

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
December 21, 2016
7:00 PM
GILFORD TOWN HALL**

1.0 NON PUBLIC SESSION

At 6:30 pm Selectman Eddy made a motion to enter into non-public session to discuss personnel issues pursuant to Per RSA 91-A: 3, II, (a) and (b). Motion carried on a roll call vote with all in favor; (3-0). Present: Selectmen Grenier, Eddy and Benavides.

Personnel matters were discussed regarding employee compensation and performance evaluations. It was the consensus of the Board to have the evaluation on the Highway Superintendent done over as it is not acceptable the way it is. Town Administrator Dunn then left the meeting while the Board discussed his job performance evaluation.

2.0 PLEDGE OF ALLEGIANCE

At 7:10 pm Chairman Grenier convened the public session of the Board of Selectmen in the 1st floor conference room by leading the assembly with the Pledge of Allegiance to the Flag. Board members in attendance were: Selectman Richard Grenier, Selectman Dale Channing Eddy and Selectman Benavides.

Staff members in attendance were: Public Works Director Peter Nourse, Fire Chief Stephen Carrier, Deputy Fire Chief Bradley Ober, Police Lieutenant Kristian Kelley, Library Director Katherine Dormody, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting and announced that all Town Offices and the Library will be closed Monday, December 26th and Monday, January 2nd for the Christmas and New Year's holiday.

4.0 REVIEW/APPROVAL OF MINUTES

4.1 December 7, 2016

The Chairman asked if there were any proposed changes to the minutes. There were none. Selectman Eddy made a motion to approve the minutes of December 7, 2016 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

5.1 Approval of previously signed documents (12/5/16-12/16/16)

Selectman Eddy made a motion to approve the items previously signed during the period December 5, 2016 through December 16, 2016 as listed (attached hereto); seconded by Selectman Benavides and passed with all in favor; (3-0).

6.0 PUBLIC HEARINGS

6.1 Appropriation of Unanticipated Funds - \$21,351 Emergency Management Performance (EMP) Grant

At 7:12 pm, Chairman Grenier opened the hearing and read the following statement:

The Gilford Board of Selectmen will hold a public hearing pursuant to the provisions of RSA 31:95-b, as authorized by a vote on Article 12 of the 1994 Town Meeting; to accept \$21,351 from the NH Department of Safety, Homeland Security & Emergency Management Division in the form of an Emergency Management Performance Grant. Grant funds are being allocated for 50% of the costs for installing an emergency generator and fencing at the Mt. Rowe communication tower. The Town's matching share will be provided through in-kind labor and equipment contributions. Any interested person may attend this public hearing and present testimony related thereto.

The Chairman asked Lt. Kelley to give an overview of the grant. Chairman Grenier asked for public input. There was none. The public hearing was closed at 7:14 pm. With no further comments, Selectman Eddy made a motion to approve and accept the terms of the Emergency Management Performance Grant as presented in the amount of \$21,350 for the purchase of a generator and fencing at the Mount Rowe communications tower; further to authorize the Town Administrator to sign all documents related to the grant. In addition, the Board acknowledges that the total cost of this project will be \$42,702 of which the Town will be responsible for 50%; seconded by Selectman Benavides and passed with all in favor; (3-0).

6.2 Speed Limit Alterations – Olde English Lane neighborhood (from 30mph to 25mph)

At 7:16 pm, Chairman Grenier opened the hearing and read the following statement:

The Gilford Board of Selectmen will hold a public hearing to consider input on amending the existing Speed Zone Regulation in order to reduce the posted speed limits on Olde English Lane, Harvest Run, Knollwood Drive and Aspen Circle from 30mph to 25mph pursuant to the provisions of RSA 41:11 and 265:63. Copies of the proposed regulation have been made available. Any interested person may attend this public hearing and/or submit testimony related thereto.

The Chairman asked DPW Director Peter Nourse to explain the proposed regulation. Mr. Nourse said it was his professional opinion after driving this route that 30 mph is too fast; thus his recommendation to reduce to 25 mph. Discussion ensued. Chairman Grenier asked for public input. There was none. The public hearing was closed at 7:18 pm. Discussion ensued and Mr. Nourse answered the Board's questions. Selectman Benavides asked the Town Administrator if notices were sent to residents of these roads. The Town Administrator said notices were sent to property owners. Selectman Eddy made a motion to approve and sign the Speed Zone Regulation Alteration of Speed Limits, Chapter 31-E as presented; seconded by Selectman Benavides and passed; (2-1) Selectman Grenier was opposed.

7.0 APPOINTMENTS

7.1 Finance Director Glen Waring – Monthly Financial Update

A written summary from Finance Director Glen Waring was presented for review which highlighted financials through 11/30/2016.

7.2 Katherine Dormody – Library Department Update

Library Director Katherine Dormody reported that overall circulation has been up each month in 2016 with the exception of July. At the end of November, their total number for circulation was of 125,639 making the Gilford Library 22nd in the State in total circulation and 1st in the Lakes Region. Online renewals have been significantly up all year and door count numbers are up 4% from last year. The Library offers an extensive number of programs year round for kids and adults. Ms. Dormody then provided the Board with January calendar of events. The new Buildings and Grounds employee is doing great and the Library is happy to have someone designated to cleaning the library again. Recently, they replaced one of the four main pumps for the HVAC. They noticed some condensation issues at the end of the summer and have begun work to have pipes re-insulated. Ms. Dormody answered the Board's questions and they thanked her for the update.

