

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
September 14, 2016
6:00 PM
GILFORD TOWN HALL

1.0 POTTER HILL ROAD SITE INSPECTION 6:00PM

At 6:00 pm, Selectmen Grenier, Eddy and Benavides, Town Administrator Scott Dunn and Public Works Director Peter Nourse conducted a site visit on Potter Hill Road. The Board then returned to Town Hall.

2.0 NON PUBLIC SESSION (6:15 pm)

At 6:15 pm, Selectman Eddy made a motion to enter into non-public session to discuss matters pertaining to consideration of security related issues, pending litigation and conveyance of real property [Per RSA 91-A:3, II, (c), (e) and (g)]. Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy, Gus Benavides and Town Administrator Scott Dunn.

Town Administrator Dunn indicated that a tentative agreement has been reached in the assessment case of Winter Harbor Yacht Club v. Town of Gilford. Selectman Eddy made a motion to approve the settlement agreement, seconded by Selectman Benavides and passed with all in favor; (3-0).

Town Administrator Dunn was directed at the last meeting to accept several Tax Deeds upon verification that all proper procedures were followed. Unfortunately it showed that all 4 of the Elay Land Development Properties are missing the green card to certify the taxpayers were notified of the pending tax liens in 2012. All other documents are in the record. Discussion ensued. Selectman Eddy made a motion to accept the tax deeds for the Elay Land Parcels; seconded by Selectman Benavides and passed with all in favor; (3-0).

At 6:59 pm, Selectman Eddy made a motion to come out of non-public session; seconded by Selectman Benavides and passed with all in favor; (3-0).

3.0 PLEDGE OF ALLEGIANCE

At 7:00 pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Gus Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Public Works Operations Manager Mia Gagliardi, Sewer Technician Kevin Carlisle, Police Lieutenant James Leach, Fire Chief Stephen Carrier, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

4.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting. Chairman Grenier announced the Selectmen will have an all day Budget Work Session on Tuesday, September 20, 2016 at 8:00 am.

5.0 REVIEW/APPROVAL OF MINUTES

5.1 August 24, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of August 24, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

6.0 CONSENT AGENDA

6.1 Approval of Previously Signed Documents (08/22/16 through 09/09/16)

Selectman Eddy made a motion to approve the items previously signed during the period August 22, 2016 through September 9, 2016 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

6.2 Sealing of non-public session minutes

Selectman Eddy made a motion to seal a portion of the minutes of the non-public session held on this date pertaining to security related matters; seconded by Selectman Benavides and passed with all in favor; (3-0).

7.0 APPOINTMENTS

There were no appointments.

8.0 OLD BUSINESS

8.1 Potter Hill Road

The Board of Selectmen traveled Potter Hill Road prior to tonight's public meeting and has no objection to a realign with a T-Intersection along with fixing the drainage issues. There was discussion on this 1400' section of the road up to McGonagle driveway. Selectman Benavides invited Mr. Gary Kiedaisch to the podium. Mr. Kiedaisch reiterated the position of residents on Potter Road to not do any pavement improvements and to enforce speed limits on the road. It is his opinion that a road in disrepair will slow people down. Mr. Kiedaisch concurs that the drainage needs to be fixed. Public Works Director Peter Nourse said that Mr. Kiedaisch barn is beyond the 1400' and that they would need to address that height issue by removing material; it will be tricky but it can be done. There was lengthy discussion. There was also an email from a resident expressing their desire to repair Potter Hill Road as it is a Town Road traveled by many and not a private road for Potter Hill Road residents only. All concur on the creation of a T-Intersection and with fixing the drainage issue.

9.0 NEW BUSINESS

9.1 Conservation Commission Land Acquisition – Map/Lot 234-002 (273 acres on Piper Mountain)

Mr. Everett McLaughlin and Ms. Carole Hall are seeking permission from the Board of Selectmen to acquire ownership of 273 acres on Piper Mountain. They are very pleased to have a purchase and sales agreement on this parcel. They explained the details of this agreement and how they have been trying to purchase this since approximately 1979. They have a clear title on the property as of today's date and they need a check as soon as possible for deposit in the amount of \$5,000. They would also like to publically express their thanks to Ernie Houle to allow them to purchase this land. Discussion ensued. The Board thanked Mr. McLaughlin and Ms. Hall for all their effort and work in acquiring this property. Selectman Eddy made a motion to approve the Town's acquisition of Map/Lot 234-002 (273 acres on Piper Mountain) for the sum of \$220,000 pursuant of RSA 36: A: 4, I; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.2 DPW Boiler

Public Works Director Peter Nourse explained the details of the need for a new boiler; the current boiler is not functioning at all. Discussion ensued. Selectman Eddy made a motion to accept the Proposal of Spartan Mechanical in the amount of \$8,070 for a new boiler at the Department of Public Works and to authorize this expenditure from the Building Maintenance Capital Reserve Fund; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.3 DPW Waste Oil Burner Replacement

Public Works Director Peter Nourse explained the request for a Waste Oil Burner Replacement at the DPW garage. Without the boiler replacement the DPW building would be without heat this winter. An RFP was sent out with two companies responding. Discussion ensued. Selectman Eddy made a motion to accept the proposal of Arrow Equipment in the amount of \$8,795 for a new waste oil burner at the DPW garage, and to authorize the acceptance of a grant from NH-DES in the amount of \$2,500 to be used towards the purchase of the waste oil burner, with the balance to come from the DPW account number 4311-531, of which \$3,295 was not budgeted and is likely to result in an over-expenditure of that line item to be covered by other anticipated line item surpluses; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.4 DPW Air Compressor

Public Works Director Peter Nourse explained his department's need for an air compressor and gave many examples of what it would be used for. Currently the DPW rents this equipment at a cost of \$400+ per day. Discussion ensued. Selectman Eddy made a motion to accept the proposal of ProQuip Professional Equipment Rental & Sales in the amount of \$15,900 for a new portable air compressor to be paid from the Sewer Department account number 4326-528, for which nothing had been budgeted for this expenditure and is likely to result in an over-expenditure of that line item to be covered by other anticipated line item surpluses; seconded by Selectman Benavides and passed; (2-1). (Selectman Grenier opposed).

