

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
July 12, 2017
7:00 PM
GILFORD TOWN HALL

1.0 PLEDGE OF ALLEGIANCE

At 7:00 pm Chairman Eddy convened the public session of the Board of Selectmen's meeting in the 1st floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance were: Selectmen Dale Channing Eddy, Gus Benavides and Richard Grenier.

Staff members in attendance were: Public Works Director Peter Nourse, Fire Chief Stephen Carrier, Police Lieutenant Kristian Kelley, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

2.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting and announced National Night Out at Gilford Town Hall will take place on Tuesday, August 1, 2017 from 6-8pm. The Town Clerk-Tax Collectors Office will be closed on Thursday, July 20, 2017 from 8:00 am to 1:00 pm for computer training. The Household Hazardous Waste Day is Saturday, July 29, 2017 from 8:30 am to Noon at the Public Works Garage. This is also Island Clean Up Day at the Glendale Docks from 9:00 am to 1:00 pm.

3.0 REVIEW/APPROVAL OF MINUTES

3.1 Selectman Eddy asked if there were any changes to the minutes. There were none. Selectman Benavides made a motion to approve the minutes of June 28, 2017 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

3.2 Selectman Eddy asked if there were any changes to the minutes. There were none. Selectman Benavides made a motion to approve the minutes of July 5, 2017 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

4.0 CONSENT AGENDA

4.1 Selectman Benavides made a motion to approve the items previously signed during the period June 26, 2017 through July 7, 2017 as listed; seconded by Selectman Grenier and passed with all in favor; (3-0).

5.0 APPOINTMENTS

5.1 Kirk Beitler, Superintendent of Schools gave an overview of the School District starting with the Mission Statement followed by School Board Goals for 2016-2017. Superintendent Beitler explained in detail the categories of Student Learning, Families and Communities, Resource Management and Safety and Facilities. With each category, Superintendent Beitler reviewed statistics and practices of the School District in each of these areas. He noted that

out of 92 schools in the State of New Hampshire, Gilford was 13th. The Gilford Elementary School Phase 2 of the 2 year facility project is in progress this summer. Superintendent Beitler noted that they honored 4 long time employees who retired; Linda Keith, Karin Albert, Polly Rouhan and Anne Nute. The Selectmen stated that good curriculum, a strong school and strong students in the Schools are an integral part of the community. All agreed that the Huot Center is important for those wanting to enter the trades. Superintendent Beitler answered the Board's questions and the Selectmen thanked him for his update.

5.2 Mark Lariviere, Yacht Club Vista Condo Association President, expressed his concerns about public parking in front of their facility especially during concerts. Mr. Lariviere is very concerned someone is going to get hit or killed. The parking issue is a huge safety concern especially in the busy summer months when families and many small children are crossing back and forth. With people parked on their lawn, which is right on the edge of the road it is very hard to peak out and see or pull out in a vehicle from their driveways. Mr. Lariviere said some of this problem was brought about by people not wanting to pay to park at concerts, so they find a spot outside the venue to park for free. Yacht Club Vista Association's desire is to have no parking in front of #121, #123 and all along the Yacht Club Vista Property on both sides of Route 11-B. He said he spoke with Bill Rollins (who also came to look at the sight) at the NH-DOT who told him that he would need permission from the Town of Gilford to post no parking signs; he was agreeable to the signs if the Town approves. Discussion ensued. Selectman Benavides made a motion for the Town Administrator to draft a petition for the Selectmen to sign to submit to the NH-DOT authorizing placement of no parking signs on both sides of the Yacht Club Vista Association Property and to include #121 and #123; seconded by Selectman Grenier who asked Lt. Kelley for his input. Lt. Kelley said they would look into the situation at the next concert, and if warranted, the Police Department could put up temporary police order signs to ban parking. Chairman Eddy called the vote; motion passed with all in favor; (3-0).

