

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
October 12, 2016
6:00 PM
GILFORD TOWN HALL

1.0 NON-PUBLIC SESSION

At 6:00 pm, Selectman Eddy made a motion to enter into non-public session to discuss matters pertaining to consideration of security related issues and employee compensation pursuant to RSA 91-A: 3, II, (a) and (g). Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Richard Grenier, Dale Channing Eddy, Gus Benavides and Town Administrator Scott Dunn.

Police Chief Anthony Bean Burpee and Lieutenant Kris Kelley discussed security matters related to the Police Station. There was discussion over public access to Police vehicles and their contents along with public access to the building and prisoners. A lengthy discussion ensued. No decisions were made.

Town Administrator Scott Dunn discussed items that pertain to compensation of public employees with regard to Proposed Personnel Policy changes and Health Insurance related items. No decisions were made.

2.0 NON-MEETING

Selectman Eddy made a motion to adjourn the non-public session to convene a non-meeting Per RSA 91-A: 2, I, (a)] Strategy or negotiations with respect to collective bargaining; seconded by Selectman Benavides seconded. Motion passed on a roll call vote with all in favor; (3-0).

3.0 PLEDGE OF ALLEGIANCE

At 7:05pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Gus Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Finance Director Glen Waring, Police Lieutenant James Leach, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

4.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting.

5.0 REVIEW/APPROVAL OF MINUTES

5.1 September 28, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of September 28, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

6.0 CONSENT AGENDA

6.1 Approval of Previously Signed Documents (09/26/16 through 10/07/16)

Selectman Eddy made a motion to approve the items previously signed during the period September 26, 2016 through October 7, 2016 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

6.2 Sealing of non-public session minutes

No decisions were made in non public session; the Board did not vote to seal the minutes.

7.0 APPOINTMENTS

7.1 Fire Chief Stephen Carrier – Fire & Rescue Department semi-annual update

Fire Chief Stephen Carrier said that new car 2 has been in-service for approximately a month and they are very pleased with it. The Polaris Ranger has been used several times now aiding at special events, mutual aid, etc. The fire boat is currently docked at the Town docks due to low water levels at Mt. View Yacht Club. Chief Carrier reported they set records for call volume in June, July and August. Chief Carrier gave an overview on personnel reporting that Duncan Phillips continues to progress through his Paramedic classes at NHTI, Kevin Patterson, their newest hire is doing very well and Greg Trombi has been accepted to the NEMSI Paramedic Program. The Fire Department provided services for approximately 45 special events this year. There is a request for a new fire engine in the 2017 budget along with two new firefighters. The training facility sustained significant damage from a fire; the roof burned off and 6 of the 9 containers are destroyed. The insurance adjuster will be here next week. The fire does not appear suspicious, but is under investigation. The Chief answered the Boards questions and they thanked him for the update.

8.0 OLD BUSINESS

8.1 Police Grant Application – External Security

Police Chief Anthony Bean Burpee explained the Homeland Security Grants available for cameras and lighting for the back of the Police Station and is seeking approval from the Board to proceed. Selectman Eddy made a motion to authorize the application for grant funds to improve the security of the Police Station; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.0 NEW BUSINESS

9.1 Halloween hours and Belknap Mountain Road closure

Police Chief Anthony Bean Burpee announced the hours for trick or treat will be from 5pm to 8:30 pm on Halloween night and is asking permission to temporarily close Belknap Mountain Road from Potter Hill Road to Gilford Elementary School Playground on 10/31/169 from 5-8:30 pm. Selectmen Eddy made a motion to authorize the temporary closure of Belknap Mountain Road from Potter Hill Road to the Gilford Elementary School Playground on October 31 from 5-8:30pm; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.2 Appointment of Finance Director to JLMC

Selectman Eddy made a motion to appoint Glen Waring, Finance Director to the Joint Loss Management Committee as an employer's representative; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.3 General Election Warrant

Selectman Eddy made a motion to sign the General Election Warrant as presented by Town Clerk Tax Collector Denise Gonyer; seconded by Selectman Benavides and passed with all in favor; (3-0). Selectman Benavides asked residents to please come out and vote and be heard. The polling hours are from 7 am to 7 pm at the Gilford Youth Center.

