale Chan Eddy made a motion to exit non public session; seconded by Gus Benavides and passed on a roll call vote with all in favor; (3-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag.

Board members in attendance were: Selectmen Richard Grenier, Selectmen Dale Chan Eddy and Selectmen Gus Benavides.

Staff members in attendance were: Finance Director Geoffrey Ruggles, Fire Chief Stephen Carrier, Public Works Director Peter Nourse, Police Lieutenant Kris Kelley, Police Chief Anthony Bean Burpee, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting. Chairman Grenier announced Hazardous Waste Collection will be on July 30th from 8:30 AM to Noon at the Public Works Garage; Island Clean Up Day at the Town Docks will also be July 30th from 9:00 AM to 1:00 PM.

4.0 REVIEW/APPROVAL OF MINUTES

4.1 Amended April 27, 2016 Minutes

Dale Chan Eddy made a motion to approve the Amended April 27, 2016 minutes as written; seconded by Gus Benavides and passed with all in favor; (3-0).

4.2 May 11, 2016 Minutes

Dale Chan Eddy made a motion to approve the May 25, 2016 minutes as written; seconded by Gus Benavides and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

5.1 Approval of Previously Signed Documents 05/23/16 through 06/03/16

Dale Chan Eddy made a motion to approve the items previously signed during the period of May 23, 2016 through June 3, 2016 as listed (attached hereto); seconded by Gus Benavides and passed with all in favor; (3-0).

6.0 PUBLIC HEARING

6.1 Sewer Rates Fee Schedule

At 7:08 PM, Chairman Grenier opened the Public Hearing for the Sewer Rates Fee Schedule and read the Public Hearing Notice pursuant to the provisions of RSA 41:9-a and RSA 149-I on proposed amendments to the Sewer Rates Fee Schedule to take effect as of July 1, 2016. Chairman Grenier asked Geoffrey Ruggles to explain how these rates were calculated. The Chairman opened the meeting for public input. There was none. Chairman Grenier closed the public hearing at 7:09 PM. Dale Chan Eddy made a motion to approve the 2016 sewer rates as presented; seconded by Gus Benavides and passed with all in favor; (3-0).

7.0 APPOINTMENTS

7.1 Public Works Director Peter Nourse – Semi Annual Departmental Update

Public Works Director Peter Nourse explained that the 2016 Road work/paving is well underway. The new Potter Hill culvert was commissioned in January. The highway crew has assisted the Parks and Recreation department with many projects thus far. There have been some staffing changes in the highway department. Mr. Nourse reported they implemented the use of a computer maintenance management software program and that they have changed their parts vendor to one that has the State bid pricing. The Sewer Division is busy keeping the Varney Point pump stations operating; these will be rebuilt next summer. Mr. Nourse reported on the Recycle Center/Solid Waste facility; they are now accepting waste oil and vegetable oil. Lastly the Building and Grounds Division has been busy with many various projects throughout the Town. Discussions ensued. The Board thanked Mr. Nourse for a great report.

8.0 OLD BUSINESS

8.1 Police Chief – IACP Conference

Chairman Grenier asked Police Chief Anthony Bean Burpee to review his memo requesting permission to attend the International Association of Chiefs of Police Conference in October 2016. Chief Bean Burpee gave a detailed explanation and answered the Boards questions. Selectmen Grenier supports the training but since it was not in this year's budget, he suggested the Chief wait and put it in the 2017 budget. Chief Bean Burpee stated that it would be covered in the 2016 training budget. Selectmen Benavides explained the policies and procedures and need for transparency in the budget process and that it needs to be vetted through the process. Selectmen Dale Chan Eddy agreed with the other Selectmen's comments. Discussion ensued. Dale Chan Eddy made a motion to deny the \$1,720 expense for the Police Chief to attend the International Association of Chiefs of Police Conference; seconded by Gus Benavides and passed with all in favor; (3-0).

8.2 Intervale Road/Cherry Valley Road Intersection

Public Works Director Peter Nourse explained the memo he submitted for the Intervale Road/Cherry Valley Road Intersection Cost Estimate in detail. Given the lack of serious accidents and funding reality, it appears that this project does not merit further near-term consideration by the Town. The Selectmen thanked him for all the time he has spent on this. Dale Chan Eddy made a motion to table further consideration of this matter; seconded by Gus Benavides and passed with all in favor; (3-0).

