

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
March 14, 2018
7:00 PM
GILFORD TOWN HALL**

1.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Eddy convened the public session of the Board of Selectmen's meeting in the 1st floor conference room and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Dale Channing Eddy and Richard Grenier. Selectman Gus Benavides was absent.

Staff members in attendance: Police Chief Anthony Bean Burpee, Deputy Fire Chief Bradley Ober, Public Works Director Jason Hayden, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

2.0 ANNOUNCEMENTS/PRESENTATIONS

The Chairman read the rules of the meeting and announced that the Town is still looking for volunteers to serve on various Boards and Committees; please contact the Selectmen's office if you are interested. Spring Cleanup Days will be held from Saturday April 21 through Sunday April 29, 2018, 8am to 4pm at the Recycle Center. Town Meeting Election Results have been posted to the Town's website and in the local newspaper.

3.0 REVIEW/APPROVAL OF MINUTES

Selectman Eddy asked if there were any changes to the minutes. There were none. Selectman Grenier made a motion to approve the minutes of February 28, 2018 as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

4.0 CONSENT AGENDA

Selectman Grenier made a motion to approve the items previously signed during the period February 26, 2018 through March 9, 2018 as listed (attached hereto); seconded by Selectman Eddy and passed with all in favor; (2-0).

5.0 APPOINTMENTS

5.1 Police Chief Anthony Bean Burpee began his semi-annual department review with an update on Personnel. Curtis Arsenault graduates the Police Academy on 04/20/18 (in the top 25% of his class). Officer Curtis Mailloux is the agency's next K-9 handler. Officer Salmon and Officer Smith have been appointed as agency Field Training Officers. Chief Bean Burpee updated the Board on various STEP (Sustained Traffic Enforcement Patrols) and DWI grants that his agency is working on to include DWI, distracted driving, speed enforcement to name a few. The Police Department has been working with Michael Donovan at the Recycle Center on "renovating" the PD's firing range located at the Recycling Center. Chief Bean Burpee said that Deputy Chief Kelley completed an Emergency Management Preparedness Grant for fencing, security, lighting and an impound lot for the Police Department. Chief Bean Burpee reviewed Patrol Activity and the various department programs including the first Citizen's Police Academy

class. Sgt. Dustin Parent and SRO Dan O'Neil both became certified ALICE instructors (Alert, Lockdown, Inform, Counter & Evacuate, an active shooter response training) and have trained the entire PD staff as well as Town of Gilford staff. Discussion ensued. Chief Bean Burpee answered the Board's questions and they thanked him for the update.

6.0 OLD BUSINESS

6.1 Recycle Center - Bid Proposal: Town Administrator Scott Dunn reported the Town only received one bid for \$1,127,700, which is over the budgeted amount. Administrator Dunn called the contractor to discuss if there was a way that this could be done within the budgeted amount by utilizing Town employees, and reworking some of the items in the bid, etc. He received an updated quote for \$824,600 with numerous changes. Town Administrator Scott Dunn is recommending that all parties involved (Town staff, Engineers, etc.) sit down to evaluate the submitted changes and discuss and review before a further recommendation is made. Discussion ensued and the Board concurred. Selectmen Grenier asked about the grant from the New Hampshire Recycle Center Association for a bailer. The Selectmen would also like to reinstate the Solid Waste Committee for this project and is looking for volunteers. Town Administrator Scott Dunn will continue to advertise.

7.0 NEW BUSINESS

7.1 Auditors Engagement Letter for FY2017: Town Administrator Scott Dunn presented the engagement letter from Vachon Clukay & Company for the FY2017 audit. Selectmen Grenier made a motion to accept and approve the proposal of Vachon Clukay & Company for the annual audit for a not-to-exceed price of \$19,500 and to authorize the Chairman to sign the agreement as presented; seconded by Selectman Eddy and passed with all in favor; (2-0).

7.2 Goodie Shack - Recycle Center: Public Works Director, Jason Hayden is requesting that the Goodie Shack at the Recycling Center be shut down on May 1, 2018 until further notice while they prep it to be moved. Discussion ensued. Selectman Grenier made a motion to approve a shutdown of the Goody Shack as of May 1, 2018 until further notice; seconded by Selectman Eddy and passed with all in favor; (2-0). The Selectmen acknowledged Michael Donovan for all his work on this project.

7.3 Appointment - Planning Board Alternate Member, Gaye Fedorchak: Selectman Grenier made a motion to appoint Gaye Fedorchak as an alternate member of the Planning Board for a term to expire on April 30, 2020; seconded by Selectmen Eddy and passed with all in favor; (2-0).

8.0 OTHER BUSINESS

Police Chief Anthony Bean Burpee presented his request to award the Police Vehicle bid for two new SUV cruisers to Hillsboro Ford and explained in detail. Discussion ensued. Selectman Grenier made a motion to authorize the purchase of two new SUV Police cruisers to Hillsboro Ford at a bid amount of \$29,461.00 per cruiser; seconded by Selectman Eddy and passed with all in favor; (2-0).

9.0 PUBLIC INPUT

Selectman Eddy asked for public input. There was none.

10.0 SELECTMEN'S ISSUES

The Selectmen commended Public Works Director, Jason Hayden and his whole staff for the handling of the recent storms. Mr. Hayden recently hired four new employees, and with everything going on, the Board wants to say thanks to the whole DPW staff for their hard work.

11.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn said he submitted the grant application for generators for the sewer pump stations; he is just waiting to hear back. He has also been following up on the financing for LED streetlights. He will keep the Board updated on that progress. Lastly, Town Administrator Dunn reported that many Town employees participated in AED and CPR training and will receive their certifications.

12.0 NEXT MEETING

The next meeting of the Board of Selectmen will take place on Wednesday, March 28, 2018 at 7pm.

13.0 ADJOURN

With no further business to come before the Board, Selectman Grenier made a motion to adjourn at 7:30 pm; seconded by Selectman Eddy and passed with all in favor; (2-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 28th day of MARCH, 2018.

Attest:



Selectman Richard Grenier, Clerk