

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
July 8, 2015  
GILFORD TOWN HALL**

**1.0 NON-PUBLIC SESSION (6:30PM)**

At 6:30 pm, Selectmen Richard Grenier made a motion to enter into non-public session pursuant to RSA 91- A: 3, II, (d) to discuss the sale of real property; Selectmen Dale Eddy seconded. Motion carried on a roll call vote with all in favor; (3-0). Present were: Selectmen Gus Benavides, Richard Grenier, Dale Chan Eddy and Town Administrator Scott Dunn.

Selectman Grenier made a motion to exit non public session at 6:55 PM and to seal the minutes; seconded by Selectman Eddy and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, Chairman Benavides convened the public meeting in the 1<sup>st</sup> floor conference room and led the assembly with the Pledge of Allegiance to the Flag.

Staff members in attendance were: Public Works Operations Manager Mia Gagliardi, Police Lt. James Leach, Police Chief Anthony Bean Burpee, Fire Chief Stephen Carrier, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Chairman Benavides read the rules of the meeting and then made the following announcements:

3.1 Household Hazardous Waste Collection Day 07/25/15 from 8:30 AM to 12 NOON

3.2 Island Clean-Up Day 07/25/15 @ Glendale Docks 9 AM – 1 PM

**4.0 REVIEW/APPROVAL OF MINUTES**

4.1 June 24, 2015

Chairman Benavides asked the Board if there are any amendments to the minutes as presented. A motion was made by Richard Grenier to approve the minutes with an amendment to section 7.1, the last paragraph regarding Beacon Hill Rd; to add the note that Town Administrator Dunn went to look at the road and found it to be in relatively good condition; seconded by Dale Eddy and passed with all in favor: (3-0).

## **5.0 CONSENT AGENDA**

### **5.1 Approval of Previously Signed Documents (06/22/2015 thru 07/03/2015)**

Richard Grenier made a motion to approve the items previously signed during the period of June 22, 2015 through July 3, 2015 as listed; (attached hereto); seconded by Dale Eddy and passed with all in favor; (3-0).

## **6.0 APPOINTMENTS**

There were none.

## **7.0 OLD BUSINESS**

### **7.1 Police Station Expansion Project**

Town Administrator Scott Dunn explained that the Board is being asked to approve several change orders and the purchase of the dispatch electronic communication equipment. Mr. Dunn's recommendation is that a motion be made to approve CO #1 (+\$17,511 for ledge removal); CO #2 (-\$636.55 for foundation deductions); CO #3 (-\$391.62 for steel deductions); CO #4 (-\$4,601 for plumbing fixture deductions); CO #5 (-\$3,210 for epoxy floor deductions) and CO #6 (+8,848.90 for voice and data cable installations). The net total is an increase in the contract amount of \$17,520.73. Administrator Dunn reported that for CO #6, this was never included in the bid specs. Selectmen Eddy questioned if CAT 6 was necessary (very expensive) or if CAT 5 (which is what the rest of Town Hall has) could be priced out for cost savings. Discussions ensued. Richard Grenier made a motion to approve CO #1 (+\$17,511 for ledge removal); CO #2 (-\$636.55 for foundation deductions); CO #3 (-\$391.62 for steel deductions); CO #4 (-\$4,601 for plumbing fixture deductions); CO #5 (-\$3,210 for epoxy floor deductions) as presented and to wait on CO #6 until further research is presented for consideration; seconded by Dale Eddy and passed will all in favor; (3-0).

The Board reviewed the proposal from Ossipee Mountain Electronics for the remaining work on the dispatch center. Town Administrator Dunn said that the total budget for this part of the project is \$92,000 – of which \$27,620 has been allocated for furniture leaving a balance of \$64,380. It is anticipated that the actual expense will be \$154,943 leaving an unpaid balance of \$90,563. Police Chief Anthony Bean Burpee explained in detail the need for new equipment versus trying to use the old equipment. Discussions ensued. Mr. Dunn said options for payment could include a lease proposal, put in the 2016 budget or to try and find money in the 2015 budget using surplus funds. Police Chief Bean Burpee also noted that the second console needs to be ordered by the end of this month (July) to meet the Grant deadline of being complete by September, or they will lose that grant money (\$169,000). Richard Grenier made a motion to approve the Ossipee Mountain Electronics proposal for \$154,943 and to find the money in the 2015 budget (surplus); seconded by Dale Eddy and passed with all in favor: (3-0).