9.0 NEW BUSINESS

9.1 Kimball Wildlife Forest Habitat Management Project Proposal

Ms. Sandy McGonagle thanked the Selectmen for allowing time on the agenda and introduced members of the Kimball Wildlife Forest Committee members in attendance; Glen Aldrich and Pat Bennett. Ms. McGonagle discussed the habitat management proposal and some other recent events including the bird habitat study, and the timber harvest in the fall/winter. Forester Andy Fast from the UNH Cooperative Extension discussed the controlled burn that will also take place. Lastly, Ethan Belair, Research Forester for UNH Dept. of Natural Resources & the Environment discussed the timber harvest in detail and outlined the benefits to wildlife, etc. Discussion ensued. Dale Chan Eddy made a motion to approve the proposal and authorize the expenditure of up to \$6,250 for this study from the Kimball Wildlife Forest Trust Fund which has a current balance of \$236,755; seconded by Gus Benavides and passed with all in favor; (3-0).

9.2 NHDOT Funding for Transportation Alternatives

Town Administrator Scott Dunn explained the email he received from the Lakes Region Planning Commission regarding Transportation Alternatives Program (TAP) Grants. Administrator Dunn is asking for the Board to consider having the Town apply for a grant to construct a new sidewalk along Potter Hill Road connecting Belknap Mountain Road to the Library and Youth Center. Such projects are eligible for up to 80% funding; the Town would have to cover the other 20% if accepted. Discussion ensued. Dale Chan Eddy made a motion to authorize the Town Administrator to develop a cost estimate and submit a letter of interest for the construction of a TAP funded sidewalk on Potter Hill Road connecting Belknap Mountain Road to the Library and Youth Center; seconded by Gus Benavides for discussion; motion fails; (2-1). (Selectmen Benavides voted yes).

9.3 Tax Abatement

Town Administrator Scott Dunn explained the letter he received from a relative requesting the release of welfare liens that were placed on a mobile home owned by Thomas Fuller, who is now deceased. Discussion ensued. Dale Chan Eddy made a motion to approve the general assistance lien release for Thomas Fuller in the amount of \$8,638.98; seconded by Gus Benavides and passed with all in favor; (3-0).

9.4 Sewer Line Cleaning Contract

The Board reviewed a memo from Mia Gagliardi, DPW Operations Managers for the light cleaning and CCTV video inspection of sewer lines. Dale Chan Eddy made a motion to accept the proposal from Eastern Pipe Service, LLC of Bow NH and to authorize the expenditure of up to \$9,800 for cleaning and video inspection of up to 10,000 linear feet of sewer; seconded by Gus Benavides and passed with all in favor; (3-0).

Chairman Grenier apologized for not doing a moment of silence at the beginning of the meeting for Robert Henderson, a former employee (fire fighter) and resident of Gilford. Chairman Grenier then paused the meeting for a moment of silence in his honor.

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

There was none.

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There was none.

12.0 SELECTMEN'S ISSUES

Selectmen Dale Chan Eddy and Gus Benavides had no items to report. Selectmen Grenier reported his visit to New Castle to attend one of their Selectmen's meetings regarding the Fire Boat. Selectmen Grenier spoke at their public hearing on the acceptance of the Fire Boat and asked them for first right of refusal if it does not work out. Selectmen Eddy mentioned the Town of Belmont was now live streaming their Selectmen meetings.

13.0 ADMINISTRATORS REPORT

Town Administrator Scott Dunn reported that the Lincoln Park retaining wall will need to be fixed in the near future. 33 employees have signed up to switch over their health insurance. This will equal a savings for the Town of \$31,576 in next year's budget. Administrator Dunn will be attending the Municipal Managers Conference in Lincoln Thursday and Friday this week. The work on the by-pass bridge work has been extended to Friday; the road should be reopened Friday evening. Administrator Dunn submitted the Recreational Trails Program Grant on June 2nd. Town Administrator Dunn also brought it to the Board's attention that the Town's noise ordinance needs to be updated at Town Meeting. The Budget Committee held its first organization meeting on Thursday, June 2, 2016 where Norman Silber was elected Chairman and Kevin Leandro was elected Vice Chairman. Town Administrator Dunn reported that currently, there are no Town employment vacancies.

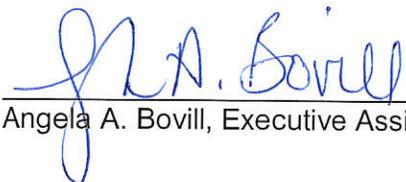
14.0 NEXT MEETING

The next Selectmen's meeting will be on Wednesday, June 22, 2016 at 7:00 PM.

15.0 ADJOURNMENT

Selectmen Eddy made a motion to adjourn the meeting at 7:50 PM; seconded by Gus Benavides and passed with all in favor; (3-0).

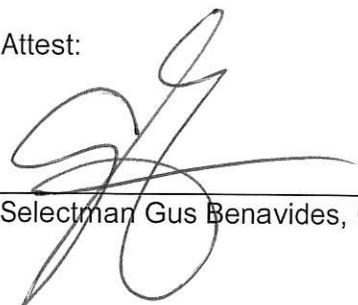
Respectfully submitted,



Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 22nd day of June, 2016.

Attest:



Selectman Gus Benavides, Clerk