8.0 OLD BUSINESS

8.1 Glendale Dumpster Fencing

At the 11/09/16 Board of Selectmen's meeting, the fencing for the Glendale dumpster was discussed and the Board asked Peter Nourse to look at the situation and come back with a recommendation by next summer. Since then, Ms. Mary Ann Joy has presented several options after coming to the conclusion she does not want to install a fence on her own property. The Selectmen asked Ms. Joy (7A Roberts Road) to explain these options, that in her opinion, would eliminate some issues such as odors, noise, dogs etc. Discussion ensued and Public Works Director Peter Nourse answered the Boards questions. The Board tabled this item until Selectman Eddy has a chance to do a site visit. Ms. Joy asked that she be notified when this item will be on the Selectmen's agenda.

8.2 2017 Annual Town Meeting Warrant & Budget Recommendations

Town Administrator Scott Dunn reviewed Draft # 3 of the 2017 Warrant and Budget and noted the following items had changed from the previous version:

Article 9 – the Solid Waste Committee has recommended a figure of \$950,000 for improvements to the Recycle Center. Discussion ensued. Selectman Eddy made a motion to approve and recommend \$950,000 for Article 9 as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

Article 11 – the budget amount of \$12,414,164 has been tentatively approved by the Budget Committee and this figure is an exact match with the Selectmen's previously recommended. Nothing else needs to be done by the Selectmen at this time.

Article 14 – there have been no changes made, however, Administrator Dunn has since learned the estimated cost to replace the Town heating and cooling systems will be \$400,000. The previous budget estimate for this work was \$275,000 with a total budget of \$450,000. Discussion ensued. Selectman Eddy made a motion to amend article #14 for a total of \$525,000 by increasing the climate controls to \$400,000 and deleting \$27,000 for vault improvements and \$23,000 for the Police impound yard; seconded by Selectman Benavides and passed with all in favor; (3-0).

Article 21 – a petition has been received requesting \$9,000 for the Community Action Program (CAP). Selectman Grenier recused himself as he is connected to this agency. Selectman Eddy

made a motion to not recommend this warrant article; seconded by Selectman Benavides and passed; (2-0-1). (Selectman Grenier abstained from voting).

Article 22 – a petition has been received requesting \$3,000 for Child & Family Services. Selectman Eddy made a motion to not recommend this warrant article; seconded by Selectman Benavides and passed; (3-0).

Article 26 – the proposed noise ordinance has been adjusted based on feedback from the Board as well as input from the Planning Director. Administrator Dunn is looking for a consensus from the Selectmen as to whether or not the proposed language is acceptable to the Board. The consensus is yes.

9.0 NEW BUSINESS

9.1 Ambulance Billing Contract

Fire Chief Stephen Carrier reviewed his request to change billing companies for their ambulance billing contract. They currently use Comstar and there have been many issues with billing, claims and patient information. Chief Carrier, Deputy Chief Ober and AA Boulanger attended an “EMS Billing Summit” in Derry, NH. Chief Carrier is recommending that Gilford Fire-Rescue enters into an agreement with Enhanced Management Services, Inc to provide EMS billing. The Board of Fire Engineers has approved. Discussions ensued. Selectmen Eddy made a motion to authorize the Fire-Rescue Department to enter into a billing and collections agreement with Enhanced Management Services, Inc. of Danville, PA as presented, and to authorize the Fire Chief to sign the agreement; seconded by Selectman Benavides and passed with all in favor; (3-0).

9.2 Town Report Printing Bid Award

Town Administrator Scott Dunn reviewed a memorandum from the Executive Assistant outlining bids for the 2016 Town report printing. Discussion ensued. Selectman Eddy made a motion to accept the low bid of \$4,360.97 from The Country Press, Inc. of Lakeville, MA for the printing of the 2016 Annual Town Report as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

There was none.

12.0 SELECTMEN'S ISSUES

Selectman Dale Channing Eddy extended a thank you to Gilford Fire-Rescue and Chief Carrier for their help in assisting him with a recent knee injury. They were very professional and he appreciates it.

The Selectmen wished all a very Happy Holiday.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn told the Board that the radar unity on 11A was having issues due to weather conditions.

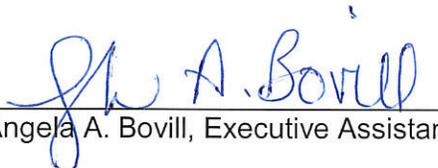
14.0 NEXT MEETING

The next meeting of the Board of Selectmen will be Wednesday, January 11, 2017 at 7:00 PM.

15.0 ADJOURNMENT

With no further business to come before the Selectmen, Selectman Eddy made a motion to adjourn the meeting at 8:00 pm; seconded by Selectman Benavides and passed with all in favor; (3-0).

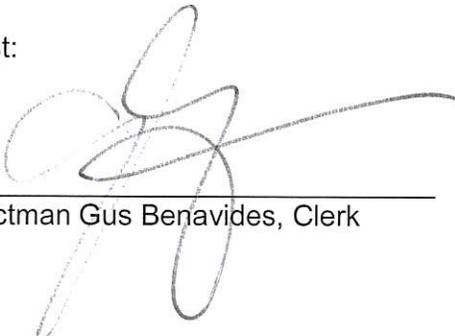
Respectfully submitted,



Angela A. Bovill, Executive Assistant

Approved by the Board of Selectmen on the 11th day of January, 2017.

Attest:



Selectman Gus Benavides, Clerk