

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
August 24, 2016  
GILFORD TOWN HALL**

**1.0 NON-PUBLIC SESSION (6:00PM)**

At 6:30 pm, Selectman Eddy made a motion to enter into non-public session to discuss matters that would likely adversely affect someone's reputation regarding waiver or tax fee and conveyance of Real Property – Tax Deeds pursuant to RSA 91-A: 3, II, (c) and (d). Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy, Gus Benavides and Town Administrator Scott Dunn.

Town Administrator Scott Dunn discussed Lincoln Park Utility. It was the consensus of the Board to consider a license in lieu of easement; to limit the height of any structures and that they screen it with shrubs. Other matters were discussed and those minutes were sealed as noted below.

At 6:55 pm, Selectman Eddy made a motion to come out of non-public session; seconded by Selectman Benavides and passed with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm Chairman Grenier convened the public session of the Board of Selectmen in the 1<sup>st</sup> floor conference room by leading the assembly with the Pledge of Allegiance to the Flag.

Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Gus Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Police Chief Anthony Bean Burpee, Police Lieutenant James Leach, Fire Chief Stephen Carrier, Planning Director John Ayer, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

The Chairman read the rules of the meeting. Chairman Grenier announced Gilford Old Home Day is Saturday, August 27, 2016; the theme is "Cruisin" the Lakes Region. Town Hall and all Town Offices including Library will be closed Monday, September 5<sup>th</sup> for Labor Day. Belknap County Safety Day will be held on September 10<sup>th</sup> at Gunstock from 10:00 am to 2:00 pm.

**4.0 REVIEW/APPROVAL OF MINUTES**

**4.1 August 10, 2016 and August 12, 2016**

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of August 10, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0). Selectman Eddy made a motion to approve the minutes of August 12, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **5.0 CONSENT AGENDA**

### **5.1 Approval of Previously Signed Documents (08/08/16 through 08/19/16)**

Selectman Eddy made a motion to approve the items previously signed during the period August 8, 2016 through August 19, 2016 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

### **5.2 Sealing of non-public session minutes**

Selectman Eddy made a motion to seal a portion of the minutes of the non-public session held on this date regarding tax abatement due to inability to pay; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **6.0 APPOINTMENTS**

### **6.1 John Ayer, Director – Department of Planning and Land Use**

John Ayer, Director reported on the number of building permits that have been issued from 02/17/16 to 08/17/16. These were down from last year. This year has seen more remodels and accessory buildings but fewer single family homes and additions. They have collected \$17,021 in building permit fees (233 total permits). Mr. Ayer updated the Selectmen on the Planning Boards activity on various items from site plan amendments, site plans, sub divisions, boundary line adjustments to name a few. Mr. Ayer reported 14 of the 15 new single family homes were new construction and one was a tear down/rebuild home. He also gave the Board a copy of the Airport Plaza (commons) concept plan and noted that there will not be a grocery store going in there. Lastly, the wide format printer/copier/scanner is in and operational. The Selectmen will hear a proposal of fees/charges for the printer at tonight's meeting. The Selectmen thanked Mr. Ayer for the detailed update.

## **7.0 OLD BUSINESS**

### **7.1 Authorization for Delegation of Deposit Authority**

Town Administrator Scott Dunn presented the Authorization for Delegation of Deposit Authority for the Board to sign. Discussion ensued. Selectmen Eddy made a motion to sign the delegation of deposit authority as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

### **7.2 Potter Hill Road Project – Mr. Gary Kiedaisch (representing residents)**

Mr. Kiedaisch thanked the Town/Police Department for conducting radar test to monitor cars going to fast at reckless speeds. Residents are shocked to hear that \$252,000 has been budgeted in 2017 for Potter Hill Road; residents feel that will have an undo adverse impact on their road and are asking the Town to not do this; in their opinion, improvements are not necessary. Mr. Kiedaisch stated that the residents of Potter Hill Road would like to see this maintained as a country road and have residents use 11B as a thru way NOT Potter Hill Road. Mr. Kiedaisch also read a letter into the record from Barbara Haskell who could not be present this evening. Mr. Jeffrey Dugland asked to restore the road back to dirt. Ms. Penny Pitou asked the Town Not to improve the road. Mr. Alan Lidiard stated there are careless drivers driving at excess speeds on that road and he has to brief his crew on the dangers. Police Chief Anthony Bean Burpee said that he would get Mr. Kiedaisch statistics on tickets given on Potter Hill Road; Chief Bean Burpee said that he could conduct directed patrols for 2 weeks and follow up with statistics on that. Public Works Director Peter Nourse does not feel that returning the road to dirt is the answer. There is an issue with drainage on

Potter Hill Rd that needs to be addressed. Town Administrator Scott Dunn also spoke about a T-intersection possibility. Discussion ensued. The Board of Selectmen will meet at 6 pm on 09/14/16 prior to their 7 PM Selectmen's meeting to travel Potter Hill Road as a group.

