

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
November 9, 2016
6:30 PM
GILFORD TOWN HALL**

1.0 NON PUBLIC SESSION

At 6:35 pm Selectman Eddy made a motion to enter into non-public session to discuss employee compensation pursuant to Per RSA 91-A: 3, II, (a). Motion carried on a roll call vote with all in favor; (2-0). Present: Selectman Grenier and Selectman Eddy.

The Selectmen had discussion regarding the Town Administrator's annual employee evaluation. No decisions were made.

At 6:58 pm Selectmen Eddy made a motion to come out of non-public session; seconded by Selectman Grenier and passed with all in favor; (2-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier and Selectman Dale Channing Eddy.

Staff members in attendance were: Public Works Director Peter Nourse, Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Library Director Katherine Dormody, Planning and Land Use Director John Ayer, Highway Superintendent Brian DeNutte, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting and announced that the Town Hall and all Town Offices will be closed Friday, November 11th for Veterans Day and also November 24-25 for the Thanksgiving Holiday. The primary Glendale Boat Ramp will be closed on November 14-21 to allow for repairs.

4.0 REVIEW/APPROVAL OF MINUTES

4.1 October 26, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of October 26, 2016 as written; seconded by Selectman Grenier and passed with all in favor; (2-0).

4.2 November 4, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of November 4, 2016 as written; seconded by Selectman Grenier and passed with all in favor; (2-0).

5.0 CONSENT AGENDA

5.1 Approval of previously signed documents (10/24/16 through 11/04/2016)

Selectman Eddy made a motion to approve the items previously signed during the period October 24, 2016 through November 4, 2016 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (2-0).

5.2 Sealing of non-public session minutes

There were no motions made.

6.0 APPOINTMENTS

6.1 LRPA-TV Executive Director Grace McNamara - Semi-annual update

Lakes Region Public Access Television Executive Director Grace McNamara announced over the summer LRPA-TV adjusted their hours in an effort to save money. (No loss in service) This move proved to be a great success and they will be doing it again next summer. LRPA-TV launched a new website which is greatly improved and they are now recognized as a Google business. They have an intern, Dustin Young from the Huot Center and he has been an excellent addition/asset to the group. Ms. McNamara also explained the different government programs that they televise and that they are now posting programs for education on channel 24 if we want to send anything to them. LRPA is always looking for shows to tape, if anyone has anything going on they would like taped, to please contact LRPA-TV at 528-3070. The Executive Director answered the Board's questions and they thanked her for the update.

7.0 OLD BUSINESS

7.1 Potter Hill Road – Radar Station Placement

Public Works Director Peter Nourse recommended the best location for the fixed radar unit on Potter Hill Road which is adjacent to pole #533. Discussion ensued. It was the consensus of the Board to approve the location as recommended.

7.2 Sewer Pump Station Replacements

Town Administrator Scott Dunn gave the Board a proposal from Underwood Engineers for their 30% Design follow up submission and explained his recommendation. The Board reviewed and lengthy discussion ensued. The second part of the proposal was the Design phase contract and Town Administrator Scott Dunn gave the board a copy of the contract proposal. Discussion ensued. Selectmen Eddy made a motion to approve ESR #7 with Underwood Engineers in the amount of \$43,200 for design services for the two sewer pump stations on Varney Point, with the money to come from the sewer maintenance capital reserve fund and to authorize the Town Administrator to sign the proposal; seconded by Selectman Grenier and passed with all in favor; (2-0). Selectman Eddy made a motion to amend the FY2017 budget request for reconstruction of the 2 sewer pump stations from \$758,000 to \$725,000; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.0 NEW BUSINESS

8.1 Kimball Wildlife Timber Harvest

Town Administrator Scott Dunn presented the Town Forester's recommendation for the Timber Harvest in Kimball Wildlife Forest. Selectman Eddy made a motion to waive the bidding

requirements for logging operations in the Kimball Wildlife Forest to allow the Town Forester to engage the services of Garland Lumber of Conway to harvest timber and negotiate stumpage prices; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.2 Road Closure Request – Candlelight Stroll 12/10/16

The Board reviewed a memo from the Library Director regarding a request for a temporary road closure for the Candlelight Stroll on December 10, 2016. Selectman Eddy made a motion to authorize the temporary closing of Belknap Mountain Road between Potter Hill Road and the Gilford Elementary School on December 10 from 4:45pm to 7:15pm for the candlelight stroll; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.3 Custodial Services Bids

