

**TOWN OF GILFORD  
BOARD OF SELECTMEN'S MEETING MINUTES  
February 14, 2018  
7:00 PM  
GILFORD TOWN HALL**

**1.0 NON PUBLIC SESSION**

Selectman Benavides made a motion to enter into non-public session to discuss the consideration of matters related to emergency functions developed by local safety officials per RSA 91-A: 3, II, (i); seconded by Selectman Grenier. Motion carried on a roll call vote with all in favor; (3-0).

Town Administrator Scott Dunn briefed the Board on the status of negotiations with the Police Union. Discussion ensued. Other matters were discussed and those minutes were sealed as noted below.

At 7:00 pm, Selectman Benavides made a motion to come out of non-public session; seconded by Selectman Grenier and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, Chairman Eddy convened the public session of the Board of Selectmen's meeting in the 1<sup>st</sup> floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Dale Channing Eddy, Gus Benavides and Richard Grenier.

Staff members in attendance: Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Public Works Director Jason Hayden, Deputy Fire Chief Bradley Ober, Planning and Land Use Director John Ayer, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Chairman Eddy read the rules of the meeting and announced Town Meeting Day voting/elections is Tuesday, March 13, 2017 from 7am to 7pm at the Gilford Youth Center. All Town Offices, the Library and Recycle Center will be closed on Monday, February 19, 2018 in observance of Presidents Day. Volunteers wanted to serve on various Boards and Committees in Town; please contact the Selectmen's office if you are interested. Lastly, the Gilford Police Department will be holding it's first "Citizen's Police Academy". Please contact the Police Department or visit their website for more information.

**4.0 REVIEW/APPROVAL OF MINUTES**

4.1 Selectman Benavides made a motion to approve the minutes of January 24, 2018 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

4.2 Selectman Benavides made a motion to approve the minutes of January 26, 2018 as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

**5.0 CONSENT AGENDA**

5.1 Selectman Benavides made a motion to approve the items previously signed during the period of January 22, 2018 through February 9, 2018 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (3-0).

5.2 Selectman Benavides made a motion to seal the minutes of the non-public session held on this date as they pertain to the consideration of matters related to emergency functions

developed by local safety officials; seconded by Selectman Grenier and passed with all in favor; (3-0).

## **6.0 APPOINTMENTS**

6.1 Kirk Beitler, SAU 73 Superintendent of Schools reviewed the School Board's Goals for 2017-2018. These goals are reviewed and updated annually, every July. Superintendent Beitler reviewed the four areas of these goals including student learning, families and communities, resource management and safety and facilities. Robotics is offered in all three Schools; a new assessment system has been implemented and all students have access to chrome books. Superintendent highlighted community partners. Discussion ensued. Selectman Benavides asked Superintendent Beitler questions regarding challenges for students, teachers and administrators currently. Superintendent Beitler answered time management, keeping up with curriculum, kids using vaporizers and keeping the kids safe. Superintendent Beitler answered the Board's questions and they thanked him for the update.

## **7.0 OLD BUSINESS**

7.1 Solid Waste Center Project Color Scheme: Town Administrator Scott Dunn gave the Board a colored rendition of the proposed solid waste center. It is an earth tone green metal siding. The Board asked Public Works Director Jason Hayden his thoughts. Mr. Hayden said green is synonymous with recycling and go green and feels it is an appropriate choice. Discussion ensued. It was the consensus of the Board to go with the earth tone green as presented.

7.2 Town Hall/Police Station Improvements: Town Administrator Scott Dunn said the Town received an invoice for \$4,395.25 for electrical system repairs to connect the computers and office lights in the Finance Office and Town Clerk's Office to the existing generator. In addition, the Town has received two estimates totaling \$5,080 for repairs to the Police Station plumbing systems to separate them from the Town Hall systems. Discussion ensued. Selectman Benavides made a motion to authorize the expenditure of \$9,475.25 from the Building Repairs Capital Reserve Fund (with an additional \$20,000 scheduled for deposit in FY2018 if approved by the voters); seconded by Selectman Grenier and passed with all in favor; (3-0).

## **8.0 NEW BUSINESS**

8.1 Meadowbrook Roads - Street Names: The Selectmen reviewed Planning and Land Use Director John Ayer's memo with recommendations to Meadowbrook Farms Road Names. The Board reviewed the proposal and Selectman Benavides made a motion to approve the naming of streets at the Meadowbrook Pavilion as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.2 DPW Spring Clean-Up Dates: Town Administrator Scott Dunn said that last year the annual spring clean-up was held during the period of April 22 through April 29. The total cost to the Town for this event was \$11,035.80. Several concerns were brought to his attention about the high probability that trash was coming from out-of-town. Town Administrator Scott Dunn asked the Board how they wanted to proceed. Discussion ensued and it was the consensus of the Board to leave it as is for 2018.

