

**TOWN OF GILFORD
BOARD OF SELECTMEN
MEETING MINUTES
JANUARY 8, 2020**

1.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Grenier convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Richard Grenier, Dale Channing Eddy and Gus Benavides.

Staff members in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Police Lieutenant Dustin Parent, Library Director Katherine Dormody and Public Works Director Meghan Theriault.

2.0 ANNOUNCEMENTS/PRESENTATIONS

Selectman Grenier read the rules of the meeting and announced all Town Offices, Recycle Center and Library will be closed on Monday, 01/20/20 for Martin Luther King Jr. Day.

3.0 REVIEW/APPROVAL OF MINUTES

Selectman Eddy made a motion to approve the 12/18/19 minutes as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

4.0 CONSENT AGENDA

Selectman Eddy made a motion to approve the items previously signed during the period 12/16/19 through 01/03/20 as listed (attached hereto), seconded by Selectman Benavides and passed with all in favor; (3-0)

5.0 APPOINTMENTS

5.1 Katherine Dormody, Library Update: Katherine Dormody, Library Director announced the total number of items checked out in 2019 was 129,038; they also signed up 425 new Library accounts, bringing their total current library cardholders to 6598. The number of people coming into the Library in 2019 was just under 100,000, making them one of the busiest per capita libraries in New Hampshire. Ms. Dormody gave the Board a copy of the Library calendar for adults and children listing many of the events and programs that the Library offers. Ms. Dormody said the Library works very close with the schools in fostering the love of reading and will be sharing new book releases in person at the elementary/middle schools this spring. The Library had a leak in the ceiling after one of the rainstorms. Unfortunately, shortly after the rain came the snow, so they have not been able to locate where the water is coming from. They are working with the insurance company on this issue. The hallway downstairs and the kitchen in the Library have new flooring. Ms. Dormody shared personnel changes and the recent hire of J'Lillian Mello as the new Children's Librarian with the resignation of Sara Wheatley. Molly at the Library recently gave two seminars on "Recycling Right" for Town residents. It was very popular and a link of the program will be available on the Town's website. Ms. Dormody answered the Board's questions. They thanked her for the update and expressed their appreciation to her and her staff for doing a great job.

6.0 OLD BUSINESS

6.1 2020 Annual Town Meeting Warrant - Draft 3: Town Administrator Scott Dunn gave the Board a revised 2020 Town Meeting Warrant, which included two petition warrant articles, the

two zoning articles and a non-lapsing clause on the money warrant articles associated with projects and purchases (not capital reserve funds). The Board offered no suggestions for changes. Mr. Dunn will present this draft to the Budget Committee for votes at their 01/09/20 meeting.

6.2 Solid Waste Center Update: Meghan Theriault, Public Works Director updated the Board that the Solid Waste Center (SWC) officially opened on 01/02/20. Things have gone fairly smooth thus far. The SWC employs 2FT employees and 2PT employees. Other staff members, including Ms. Theriault were there for the opening and have been helping. The SWC is accepting residential trash, cardboard, paper, aluminum, plastic and glass. Residents are asked to rinse recyclables. Ms. Theriault said that flyers were posted in and around town along with signs. All relevant info for recycling, etc. can be found on the Town website under "Recycle Right". There were two seminars given at the Library on how to recycle right which had over 100 people attending. Ms. Theriault reported employees were trained on the new bailer yesterday. She would like to thank all divisions of the Public Works Department for being helpful in getting the Recycle Center up and running. Ms. Theriault answered the Board's questions; they thanked her for the update and her department for a job well done.

7.0 NEW BUSINESS

7.1 Sewer Manhole Rebuilds: Town Administrator Scott Dunn presented a memo from the Sewer System Technician relative to sewer manhole rebuilds in 2020. Discussion ensued. Selectman Eddy made a motion to accept the low bid for manhole rebuilding work and to award the contract to Martinez Road Construction, Inc. at a sum of \$1,000 per unit, seconded by Selectman Benavides and passed with all in favor; (3-0).

7.2 2019 Annual Report Bids: Town Administrator Scott Dunn presented a memo to the Board regarding the 2019 Annual Town Report Bids. Discussion ensued. Selectman Eddy made a motion to accept the low bid for the printing of the 2019 annual report and award the contract to The Country Press, Inc. for a price not to exceed \$4,635.27 for 1,000 books up to 300 pages each, seconded by Selectman Benavides and passed with all in favor; (3-0).

7.3 Off-Season Commercial Use of Glendale Docks/Ramps/Parking Lot: Town Administrator Scott Dunn explained how he recently discovered that once the Glendale rules and permits are no longer in effect (October 31) local construction companies have parked their barges at the docks. When he visited Glendale the other day, there were five barges on the docks and one massive barge that was moored next to the docks with construction debris and equipment strewn about. Mr. Dunn asked the Police Department to notify all barge owners they must vacate the premises under the clause in the regulations that prohibits commercial use of the facilities. Administrator Dunn expressed his concern over the potential for a barge to damage (or hasten the wear and tear) the docks and the ramps and wanted to bring this to the Board's attention. Ms. Heidi Kephardt, 296 Old Lakeshore Road is the Treasurer of the Gilford Island Association and spoke to this issue to see if they could work together to find a suitable solution for the island owners who need the work done, the commercial contractors and the Town. Discussion ensued. The Board wanted Town Administrator Scott Dunn to work with the Glendale Committee to propose a solution that everyone can work with.

8.0 OTHER BUSINESS

Town Administrator Scott Dunn informed the Board that Roger Perry submitted his resignation as a Cemetery Trustee. Selectman Eddy made a motion to accept the resignation of Roger Perry as Cemetery Trustee, seconded by Selectman Benavides and passed with all in favor; (3-

0). The Board thanked Mr. Perry for his service. The Board of Selectmen will need to appoint someone for the remainder of his term and requested this vacancy be posted.

9.0 PUBLIC INPUT

Ms. Beth Hayward and Ms. Lynn Tonkin of the Community Action Program (CAP) expressed their thanks to the Board of Selectmen for the Town's continued financial support of CAP, thus allowing them to provide the many important services to the residents of Gilford. The Board expressed their thanks to CAP for taking care of residents in need.

10.0 SELECTMEN'S ISSUES

The Board of Selectman thanked Meghan Theriault, Public Work's Director for the fine work and swift changes that she has made in the Department of Public Works. The morale of the DPW employees is doing great and they are impressed with her work.

11.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn reported that there are two full-time positions open in the DPW Highway division. The Old Lakeshore Road bridge project is still underway with an anticipated date for re-open on May 15, 2020.

12.0 NEXT MEETING

The next meeting of the Board of Selectmen will take place on Wednesday, January 22, 2020 at 7:00 pm.

13.0 ADJOURN

With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 7:58 pm, seconded by Selectman Benavides and passed with all in favor; (3-0).

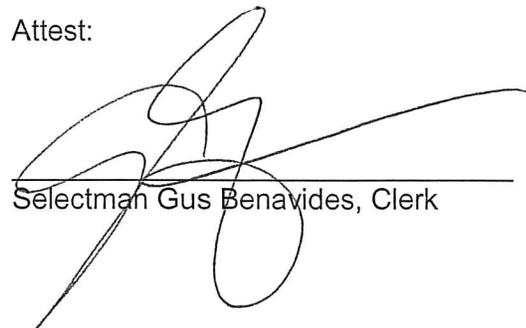
Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 22ND day of JANUARY, 2020.

Attest:



Selectman Gus Benavides, Clerk

Platford
RECEIVED

JAN 29 2020

Town of Gilford
Tax Collector