

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
September 28, 2016
6:00 PM
GILFORD TOWN HALL

1.0 NON-PUBLIC SESSION

At 6:00 pm, Selectman Eddy made a motion to enter into non-public session to discuss matters pertaining to employee compensation and matters pertaining to security related functions [Per RSA 91-A: 3, II, (a) and (g)]. Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy, Gus Benavides and Town Administrator Scott Dunn.

At 7:00pm, Selectman Eddy made a motion to recess the meeting; seconded by Selectman Benavides and passed with all in favor; (3-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag.

Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Gus Benavides.

3.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting. Chairman Grenier announced all Town Offices and the Gilford Public Library will be closed on Monday, October 10th for Columbus Day

4.0 REVIEW/APPROVAL OF MINUTES

4.1 September 14, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of September 14, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

4.2 September 14, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of September 20, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

5.1 Approval of Previously Signed Documents (09/12/16 through 09/23/16)

Selectman Eddy made a motion to approve the items previously signed during the period September 12, 2016 through September 23, 2016 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

5.2 Sealing of non-public session minutes (if necessary)

(No action was taken.)

6.0 APPOINTMENTS

6.1 Police Chief Anthony Bean Burpee – Police Department Semi-Annual Update

Police Chief Anthony Bean Burpee reported Officer Kimberly Orr has successfully completed her field training requirements and the classes required to be certified as a Police Officer in August. Officer Mailloux recently received his Drug Recognition Expert Program Certification. The Chief has been accepted into the Primex Chiefs of Police Program. The Chief also applied and was accepted into the 2017 Leadership Lakes Region Program. The PD received its new TASERS and Axon Flex Body cameras, which will be used by all full-time officers. The Chief announced that they still have gun safety kits available for residents. In October the PD will participate in the Child Advocacy Centers *Beards for Bucks* fundraising campaign. The commemorative park area directly in front of the PD lobby is coming together - the flagpole has been erected with an American, State and Gilford PD flag; the pavers have been laid; the engraved memorial benches have been moved; and the bark mulch is set to be completed by DPW. They are very appreciative for all that have donated their time, supplies, etc. The PD has had 15,634 calls for service thus far this year, 591 complete offensive reports, 850 individual arrests and K-9 Ike has been utilized 25 times. The GPD established its own Volunteers in Police Service (VIPS) Program. There is ongoing discussion about the possibility of creating a Lakes Region Police Explorers post in order to combine some Belknap County agencies as many departments are struggling to find interested participants. Selectmen Eddy thanked Chief Bean Burpee and his staff for the professionalism in helping his mother recently. Town Administrator Dunn also acknowledged Lt. Kelly for all his work for the walkway at the new entrance. Selectmen thanked the Chief for the update.

7.0 PUBLIC HEARING

7.1 Appropriation of Unanticipated Funds

At 7:16pm, Selectman Grenier opened the public hearing pursuant to the provisions of RSA 31:95-b, as authorized by a vote on Article 12 of the 1994 Town Meeting; to accept \$25,636 in the form of two grants from the New Hampshire Department of Safety. The funds are to be used by the Police Department for DWI and Speed Enforcement patrols during the period October 1, 2016 through September 30, 2017. Selectman Grenier asked Police Chief Anthony Bean Burpee to give an overview, followed by an invitation for public input. There was none and Selectman Grenier closed the public hearing at 7:18pm. Selectman Eddy made a motion to accept the two NH Department of Safety grants in the total amount of \$25,636 and to authorize the expenditure of that amount for the intended purposes of the grants; and further to authorize Police Chief Anthony Bean Burpee to sign the grant documents; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.0 OLD BUSINESS

8.1 Police Department Grant Applications – Building Security

This item was tabled.

9.0 NEW BUSINESS

9.1 Police Department SOP 404

Selectman Eddy made a motion to approve Gilford Police Department Standard Operating Procedure # 404 on Pursuits as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.2 Request for No Parking Zone on Route 11-B - Yacht Club Vista Condo's and Misty Harbor Resort

Town Administrator Scott Dunn presented a letter from Mr. Lariviere, President of Yacht Club Vista who is requesting a no parking zone in front of both Misty Harbor Resort & Yacht Club Vista on Rte. 11-B. This is a state highway and permission must be obtained from the NHDOT Commissioner. Selectman Benavides asked why Mr. Lariviere included another business in his letter and asked if they had been contacted about this request or what they have to say. Discussion ensued. It was the consensus of the Board to have the Town Administrator request additional information from Mr. Lariviere.