Public Works Director Peter Nourse said the bids were opened today. The low bid came in at \$39,468 and the high bid came in at \$48,677. The FY2017 DPW budget currently has \$36,116 earmarked for custodial services based upon 2 part-time employees working 25 hours per week. This is the more cost effective route. Discussion ensued. Selectman Eddy made a motion to proceed with hiring 2 part-time employees to work 25 hours per week to fill the custodial services as presented; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.4 Governor’s Island Bridge Reconstruction

Public Works Director Peter Nourse is requesting permission to submit and sign an application to NH-DOT for the inclusion of the bridge onto Governor’s Island in the State Bridge Aid Program; Selectman Eddy made a motion to submit and sign an application to NH-DOT for the inclusion of the bridge onto Governor’s Island in the State Bridge Aid Program; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.5 Police Department SOP 407 – Body Worn Cameras

The Board reviewed SOP 407 – Body Worn Cameras. Selectman Eddy made a motion to approve Gilford Police Department SOP 407 for Body Worn Cameras as presented; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.6 Glendale Issues

Town Administrator Scott Dunn reported the Glendale Committee met on October 19, 2016. There was a list of items that the Gilford Island Association submitted (by James McBride). Selectman asked to table this item. Town Administrator Dunn presented amendments to the Glendale Facility Regulations for consideration. Discussion ensued. Selectmen Eddy made a motion to approve the amendments to the Glendale Facility Regulations as presented; seconded by Selectman Grenier and passed with all in favor; (2-0). Town Administrator Scott Dunn told the Selectmen that resident Mary Anne Joy has offered to donate \$2,000 towards the purchase of a fence along the boundary of her property (7A Roberts Road) and Glendale. Ms. Joy was present and the Chairman asked her if she would like to speak. Ms. Joy said that the dumpster is about 30’ from one side of her cottage and she can smell the odor coming from it. Perhaps an 8’ fence would be high enough to prevent the odor from coming through. Discussion ensued. This item was tabled so the DPW could research and look at it and see if they can come up with a solution by next summer.

8.7 136 Watson Road – Street Name Changes

The Board reviewed a memo from Planning and Land Use Director John Aye requesting street name changes for Stonewall Village Addresses for Watson Road. The request is for an effective date of 2/1/2017 to allow the association time to order and install signs and make arrangements with the post office. Discussion ensued. Selectmen Eddy made a motion to approve and sign the return of street name assignment as presented to be effective February 1, 2017; seconded by Selectman Grenier and passed with all in favor; (2-0)

9.0 OTHER BUSINESS

Town Administrator Scott Dunn gave the Board a first draft of the warrant article to review. The Budget Committee had asked for this for their 11/17/16 meeting and Administrator Dunn wanted the Board to review first and make sure they are ok with it. It was the consensus to proceed with funding FY2017 Capital Improvement using fund balance.

10.0 PUBLIC INPUT

Chairman Grenier asked for any public input. There was none.

11.0 SELECTMEN'S ISSUES

Selectman Eddy and Selectman Grenier stated the turn out at the polls were phenomenal. They thanked everyone who was involved in running a smooth election day. There is a lot of work that goes into it and the Towns staff and elected officials did a great job.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn said that the Gilford Village Knolls Phase III received a \$300,000 CDBG Grant; they now have all the money to move forward with construction. The geothermal pipes in the library are having issues and failing. They are waiting to find out costs. There were a total of 4800 ballots cast on elections day, a fantastic turnout. Town Administrator Dunn will be at the NHMA conference on 11/16 and 11/17. He also let the Chairman know that the next Recreation Commissions meeting will be 12/05/16 at 5:30 pm. The Finance Office will be running a manifest so that bills can get paid prior to waiting until the next Selectmen's meeting on December 7th and asked the Selectmen to please come in on November 22nd or 23rd to sign.

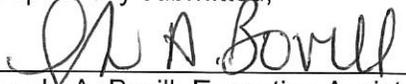
13.0 NEXT MEETING

The next Selectmen's meeting will take place on Wednesday, December 7, 2016 at 7:00 PM.

14.0 ADJOURNMENT

With no further business to discuss, Selectman Eddy made a motion to adjourn at 7:45 pm; seconded by Selectman Grenier and passed with all in favor; (2-0).

Respectfully submitted,


Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 7th day of December, 2016.

Attest:

A handwritten signature in black ink, appearing to be 'Gus Benavides', written over a horizontal line.

Selectman Gus Benavides, Clerk