

**TOWN OF GILFORD**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**July 11, 2018**  
**7:00 PM**  
**GILFORD TOWN HALL**

**1.0 NON-PUBLIC SESSION**

Selectman Grenier made a motion to enter into non-public session to discuss employee compensation, hiring of a public employee and pending litigation, pursuant to the provisions of RSA 91-A:3, II, (a), (b) and (e); seconded by Selectman Eddy. Motion passed on a roll call vote with all in favor; (3-0).

The Board discussed pending litigation in the matter of Crawford vs. Town of Gilford; no decisions were made.

Town Administrator Scott Dunn and Finance Director Glen Waring recommended the hiring of Pamela Clark as Welfare Director. Selectman Grenier made a motion to hire Pamela Clark as Welfare Director effective 8/1/18 at \$9,000 per year, contingent upon a successful background check; seconded by Selectman Eddy and passed with all in favor; (3-0).

Police Chief Anthony Bean Burpee joined the meeting at 6:30 pm to discuss wage compensation adjustments for two positions who were being paid less than a subordinate. Discussion ensued. Selectman Benavides made a motion to approve pay increases as proposed by Police Chief Bean Burpee for Adam VanSteensburg of \$3.75 p/h and \$77.08 per week for Deputy Chief Kristian Kelley; seconded by Selectman Eddy for discussion. Selectman Benavides withdrew his motion and Selectman Eddy withdrew his second. Selectman Benavides then made a motion to approve a \$3.15 p/h raise for Sgt. VanSteensburg and a \$77.08 p/w raise for Deputy Chief Kelley; seconded by Selectman Eddy and passed; (2-1). Selectman Grenier opposed.

At 7:08 pm, Selectman Grenier made a motion to come out of non-public session; seconded by Selectman Eddy and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:10 pm, Chairman Benavides convened a public meeting of the Board of Selectmen in the 1<sup>st</sup> floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Gus Benavides, Richard Grenier and Dale Channing Eddy.

Staff members in attendance: Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, Public Works Director Jason Hayden Sr., Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Selectman Benavides read the rules of the meeting and announced Gilford's Old Home Day will be Saturday, August 25, 2018, with the parade beginning at 10am.

**4.0 REVIEW/APPROVAL OF MINUTES**

Selectman Grenier made a motion to approve the minutes of June 27, 2018 as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

**5.0 CONSENT AGENDA**

Selectman Grenier made a motion to approve the items previously signed during the period June 25, 2018 through July 6, 2018 as listed (attached hereto); seconded by Selectman Eddy and passed with all in favor; (3-0).

## 6.0 APPOINTMENTS

6.1 Kirk Beitler - Superintendent of Schools - Semi-Annual Update: Superintendent of Schools, Kirk Beitler reported the last day of school was June 21 for students and June 22 for teachers. Superintendent Beitler reviewed the Goal Areas that the School Board has set for 2017-2018. All the staff in all three schools, the SAU office and students participated in ALICE training. The money left from the Gilford Elementary (GES) bond will be used this year for the entryway at GES. The District successfully fingerprinted and performed background checks on all 400 of their volunteers. The District received grant money to purchase Chrome Books. The maple-sugaring program was a huge success; they will be building a sugar shack this summer. Gilford Elementary School was named Elementary School of the Year. Superintendent Beitler answered the Board's questions and they thanked him for the update.

## 7.0 OLD BUSINESS

7.1 Recycle Center Improvements Project -Testing Services Contract: Selectman Grenier made a motion to approve the proposal submitted by ConTest Consultants, Inc. in an amount not to exceed \$12,600 and to authorize the Town Administrator to sign the agreement as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

## 8.0 NEW BUSINESS

8.1 Appointment to Solid Waste Committee: Selectman Grenier made a motion to appoint Phyllis Corrigan to the Solid Waste Committee for a term to expire April 30, 2021; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.2 Kimball Wildlife Forest - UNH Extension Invoice: Town Administrator Scott Dunn explained the invoice from UNH Extension for work done at Kimball Wildlife Forest. Selectman Grenier made a motion to authorize the expenditure of \$4,000 from the Kimball Wildlife Forest Trust Fund for professional services provided by the UNH Cooperative Extension; seconded by Selectman Eddy and passed with all in favor; (3-0).