8.3 DPW Sand Distribution: Town Administrator Scott Dunn explained how the current practice is to allow up to 10 gallons of sand per storm per residence (no commercial use). The Town does not allow anyone to take salt. There has been some issues and Mr. Dunn is seeking clarification from the Board on continuing this policy. Public Works Director Jason Hayden said that the Department of Public Works (DPW) goes through approximately 150 tons per storm. They put 62 ½ tons a week in the shed or the public use. It has been difficult to monitor the 10-gallon limit per storm. Lengthy discussion ensued. The Board reiterated the following rules

when it comes to sand distribution: 1) No commercial 2) two buckets per storm per resident (10 gallons) and 3) no salt (current practice).

8.4 Road Improvements Contract: Town Administrator Scott Dunn said the Town received notice from Wolcott Construction, Inc. of their willingness to extend the road improvement contract prices from 2015 for work proposed in FY2018. Selectman Benavides made a motion to approve the contract extension with Wolcott Construction, Inc. for FY2018 at the FY2015 prices as presented; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.5 Unanticipated Revenues: Selectman Benavides made a motion to accept \$5,132 from Primex as unanticipated revenue and that this amount be used for the Gilford Cal Ripken League replacement of the two dugouts at Stonewall Park; seconded by Selectman Grenier and passed with all in favor; (3-0).

Selectmen Benavides made a motion to accept \$500 from HealthTrust in the form of a wellness grant and to authorize the deposit of these funds into the Wellness account to be used by the Wellness Committee for their intended purposes; seconded by Selectman Grenier and passed with all in favor; (3-0).

8.6 Appointment of Alternate Member to the Zoning Board of Adjustment: Town Administrator Scott Dunn received an email from Mr. Greg Andrews expressing interest to be an alternate member of the ZBA. Selectman Benavides made a motion to appoint Greg Andrews as an Alternate to the ZBA for a term to expire on April 30, 2020; seconded by Selectman Benavides and passed with all in favor; (3-0).

## **9.0 OTHER BUSINESS**

Town Administrator Scott Dunn received two proposals (unsolicited) to install LED street lights in Town. Affinity Lighting can save the Town approximately \$12,276 per year. There is a cost to install (\$44,672), but there is \$17,400 worth of rebates and \$27,272 that could be financed through the CDFA Clean Energy Fund over three years. Administrator Dunn is asking the Board if they would like him to apply for the energy fund. Discussion ensued. The Board said there are greater upfront costs but the payback is quick and worth it. It was the consensus of the Board to have Administrator Dunn proceed.

Town Administrator Scott Dunn presented a Sewer Abatement request from Gunstock for their fourth quarter sewer bill. There is an issue that they are now aware of with maintenance and they are working to remedy the situation by inspecting daily. Discussion ensued. Selectman Benavides made a motion to approve a sewer abatement for Gunstock in the amount of \$6,799.58; seconded by Selectman Grenier and passed with all in favor; (3-0).

## **10.0 PUBLIC INPUT**

Chairman Eddy asked for public input. There was none.

## **11.0 SELECTMEN'S ISSUES**

The Board wished to publically thank the Department of Public Works, Jason and the whole DPW staff for all their hard work during the storm clean-ups and keeping our roads and residents safe. Selectman Benavides thanked the Gilford Fire Rescue/EMT's and Gilford Police Department for their quick response and professionalism during a recent accident he had. The Town of Gilford and these agencies have a great staff and he was appreciative.

## **12.0 ADMINISTRATOR'S REPORT**

Town Administrator Scott Dunn reported the Bids for the Recycle center are due on 03/01/2018 at 2pm. The DPW is in the process of hiring two laborers and a truck driver. The Town Annual Report should be arriving on 02/23/2018. There has been a recent inquiry from a potential

buyer for the Kimball Castle. The Belknap County Conservation District bank erosion project is being revived and they are looking to hire a new engineering firm to study this. Approximately 41 residents attended the Town Meeting on 02/08/18 (non-town officials). The Budget and Warrant articles have been posted to the website. Administrator Dunn has not received any callbacks for the roof insulation project at Town Hall. Mike Donovan at the Recycle Center applied to the Huot Vocational Center building for the construction of a new goody shop at the Recycle Center next fall.

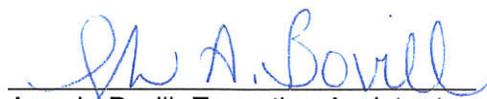
### 13.0 NEXT MEETINGS

The next meeting of the Board of Selectmen will be Wednesday February 28, 2018 at 7pm.

### 14.0 ADJOURN

With no further business to come before the Board, Selectman Benavides made a motion to adjourn at 8:00 pm; seconded by Selectman Grenier and passed with all in favor; (3-0).

Respectfully submitted,

  
Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 28 day of February, 2018.

Attest:

  
Selectman Richard Grenier, Clerk