

**Town of Gilford
Board of Selectmen
Meeting Minutes
November 10, 2021**

1.0 NON-PUBLIC SESSION

At 6:30pm, Selectman Eddy made a motion to enter into a non-public session to discuss conveyance of real property [per RSA 91-A:3, II, (d)], personnel issues [per RSA 91-A:3, II, (a)] and consideration of legal advice [per RSA 91-A:3, II, (l)]

Selectmen present: Chair Gus Benavides, Vice-Chair Kevin Hayes and Clerk Dale Channing Eddy.

Also present was Town Administrator Scott Dunn.

1.1 Conveyance of Real Property [per RSA 91-A:3, II, (d)]

The Board reviewed a request from Robert Brown to meet with them to discuss the purchase of an acre or two of Town land abutting Barefoot Place (M/L 252-050). It was the consensus of the Board not to support the sale of this Town land, but to allow Mr. Brown to attend a public session of the Board to make his proposal.

1.2 Hiring of a Public Employee [per RSA 91-A:3, II, (a)]

The Board reviewed a memorandum from the Police Chief. After a brief discussion, Selectman Hayes made a motion to approve the hiring of a fifth dispatcher position; seconded by Selectman Eddy and passed with all in favor; (3-0).

Other matters were discussed and acted upon; however, those minutes were sealed by a vote of the Board as noted below.

At 6:55pm, Selectman Hayes made a motion to come out of the non-public session and reconvene in public session; seconded by Selectman Eddy and passed with all in favor; (3-0), at which time the meeting was relocated from the 2nd floor Selectmen's Office to the 1st floor conference room.

At 7:00pm, Selectman Benavides convened the duly posted, public meeting of the Board of Selectmen.

Staff members in attendance: Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee, DPW Director Meghan Theriault, Town Administrator Scott Dunn and Executive Assistant Christine Blood.

2.0 PLEDGE OF ALLEGIANCE

Selectman Benavides led the assembly in the Pledge of Allegiance to the Flag.

3.0 ANNOUNCEMENTS/PRESENTATIONS

3.1 Chairman Benavides read aloud the rules of the meeting.

3.2 All Town Offices, the Library and Solid Waste Center will be closed on Thursday, November 11 in honor of Veteran's Day

3.3 The Selectmen will not be meeting on November 24, 2021

3.4 All Town Offices, the Library and Solid Waste Center will be closed on Thursday, November 25 and Friday, November 26 in honor of the Thanksgiving Holiday.

4.0 REVIEW/APPROVAL OF MINUTES

Selectman Hayes made a motion to approve the minutes of October 27, 2021 as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

5.1 Selectman Hayes made a motion to approve the previously signed items during the period 10/27/21 through 11/9/21, as listed; seconded by Selectman Eddy and passed with all in favor; (3-0).

5.2 Selectman Hayes made a motion to seal the minutes of the non-public session held on this date as they pertain to consideration of legal advice; seconded by Selectman Eddy and passed with all in favor; (3-0).

6.0 APPOINTMENTS

6.1 Meghan Theriault, Director of Public Works – Department Update

Ms. Theriault reviewed the numerous road construction, maintenance projects, trainings and events that the Public Works Department has been working on over the summer and fall. The Department received numerous compliments on the Town beautification projects and the cleanliness of the Glendale facilities. The Solid Waste Center is currently having a new truck scale and travel lane installed, which will be up and running by the new year. She reviewed the overall numbers of recyclables received and the revenue received from these items. The Town of Gilford was recently awarded first prize in a contest hosted by NRRA and NH the Beautiful for Engaging Residents in Municipal Recycling, which resulted in the Town being awarded \$3,000 which can be used for any purpose at the Solid Waste Center. Ms. Theriault also reviewed the projects by the Highway Department, Sewer and the Fleet Maintenance Division.

After a brief question and answer period, the Board thanked Ms. Theriault for her report.

7.0 OLD BUSINESS

7.1 Town Beach Season Passes

It was the consensus of the Board to table this topic until the next meeting on December 8, 2021, and for Herb Greene, Director of Parks & Recreation, to be present for the discussion.