9.4 Pawnbroker & Secondhand Dealer License Application – GameStop, Inc.
Selectman Eddy made a motion to approve the Pawnbroker and Second Hand Dealer License for Game Stop, Inc. as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.5 Personnel policy amendments

Town Administrator Scott Dunn presented a first draft of the proposed 2017 Personnel Policy Amendments for consideration. Town Administrator Dunn explained the proposed changes:

- VI.4, E. The Board concurs.
- VII.4, B to add 1% merit to the list. The Board Concur.
- VII.4, B1 with additional wording. It was the consensus of the Board to separate the new wording out and make it B2.
- VII.7, E. The Board concurs.
- VIII.3, A. Lengthy discussion ensued. Town Administrator Dunn said there is no liability and does not cost the tax payers additional money.
- Addition of A1 under VIII.3. The Board concurs.
- VIII.3, C with additional wording regarding dental insurance. The Board concurs.
- VIII.5, A. the Board Concur.
- VIII.17, A. the Board concurs.
- XII.3, D. the Board concurs

The Board revisited the discussion on Health Insurance and directed the Town Administrator to put a prohibition in the policy on going from the HMO to the POS plan.

Town Administrator Scott Dunn presented a proposed draft of the Employee Evaluation Form. These recommendations have been several months in the making in working with the Management Team. Lengthy discussion ensued. The Board unanimously concurs to continue with using the current evaluation system.

9.6 Abatement requests

Selectman Eddy made a motion to deny the abatement request of Guy Williams for \$14.32 of interest for a sewer bill; seconded by Selectman Benavides and passed with all in favor; (3-0).
Selectmen Eddy made a motion to deny the abatement request of Maureen Murphy for \$94.75 of interest for a property tax bill; seconded by Selectman Benavides and passed with all in favor; (3-0).

10.0 OTHER BUSINESS

Public Works Director Peter Nourse explained the request for site preparation funding for the new sand shelter. Discussion ensued. Selectman Eddy made a motion to allow Public Works to use Wolcott Construction under the current paving contract to complete the site preparation for the sand shelter in the amount of \$9,770 using funds from account number 01 4132 543, highway division gravel account with a current balance of \$20,282.86 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

11.0 PUBLIC INPUT

Mr. Gary Kiedaisch spoke in length about dirt roads, countrified charm and the desire to keep Potter Hill Road a countrified road. He appreciates the increased police patrol on Potter Hill Road and asked the Board for continuation of dialogue and keeping him apprised of their thoughts, findings or possible solutions.

Ms. Sandra McGonagle of Potter Hill thanked the Selectmen for reminding voters to get out and cast their vote on November 8th. Ms. McGonagle also thanked the Selectmen for the time they have put into

Potter Hill Road as safety is her main concern. Anything done to observe speed limits on the road is appreciated and Ms. McGonagle said in her opinion, the road is still not safe and that ledge pack would be the most viable solution.

12.0 SELECTMEN'S ISSUES

The Selectmen had no new updates to report.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn said the Recreation Commission invited the Selectmen to attend their next meeting for beach closure discussion. Selectman Grenier will attend. Town Administrator Dunn said the RFP for custodial services has been put out to bid; He heard back from the engineers on the Sewer pump stations regarding the question of only doing one and pumping over to the other station. (Eliminate one pump) The cost for this would be considerably more, so they will stick with the rebuilding of the two pump stations. Tomorrow the JLMC and employees will participate in the road side clean up for the Town sponsored portion of Route 11-B.

14.0 NEXT MEETING

The next Selectmen's meeting will be held on Wednesday, October 26, 2016 at 7:00 PM.

15.0 ADJOURNMENT

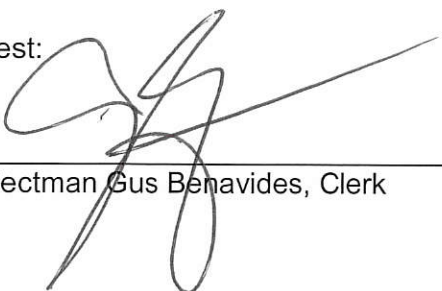
At 8:51pm, Selectman Eddy made a motion to adjourn; seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,


Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 26th day of October, 2016.

Attest:


Selectman Gus Benavides, Clerk