9.3 Lawn Care Contract

The current town wide lawn care contract is with Drake Brothers Lawn care, LLC. DPW Director Peter Nourse is seeking approval for a one year extension to the contract through October 2017. Selectman Eddy made a motion to authorize a 1 year extension for 2017 to the existing lawn care contract with Drake Brothers in the amount of \$9,000; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.4 New Hampshire Retirement System Funding

Town Administrator Scott Dunn discussed a letter he drafted for the Board in support of restoring State funding of contributions to the New Hampshire Retirement System for police, firefighters and teachers. The Board made a few changes to the letter. Selectman Eddy made a motion to sign the letter as amended; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.5 Assessing Services Contract – Corcoran Consulting Associates, Inc.

Town Administrator Scott Dunn said that the contract between the Town and Corcoran Consulting Associates expires in December 2016. They have submitted a Proposal for 2017-2018 that is level funded. Discussion ensued. Selectman Eddy made a motion to approve and sign the 2 year assessing services contract with Corcoran Consulting Associates, Inc. for an annual price to not exceed \$125,000; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.6 New Road Name – Overlook Ridge

Planning and Land Use Director John Ayer explained there is a driveway off of Trailview Drive which provides access to three homes. The E911 policy is to name such driveways and number the homes. The name proposed by people who own homes along the driveway is Overlook Ridge. This has been approved by the Police Chief, Fire Chief and Public Works Director. Selectman Eddy made a motion to approve and sign the Return of Street Name Assignment for Overlook Ridge as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.7 Drought Emergency Measures

Fire Chief Stephen Carrier explained the notification he sent out for voluntary water restriction due to the drought conditions. The Chief also reported that 50% of the dry hydrant water supplies used by the Gilford Fire Department are out of service due to lack of water.

9.8 Capital Improvement Plan 2017-2022

Town Administrator Scott Dunn reported that the CIP committee met twice in September. Some items were trimmed down in the process and Administrator Dunn is pleased to make a recommendation to accept the plan as presented. Discussion ensued. Selectman Eddy made a motion to accept the 2017-2022 Capital Improvement Plan as presented seconded by Selectman Benavides and passed with all in favor; (3-0).

9.9 Marine Patrol HQ – water & sewer & electricity

Town Administrator Scott Dunn met with representatives from Marine Patrol in an attempt to have a water meter installed in the new building for sewer billing purposes. For some unknown reason, the previous building had never been metered and Marine Patrol would like that practice to continue. In exchange for un-metered sewer use, the Marine Patrol is offering to provide treated, potable water to the Glendale restrooms and dock space with electricity for the Fire Boat at no charge to the Town. Lengthy discussion ensued. It was the unanimous consensus of the Board to have all water metered so that each entity pays for their own responsibilities.

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

Mr. Timothy Sullivan spoke to the Board regarding funding for the New Hampshire Retirement System. In his opinion 20% of the highest paid need to be paying more money so that the 70% of lower members aren't paying for their distributions. He believes it is a reversed Robin Hood system and extremely disproportioned.

12.0 SELECTMEN'S ISSUES

Selectman Benavidez asked if there was an airport plaza update. Town Administrator Dunn said that no new applications have been filed yet.

Selectman Eddy reported that since the lake level is down approximately 2" many are having a hard time getting their boats out of the water. He suggested the Town consider opening the ramp to non-residents after Columbus Day to enable people to take their boats out. No action was taken.

Selectman Grenier wanted to welcome Glen Waring, the Town's new Finance Director who started on September 19th.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn reported that over-sized speed limit signs have been installed on Potter Hill Road. Mr. Dunn attended a budget work session training through the New Hampshire Municipal Association Tuesday and HealthTrust's Summit today. The first meeting of the Gilford Budget Committee will be Thursday, October 6, 2016 at 6:30 pm.

14.0 NEXT MEETING

The next Selectmen's meeting will be held on Wednesday, October 12, 2016 at 7:00pm.

1.0 NON PUBLIC SESSION (continued)

At 8:08pm, Selectman Eddy made a motion to re-enter into non-public session to continue discussing matters pertaining to employee compensation and security related issues, [Per RSA 91-A: 3, II, (a)].

At 8:50pm, Selectman Eddy made a motion to come out of non public session; seconded by Selectman Benavides and passed with all in favor; (3-0).

Selectmen Eddy made a motion to seal the minutes of the non-public session on this date; seconded by Selectman Benavides and passed with all in favor; (3-0).

15.0 ADJOURNMENT

At 8:51pm, Selectman Eddy made a motion to adjourn; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,



Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 12th day of October, 2016.

Attest:



Selectman Gus Benavides, Clerk