6.0 NEW BUSINESS

6.1 Town Administrator Scott Dunn presented the State of New Hampshire Department of Revenue Administration's PA-28 Form and explained what would be required of the Town to fill out and submit the form. Selectman Benavides made a motion stating the Town will not be using the PA-28 form in 2018; seconded by Selectman Grenier and passed with all in favor; (3-0).

6.2 The Selectmen reviewed the unanticipated revenue requests for acceptance. Selectman Benavides made a motion to accept \$250 from Ron & Kathy Salanitro, \$200 from Ed & Louise Bastille, \$3,888.57 from Primex, and \$100 from NH Health Trust; and to authorize the use of these unanticipated revenues for their intended purpose as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

6.3 The Selectmen reviewed the Deputy Warden Appointment Forms submitted by Fire Chief Stephen Carrier. Selectman Benavides made a motion to recommend Adam Gravelle and Kim Hiffler for appointments as Deputy Forest Fire Wardens; seconded by Selectman Grenier and passed with all in favor; (3-0).

6.4 The Selectmen reviewed a letter from Douglas Plummer seeking reimbursement for a tree he removed on what he referred to as Town Property at 112 Cotton Hill Road. Town Administrator Scott Dunn explained the tree was within the Cotton Hill Road right-of-way. The Town does not own this property; it is simply a highway right-of-way. The Town looked at the tree and removed one that was in the right of way at Mr. Plummer's request. This one was not.

Discussion ensued. Selectman Benavides made a motion to deny the request for reimbursement from Mr. Plummer; seconded by Selectman Grenier and passed with all in favor; (3-0).

6.5 Town Administrator Scott Dunn presented a revised Highway Superintendent Job Description for the Board to review. Selectman Benavides made a motion to approve the revised Highway Superintendent job description as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

7.0 OTHER BUSINESS

Town Administrator Scott Dunn said that received and reviewed two proposals for the replacement of flooring at Town Hall. Selectman Grenier made a motion to accept the proposal from LaCasse Flooring for \$25,644 as presented; seconded by Selectman Eddy and motion passed; (2-0-1) Selectman Benavides abstained.

8.0 PUBLIC INPUT

Chairman Eddy asked for public input. There was none.

9.0 SELECTMEN'S ISSUES

The Selectmen commented on the difference in temperature at Town Hall and Town Administrator Scott Dunn said that the new air conditioning chiller was installed and working good. Selectman Grenier asked Fire Chief Stephen Carrier about the progress at Alvah Wilson Pond. The Chief reported that phases one and two were completed, but the third phase will depend on future funds.

10.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn reported that one citizen has expressed interest in being a volunteer on the Sign Ordinance Review Committee. They are still in need of a non-profit representative, a realtor and a Selectman. Selectman Benavides made a motion for Chairman Eddy to be the Board of Selectmen's representative on the committee; seconded by Selectman Grenier and passed with all in favor; (3-0).

Town Administrator Scott Dunn visited Northview Road based on a resident complaint. It was determined that the cold patch, although not the best application, will not be removed. According to the road schedule, Northview Road is schedule for repairs in 2020. The Selectmen also stated that the road is far from falling apart, there are a few bumps and cracks, but that is cosmetic only. Public Works Director Peter Nourse said that this road is intact. It was the consensus of the Board to do nothing further and keep to the road schedule at this time.

A resident has installed an 8" culvert and the Town's requirement is 15". This culvert is also in the Town right of way. This information is clear on the permit, but the resident stated that he did not know. There are a few options that were discussed for a resolution. Public Works Director Peter Nourse has spoken to the resident about this. Discussion ensued. It was the consensus of the Board to have the Town write letters to residents with a 30 day notice to resolve non-conforming issues and indicating the consequence could be Town removal.

11.0 NEXT MEETING

The next Board of Selectmen's meeting will be held on July 26, 2017 at 7pm.

12.0 ADJOURN

With no further business to come before the Board, Selectman Benavides made a motion to adjourn at 8:23 pm; seconded by Selectman Grenier and passed with all in favor; (3-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 26TH day of JULY, 2017.

Attest:



Selectman Richard Grenier, Clerk