### 7.3 NH DOT Culvert Replacement Project

Selectman Dale Channing Eddy made a motion to approve the Municipal Work Zone Agreement for a new culvert over the West Alton Brook as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

## 8.0 NEW BUSINESS

### 8.1 Approval of Police Department Standard Operating Procedures

Police Chief Anthony Bean Burpee submitted SOP308 – Volunteers in Police Service and SOP405 Motor Vehicle Removing or Towing for approval. Selectmen Eddy made a motion to approve SOP308 and SOP405 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

### 8.2 Air Handler Replacement Proposals

Town Administrator Scott Dunn reported that the Air handler in the ceiling at Dept. of Planning and Land Use no longer works. Mr. Dunn solicited two quotes with the low bid amount of \$4,664 from EJC Engineers and is recommending that the Board accept this bid and authorize that funding come from the Building and Maintenance Repair Capital Reserve Fund. Selectman Eddy made a motion to accept the bid from EJC Engineers for \$4,664 with the funding to come from the Building and Maintenance Repair Capital Reserve Fund (current balance \$50,537); seconded by Selectman Benavides and passed with all in favor; (3-0).

### 8.3 DPLU Wide Format Printer Fee Schedule

Town Administrator Scott Dunn presented a DRAFT fee schedule for the new wide format printer that was put together by John Ayer and is recommending approval. Discussion ensued. Selectman Eddy made a motion to approve the Wide Format Printer Fee Schedule as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

## 9.0 OTHER BUSINESS

### 9.1 Inspectors of Elections

Per RSA658:2, the Board of Selectman shall appoint inspectors of elections if not chosen by the two political parties by July 15. Town Clerk Denise Gonyer and Town Moderator Sandy McGonagle forwarded their recommendations. Selectman Eddy made a motion to appoint the inspector of elections (2) Priscilla Bean and Donna Mooney and alternates (4) Evelyn Bray, Karen Kolb, Maureen Nix and Claire Stinson as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

## 10.0 PUBLIC INPUT

Mr. Hunter Taylor of Alton is running for Belknap County Commissioner, District 3 and wanted to introduce himself. Commissioner Taylor was appointed to fill the term of Commissioner Steve Nedeau when he resigned and is now running for the position. He offered to clarify any mis-information/rumors that they may have heard and answer any questions they have.

Mr. Timothy Sullivan wanted to notify the Selectmen the New Hampshire Retirement (NHRS) Board of Trustees met and they should anticipate a rate increase. Town Administrator Scott Dunn said that he has received the new rates for 07/01/17 and the Town's portion for Fire Fighters and Police will see a significant increase. He also noted that this increase will be passed on to employers not employees based on a Legislative vote.

#### 11.0 SELECTMEN'S ISSUES

There were none.

#### 12.0 ADMINISTRATOR'S REPORT

The residents have really enjoyed the Glendale golf cart amenity. The Town's mechanic found a parts golf cart for \$150 and will make repairs, but its days are definitely numbered. The Conservation Commission has a purchase and sales agreement to purchase 273 acres on Piper Mountain and; this is a dream come true for them and they are very happy. Town Administrator Dunn said that the Town should have the tax rate from the State mid to late September.

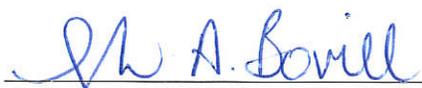
#### 13.0 NEXT MEETING

The next Selectmen's meeting will be Wednesday, September 14, 2016 at 7:00 PM.

#### 14.0 ADJOURNMENT

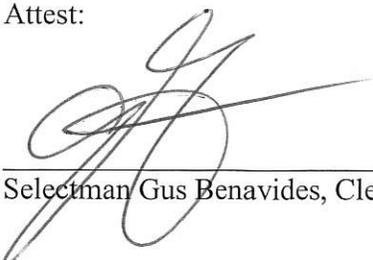
Selectman Eddy made a motion to adjourn the meeting at 8:20 PM; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,

  
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Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 14 day of Sept., 2016.

Attest:

  
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Selectman Gus Benavides, Clerk