7.2 Bradley McIntire Eagle Scout Project Completion and Banner Request

After a brief discussion, Selectman Hayes made a motion to approve the request to place a 3' x 6' banner at the ice rink facing the road, thanking several local businesses for their donations to Bradley McIntire's Eagle Scout Project; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.0 NEW BUSINESS

8.1 NH Homeland Security Grant

Selectman Hayes made a motion to authorize the Town Administrator to sign the NH-DOS grant documents for the Belknap Regional Special Operations Group to obtain a Bearcat Emergency Response Armored Vehicle; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.2 Belknap Road Closure for Candlelight Stroll on December 11, 2021

Selectman Hayes made a motion to approve the closing of Belknap Mountain Road between Potter Hill Road and Bacon Drive for the Candlelight Stroll on Saturday, December 11 from 4:30pm-7:30pm, with a rain date of December 18; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.3 Police Department Floor Repair Bid Award

Selectman Hayes made a motion to accept the proposal from Epoxy Floor New England in the amount of \$17,250 to come from account # 4210-351, Selectman Benavides asked why the lowest bidder was not selected, in which the Town Administrator advised that the staff did some research and found the references to be highly favorable for the second lowest bidder. Selectman Hayes withdrew his original motion and made a new motion to accept the proposal from the lowest bidder, Lakes Region Epoxy, in the amount of \$16,146 to come from account # 4210-351; seconded by Selectman Eddy and passed by a vote of (2-0-1). Selectman Benavides abstained from the vote.

8.4 Cemetery Department Riding Mower Bid Award

Selectman Hayes made a motion to accept the low bid proposal from Turf Depot for an Exmark Navigator Zero Turn Riding Mower in the amount of \$13,199 to come from account # 4195-451; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.5 Flexible Spending Account Surplus - Year End Settlement – Unanticipated Revenue

Selectman Hayes made a motion to accept the HealthTrust flexible spending account year-end surplus in the amount of \$2,828.09 as unanticipated revenue and to deposit this money into the Wellness Fund special revenue account to be spent for its intended purposes; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.5 2022 Town Holiday Schedule

Selectman Hayes made a motion to approve the 2022 Town Holiday list as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.6 Personnel Policies Amendments

Selectman Hayes made a motion to approve the Personnel Policies Amendments as presented, to be effective as of November 11, 2021; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.7 Lakes Region Planning Commission – Transportation Advisory Committee Appointments

Selectman Hayes made a motion to re-appoint Meghan Theriault as the Town's representative to the Lakes Region Planning Commission Transportation Advisory Committee for a two-year term, and to appoint Roger Weeks as the Town's alternate representative for a two-year term; seconded by Selectman Eddy and passed with all in favor; (3-0).

10.0 OTHER BUSINESS

There was none.

11.0 PUBLIC INPUT

There was none.

12.0 SELECTMEN'S ISSUES

There was none.

13.0 ADMINISTRATOR'S REPORT

The Town Administrator provided the following updates:

- One application has been received so far for the Assessing Clerk open position
- The Town anticipates having the 2021 tax rate set soon.

- The Town Administrator presented the Selectmen with a map showing the proposed state representative redistricting in which Gilford will no longer be joined with Meredith, but instead will be paired with Gilmanton and a portion of Laconia for a four seat district
- Town wide road line striping is set to occur November 14th – November 18th
- The Budget Committee has approved all of the Selectmen's FY2022 budget recommendations to date
- A public hearing will be scheduled for a future date, proposing that the Glendale regulations state that there will be no refunds for Glendale passes

14.0 NEXT MEETING

Chairman Benavides noted the next scheduled meeting of the Board of Selectmen is December 8, 2021 at 7:00pm.

15.0 ADJOURN

At 7:34pm, Selectman Hayes made a motion to adjourn the meeting; seconded by Selectman Eddy and passed with all in favor; (3-0).

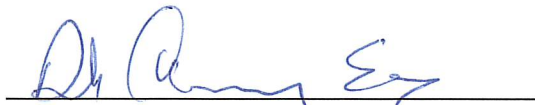
Respectfully submitted,



Christine Blood, Executive Assistant

Approved by the Board of Selectmen on the 8th day of December, 2021.

Attest:



Selectman Dale Channing Eddy, Clerk