

GILFORD BOARD OF SELECTMEN'S MEETING
June 26, 2013
Town Hall

The Board of Selectmen convened in a regular session on Wednesday, June 26, 2013, at 7:00 p.m., at the Gilford Town Hall, 47 Cherry Valley Road, Gilford, NH. Selectmen present were John O'Brien and Gus Benavides. Also present was Town Administrator Scott Dunn. Excused was Chairman Kevin Hayes, who was on vacation.

Staff members in attendance included Finance Director Geoff Ruggles, Fire Chief Steve Carrier, Director of Planning and Land Use John Ayer and Police Lieutenant Kris Kelley.

1. **Non-Public Session** Selectman Benavides moved to enter non-public session at 6:00 p.m., pursuant to RSA 91-A:3, II, to discuss consideration of the sale of real estate and personnel issues. Selectman O'Brien seconded. Motion carried on a roll call vote with all in favor. Present were Selectmen John O'Brien and Gus Benavides. Also present was Town Administrator Scott Dunn.

Selectman Benavides moved to exit non-public session at 6:50 p.m. and seal the minutes. Selectman O'Brien seconded. Motion carried with all in favor.

2. **Pledge of Allegiance** – The Selectmen recited the Pledge of Allegiance.

3. **Announcements/Presentations**

- 3.1. Selectman O'Brien announced that the Town Hall and Library will be closed on Thursday, July 4, 2013, in observance of Independence Day.

4. **Review/Approval of Minutes**

- 4.1. Selectman Benavides moved to approve the minutes of June 12, 2013, as presented. Selectman O'Brien seconded. Motion carried with all in favor.

5. **Consent Agenda**

- 5.1. Selectman Benavides moved to approve the previously signed items for the period June 10, 2013 through June 21, 2013, as listed. Selectman O'Brien seconded. Motion carried with all in favor.

<u>DOCUMENT DATE</u>	<u>DOCUMENT</u>	<u>MAP/LOT #</u>
02/18/13	Change of Status - Stiegler	
04/23/13	Change of Status - Wolfe	
05/28/13	Abatement Denial - Ricciardiello	221-038.000
05/28/13	Payroll Register (2)	
06/03/13	Abatement - Jacobson	221-016.000
06/03/13	Abatement - Connelly	229-009.000
06/04/13	Payroll Register (2)	
06/06/13	Abatement - Bastille	253-015.000
06/07/13	Accounts Payable Manifest	
06/11/13	Payroll Register	
06/11/13	Accounts Payable Manifest	
06/12/13	Elderly Exemption - Forbes	201-009.054
06/12/13	Elderly Exemption - Giguere	201-009.055
06/12/13	Elderly Exemption - Fenton	201-009.082
06/12/13	Elderly Exemption - Frazier	201-009.084
06/12/13	Elderly Exemption - Downing	202-031.000
06/12/13	Sewer Abatement - Curtis (2)	203-156.000
06/12/13	NOITC - 1st Methodist Church of Laconia	211-005.000
06/12/13	Sewer Abatement - SES Parsons LLC	213-031.200

06/12/13	Sewer Abatement - Edinburg	223-018.000
06/12/13	Elderly Exemption - Annis	224-046.021
06/12/13	Sewer Abatement - Williams	242-181.000
06/12/13	Elderly Exemption - Duchemin	252-016.250
06/12/13	Sewer Abatement - Cole	252-016.426
06/12/13	Sewer Abatement - Waite	253-012.000
06/12/13	Elderly Exemption - Carbone	267-177.100

6.0 Public Hearing

6.1 Appropriation of Unanticipated Funds – Meadowbrook Pavilion – Vice Chairman O’Brien stated that Meadowbrook has made a donation of \$5,949.91 towards the installation of 3 new street lights and opened the public hearing for comment. There being no public comment, he closed the public hearing.

Selectman Benavides moved to accept the donation and authorize the expenditure of these funds for their intended purpose. Selectman O’Brien seconded. Motion carried with all in favor.

7.0 Appointments

7.1 John Ayer – Department of Planning and Land Use Update – Director Ayer provided the Board with a detailed statistical information comparing 2012 YTD with 2013 YTD. Data presented included both revenue and number of permits/cases. Noteworthy percentage changes in activities were also highlighted.

The Board thanked Director Ayer for his presentation.

7.2 Geoff Ruggles – Monthly Financial Report – Director Ruggles reported that, for the fifth consecutive month, revenues continue above last year’s levels. Expenditures also continue to be above last year’s levels. Property tax collection also increased, most likely due to the 2013 tax bills going out slightly earlier than last year. Any fluctuations in cash flow are not significant enough to be a concern at this point.

The Board thanked Director Ruggles for his presentation.

8.0 Old Business – none.

9.0 New Business

9.1 Live Entertainment License – China Bistro – Selectman Benavides moved to approve the Live Entertainment License, with the condition that it would not include adult or exotic entertainment, due to zoning restrictions. Selectman O’Brien seconded. Motion carried with all in favor.

9.2 Unlicensed Dog Warrant – Selectman Benavides moved to sign the Unlicensed Dog Warrant, as submitted. Selectman O’Brien seconded. Motion carried with all in favor.

9.3 Adoption of Gilford Hazard Mitigation Plan Update 2013 – Selectman Benavides moved to approve and adopt the 2013 Town of Gilford Hazard Mitigation Plan Update as presented. Selectman O’Brien seconded. Motion carried with all in favor.

9.4 Acceptance of Donation (Drug & Alcohol Task Force) – Selectman Benavides moved to accept the donation of \$500 from the Gilford High School for the Drug & Alcohol Task Force and to authorize the expenditure of that money for its intended purpose. Selectman O’Brien seconded. Motion carried with all in favor.

10.0 Other Business – none.

- 11.0 Public Input** – Susan Leach of Cat Path suggested that the Board plant soft evergreens at the bottom of the sledding hill on Route 11-A to stop sledders from going into the road. She thinks that the orange plastic fence is not effective and is concerned for the safety of children using the sledding hill. She added that most of the users of the sledding hill are not from Gilford. The Board took this matter under advisement.
- 12.0 Selectmen's Issues** – Selectman O'Brien expressed appreciation to resident Mike Hardy for his efforts in keeping Gilford clean. He also recognized two lifeguards at the Town Beach for a recent rescue.
- 13.0 Administrator's Report** – Town Administrator Dunn reported that the cost of relocation the arborvitaes in the front of the Town Hall would be \$1,000.00 - \$1,500.00. The Board concurred to not have them relocated.

Town Administrator Dunn advised the Board that after attending a recent workshop on Obamacare, he has learned that this will create an issue for employees who work more than 30 hours per week but are not considered to be full-time in the Town of Gilford.

The recent fuel oil bid was awarded to Irving Oil, at a cost of \$3.158 per gallon, effective September 1, 2013 through May 31, 2014. This bid process was recently conducted by Scott Isabelle of SAU #73.

- 14.0 Next Meeting** – Wednesday, July 10, 2013 at 7:00 p.m. at the Town Hall
- 15.0 Adjournment** – With no further business before the Board, the Board of Selectmen's June 26, 2013 meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Gus Benavides
Clerk