9.5 Police Grant Applications

- (a) DWI/Speed Enforcement
Police Chief Anthony Bean Burpee submitted information on the two grant requests totaling \$25,636 from the NH Office of Highway Safety. Police Lieutenant James Leach answered the Boards questions. Selectman Eddy made a motion to hold a public hearing at the 09/28/2016 Selectmen's meeting relative to the Police Grant Applications; seconded by Selectman Benavides and passed with all in favor; (3-0).
- (b) Building Security – This grant application item was tabled until the next meeting on 09/28/2016.

9.6 Glendale Committee Appointments

Town Administrator Scott Dunn requested the Selectmen appoint James McBride and John Goodhue to the Glendale Committee for 3 year terms to expire on April 30, 2019. Selectman Eddy made a motion to appoint James McBride to the Glendale Committee as the Gilford Island Association Representative and to appoint John Goodhue to the Glendale Committee as an at-large member, for 3 year terms to expire on April 30, 2019; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.7 NHMA Legislative Policy Proposals

Town Administrator Scott Dunn gave the Board a complete copy of all NHMA legislative policy proposals to be voted 09/23/16 and explained that his approach will be to vote using his professional judgment, unless there are specific directions from the Board on any or all of the issues. The Board concurs.

9.8 Buildings & Grounds

There is a Custodian vacancy in the Buildings and Grounds Department. The current staff is overwhelmed being down a person. Administrator Dunn presented the Board with three different possibilities. One would be filling the position with another full time employee, the second would be hiring 2 part time employees to work 25 hours each and the last would be contracting for custodial services. Lengthy discussions ensued. It was the consensus of the Board to solicit bids for contract cleaning in order to compare the 3 options and to have the Library hire a temporary contractor for immediate relief.

9.9 Audit Contract Renewal

Town Administrator Scott Dunn solicited a contract extension with our current audit firm of Vachon Clukay & Company. They are willing to give a 3 year commitment for the not to exceed price of \$19,500 per year and is recommending the Board accept and approve the contract extension proposal. When the 3 years are up, it can be put out to bid. Discussion ensued. Selectman Eddy made a motion to accept and approve the contract extension proposal for 3 years at a not to exceed rate for all 3 years of \$19,500; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.10 Lincoln Park Bench Request

Parks & Recreation Director Herb Greene submitted a memo regarding a Lincoln Park Memorial Bench Donation request. Selectman Eddy made a motion to approve the request for a memorial bench in Lincoln Park on the upper level to match the existing granite benches with all costs to be paid by the Muniz family; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.11 Easy Street Traffic Blocks

Town Administrator Scott Dunn explained that the Historic District Heritage Commission has voted to deny the application from DPW to install the concrete blocks along Easy Street. Mr. Nourse said that he brought this to the Board, not to usurp, but to find an acceptable solution to the Town before he removes them. The Selectmen said that they were approached by many residents who were displeased with these. Discussion ensued. Selectman Eddy made a motion to uphold the Historic District and Heritage Commissions vote to have them removed and to add something in the future as long as it is cleared through the HDHC should the need arise; motion failed for lack of second. Selectman Benavides made a motion to direct Peter Nourse to remove the concrete blocks and not to pursue replacements; seconded by Dale Chan Eddy and passed with all in favor; (3-0).

9.12 Property Tax Abatement – Late Payment Interest

Town Administrator Scott Dunn explained a request from Mr. Briney to abate interest payments on late property tax payments. Administrator Dunn also invited him to tonight meeting. Discussion ensued. Selectman Eddy made a motion to deny the abatement request; seconded by Selectman Benavides and passed with all in favor; (3-0).

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

There was none.

12.0 SELECTMEN'S ISSUES

Chairman Grenier thanked the Gilford voters for coming out and voting in the State Primary Elections on September 13. Selectman Grenier asked if there were any issues with trash at Glendale on Labor Day; there were none.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn reported that the FY 2015 Audit is complete and posted on the website. The Marine Patrol Building received its certificate of occupancy from the Town; they are still working on the easement, water meter and fire boat relocation issues. The FY 2017 Budget will be complete by the end of this week in anticipation of next week's budget session. The Lakes Region Business Park Grant for a recreational trail was denied. The new Finance Director, Glen Waring starts on Monday, 09/19/16. The NH DOT will replace the culvert at W. Alton Brook Crossing. The price for the Varney Point Pump Stations increased from approx. \$775,000 to approx. \$900,000 (this increase will be covered by grants) Sewer Technician Kevin Carlisle asked a very good question at the meeting about if the Town built one new pump station then ran a pipe to move from one side to the other. The engineers are going to look into that; follow up if forthcoming. It was a great idea.

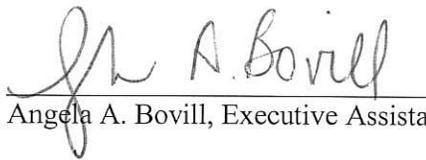
14.0 NEXT MEETING

The next Selectmen's meeting will be Wednesday, September 28, 2016 at 7:00 PM.

15.0 ADJOURNMENT

Selectman Eddy made a motion to adjourn the meeting at 8:27 PM; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,


Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 28 day of Sept., 2016.

Attest:


Selectman Gus Benavides, Clerk