### 8.3 Unanticipated Revenues:

Selectman Grenier made a motion to accept a \$100 donation from Claire Stinson with thanks and to authorize the expenditure of that amount for expenses related to the Fire Boat; seconded by Selectman Eddy and passed with all in favor; (3-0).

Selectman Grenier made a motion to accept the technology grant from Atlantic Broadband in the amount of \$2,130.75 for deposit into the general fund and to direct the Town Administrator to prepare a warrant article for the 2019 Annual Town Meeting to deposit \$2,130.75 into the Technology Fund from surplus fund balance; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.4 Scenic Drive: Mr. Adam Hirshan, resident of Scenic Drive said he has been in contact with Town Administrator Scott Dunn expressing his concerns about the traffic on Scenic Drive. Mr. Hirshan moved here three years ago and said the road gets a lot of use. This Fourth of July, when the parking lot at Ellacoya was full, they directed traffic up scenic drive; the Police were called because vehicles were blocking the road. It was a major safety issue. Mr. Hirshan also contact the Lakes Region Planning Commission to speak with them about improving safety. Discussions ensued. Public Works Director, Jason Hayden said he has had a number of people express the same concern and that there are many issues with traffic and the narrow roads. Discussion ensued and Mr. Hirshan expressed his interest in serving on a committee to address these issues and offered to help in any way.

8.5 2019 Annual Town Meeting Warrant (Elderly Exemptions & POW Motor Vehicle Registration Fee Waivers: Town Administrator Scott Dunn explained The Town has received a request from a citizen to increase the elderly exemption income limits. The last time he limits were adjusted was 2003. He gave the Board a spreadsheet that compared surrounding Town's income limits. The Selectmen

thought the Town was doing pretty well in comparison. Discussion ensued. The Selectmen concurred; if someone wants to do a petition warrant article for this, they can.

Town Administrator Scott Dunn explained the Town received a request to abolish registration fees for POW's as authorized by RSA 261:157-a. Discussion ensued. It was the consensus of the Board to have Town Administrator Scott Dunn prepare a warrant article for the 2019 Town Meeting to support this.

#### **9.0 OTHER BUSINESS**

There was none.

#### **10.0 PUBLIC INPUT**

Police Chief Anthony Bean Burpee reported the Police Department would like to host its second annual "National Night Out". Last year, it was a big success. They are unsure if it will take place at Town Hall or at Village Field. The event runs from 6pm to 9pm on Tuesday, August 7, 2018. The Police Chief wanted to know if the Board was ok with either location. Answer was yes.

#### **11.0 SELECTMEN'S ISSUES**

The Board of Selectmen had no new issues to report.

#### **12.0 ADMINISTRATOR'S REPORT**

Town Administrator Scott Dunn said the Recycle Center Project began today and they are moving earth. The Road Jam Festival at Gunstock Mountain Resort was cancelled by the sponsor. The Town received an application for the Tough Mudder Event and this will be on the 07/11/18 Selectmen's meeting agenda. Administrator Dunn said discussions are underway regarding the sidewalk at Potter Hill Road from Gilford Village Knolls. A section of the retaining stonewall at Lincoln Park has fallen over; it is currently roped off. Department of Public Works will look at this and fix it temporarily, for now, to make it safe. The Selectmen would like to budget for a full replacement in 2019. The first check to the School District for \$2.7 is in this week's manifest.

#### **13.0 NEXT MEETING**

The next meeting of the Board of Selectmen will be on Wednesday, July 11, 2018 at 7pm.

#### **14.0 ADJOURN**

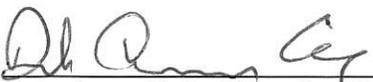
With no further business to come before the Board, Selectman Grenier made a motion to adjourn at 8:02 pm; seconded by Selectman Eddy and passed with all in favor; (3-0).

Respectfully submitted,

  
\_\_\_\_\_  
Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 25<sup>th</sup> day of July, 2018.

Attest:

  
\_\_\_\_\_  
Selectman Dale Channing Eddy, Clerk