## **8.0 NEW BUSINESS**

### **8.1 OSHA Diving Regulations (Milfoil)**

Town Administrator Dunn drafted a letter for the Board regarding Milfoil harvesting (at the request of the Conservation Commission) using a model prepared by the Town of Moultonborough. Mr. Dunn attended the recent Conservation Committee meeting where they authorized their Chairman to sign if the Selectmen agree. Richard Grenier made a motion to approve and sign the letter as presented; seconded by Dale Eddy and passed with all in favor; (3-0).

### **8.2 Utility Pole Petition and License**

Selectmen Grenier made a motion to approve and sign the joint pole license for Fairpoint Communications and Eversource Energy for a replacement pole at Sagamore Road as presented; seconded by Selectmen Eddy and passed with all in favor; (3-0).

### **8.3 Compost Screening**

Town Administrator Dunn explained that this year the Town conducted an experiment by screening the compost pile at a cost of \$3 per yard. The total amount spent was \$1,200. Since that time, the Town has been giving away this material because there is no established fee. The Town has received two unsolicited offers to purchase it at \$3 and/or \$6 per yard. The DPW would like to continue this practice and sell the end-product. Operations Manager Mia Gagliardi suggested setting a certain amount aside for residents and selling the rest to pay for the screener. It was reported that they screened approximately 900 cubic yards during the time they rented the screener. The Town could potentially double their money while still providing compost to taxpayers free of charge. Administrator Dunn is not in favor of spending money to rent the screener; he doesn't feel it is the town's place to turn a profit or potentially compete with local businesses. Discussions ensued. Richard Grenier made a motion to sell the screened compost at \$6 per yard as proposed to offset the costs of screening and to revisit as needed; seconded by Dale Eddy and passed with all in favor; (3-0).

## **9.0 OTHER BUSINESS**

Town Administrator Scott Dunn is requesting authorization to advertise for a part time accounting clerk. Richard Grenier made the motion to allow the Town Administrator to advertise for the part time accounting clerk as requested; seconded by Dale Eddy and passed with all in favor; (3-0).

At the last meeting, the Board asked Deputy Fire Chief Bradley Ober to do some research on the depth of the fire pond (access to hydrant) on Foxborough Road and if it freezes in the winter. The pond has a 150,000 gallon capacity and is 8-10 feet deep, which means it won't freeze completely solid. Chief Carrier gave an overview on access to the pond during winter months. Discussions ensued. Richard Grenier made

a motion to continue the current practice to maintain access to the pond on Foxborough Road until there is a new owner, and then negotiate at that time; seconded by Dale Eddy. Selectmen Grenier and Eddy vote yes; Selectmen Benavides votes no; motion passed; (2-1)

Town Administrator Dunn informed the Board that while attending the Conservation Committee Meeting, the subject of boats being stored at Saltmarsh Pond came up. The Conservation Committee wanted to know if the Board wanted to allow this practice to continue as this is Town owned land. Most of the boats are row boats, canoes and kayaks. There have been no complaints, and a majority of the Conservation Commission would like to leave as is. It was a consensus of the Board to keep as is.

## **10.0 PUBLIC INPUT**

Ms. Susan Leach reported that Mr. Yale had his yard cleaned and all of the debris was against the stone wall; she said that this will cause a problem with drainage and asked who will fix it. This is within the State's right of way. Ms. Leach said she already contacted the State and is waiting to hear back. The Board suggested Town Administrator Dunn could go take a look at it or make a call to the State.

## **11.0 SELECTMEN'S ISSUES**

Selectmen Grenier asked the Chief of Police and the Fire Chief if there were any emergencies over the Fourth of July holiday weekend due to fireworks. Both answered no. Selectmen Grenier then asked Police Chief Bean Burpee about dispatch regionalization. The Chief said that it didn't work where he came from and that that it would not be favorable. The new center/police station investment makes regionalization unlikely and the Chief pointed out quality of service issues when regionalizing.

Selectmen Benavides was contacted by a resident regarding an unregistered dog and an embarrassing situation. Unfortunately, it was a clerical error. The resident had receipts and the dog was registered. Discussions ensued. Chief Bean Burpee said now that there is an ACO (Animal Control Officer); this task will be designated to them. Town Administrator Scott Dunn noted the warrant is issued to the Police Chief. They will look into the RSA.

## **12.0 ADMINISTRATOR'S REPORT**

There was nothing new to report.

## **13.0 NEXT MEETING**

The next Selectmen's meeting will be Wednesday July 22, 2015 at 7:00 PM.

#### **14.0 ADJOURNMENT**

At 8:30 PM Richard Grenier made a motion to adjourn the meeting; seconded by Dale Eddy and passed with all in favor; (3-0).

Respectfully submitted,

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Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the \_\_\_\_\_ day of \_\_\_\_\_, 2015

Attest:

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Selectmen Dale Chan Eddy, Clerk