

**TOWN OF GILFORD
BOARD OF SELECTMEN
MEETING MINUTES
JANUARY 22, 2020**

1.0 6:30 PM NON-PUBLIC SESSION

Selectman Eddy made a motion to enter into non-public session to discuss the hiring of a public employee, per RSA 91-A:3, II, (b); seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

Town Administrator Scott Dunn reported that he and Selectmen Grenier have interviewed eight candidates for the position of Finance Director and ranked the top four. Discussion ensued. It was the consensus of the Board to interview the top two candidates on Friday, January 24, 2020 at 4:30 and 5:00 pm.

At 6:50 pm, Selectman Eddy made a motion to come out of non-public session, seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Grenier convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Richard Grenier, Dale Channing Eddy and Gus Benavides.

Staff members in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Police Chief Anthony Bean Burpee and Parks & Recreation Director Herb Greene.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Selectman Grenier read the rules of the meeting and announced the Town Meeting Deliberative Session will be on Thursday, February 6, 2020 at 7:00 pm in the Gilford High School Auditorium.

4.0 REVIEW/APPROVAL OF MINUTES

Selectman Eddy made a motion to approve the 01/08/20 minutes as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

Selectman Eddy made a motion to approve the items previously signed during the period 01/06/20 through 01/17/20 as listed (attached hereto), seconded by Selectman Benavides and passed with all in favor; (3-0)

6.0 APPOINTMENTS

6.1 Kirk Beitler, Superintendent of Schools Update: Kirk Beitler, Superintendent of Schools presented the District Strategic plan for 2019-2024 and reviewed the executive summary, including the Mission Statement of the Gilford School District and the core values and beliefs. Superintendent Beitler gave a summary of the goals set forth. He reported that the new student information system (SIS) will be on board by July of 2020. The School Board has reached an AREA agreement with the Town of Gilmanton, which will be on both communities' ballots in March. Superintendent Beitler touched on Capital Improvement Projects to include the Meadows, new cameras and server to name a few. Enrollment is currently 1150 (+or- 20 from last year) and next year it is expected to be around 1190-1200. Selectman Benavides asked

about security at the Schools. Discussion ensued. Superintendent Beitler answered the Board's questions and they thanked him for the update.

7.0 OLD BUSINESS

7.1 2020 Annual Town Meeting Warrant: Town Administrator Scott Dunn said the warrant has been reviewed by NH-DRA and has been approved. Selectman Eddy made a motion to approve and sign the 2020 Annual Town Meeting Warrant as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

7.2 2020 Default Budget: Town Administrator Scott Dunn presented the 2020 Default Town Budget. He explained the differences from the 2019 budget as approved by Town Meeting and the 2020 default budget and noted there have been no changes since the last Board's last review. Selectman Eddy made a motion to approve and sign the 2020 Default Budget as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.0 NEW BUSINESS

8.1 Ice Rink Sponsorship Request - Parks & Recreation: Herb Greene, Parks & Recreation Director explained that he received a proposal to enter into a sponsorship with Convenient Care MD for the ice rink. Convenient MD Urgent Care is willing to pay \$2000 per year, for 5 years to advertise at the ice rink. Mr. Greene reported that the Recreation Commission approved the proposal. Discussion ensued. Selectman Eddy made a motion to approve the 5 year agreement with Convenience MD Urgent Care as presented and to authorize the Parks & Recreation Director to sign the document; and also authorize the deposit of such advertising revenues in the Recreation Revolving Fund to be earmarked for improvements to the ice rink facility for the betterment of programs that will take place there; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.2 NH Homeland Security Emergency Management Grant - Police/Fire: Police Chief Anthony Bean Burpee explained that he and Fire Chief Stephen Carrier are requesting permission to submit a NH Dept. of Homeland Security Emergency Management Grant application. This grant would help with overtime, back filling, etc. during the busy season at the Bank of New Hampshire Pavilion and to do a full-scale training exercise at the venue. Discussion ensued. Selectman Eddy made a motion to authorize the Police and Fire Departments to apply for a Homeland Security grant to offset expenses for public safety training at the Bank of New Hampshire Pavilion; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.3 Out of State Training request - Police Department: Police Chief Anthony Bean explained his request for approval for out-of-state training for Lieutenant Parent. Selectman Eddy made a motion to approve the out-of-state training request for Police Lt. Parent to attend the New England Regional Command College in Chatham, MA from March 15-20, 2020; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.4 CAI Technologies WebGIS Support Contract: Town Administrator Scott Dunn presented a memo from Finance Director Glen Waring regarding the CAI Technologies WebGIS Support. Administrator Dunn noted that the FY2020 budget (and default budget) includes \$2400 for this purpose. Selectman Eddy made a motion to approve and sign the annual agreement with CAI Technologies for web hosting and maintenance of GIS data in the amount of \$2,400; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.5 Acceptance of Unanticipated Revenue - Wellness Grant: Executive Assistant Angela Bovill explained the check received from HealthTrust and its purpose for use in Wellness sponsored programs for the Town. Selectman Eddy made a motion to accept \$700 as

unanticipated revenue in the form of a wellness grant, and to authorize the deposit of that amount into the Wellness Fund to be used for its intended purpose; seconded by Selectman Benavides and passed with all in favor; (3-0).

8.6 **Rowe House Brick Work:** Town Administrator Scott Dunn presented a memo from DPW Director Meghan Theriault regarding brickwork at the Rowe House. Discussion ensued. Selectman Eddy made a motion to authorize Pro Point Restoration to do the brick work restoration at the Rowe House as the low bidder for an amount not to exceed \$11,600 and to authorize the use of up to \$6,800 from the Building Repair Capital Reserve Fund in addition to \$4,800 being used from the FY2019 budget as budgeted and encumbered for this purpose; seconded by Selectmen Benavides and passed with all in favor; (3-0).

9.0 OTHER BUSINESS

There was none.

10.0 PUBLIC INPUT

There was none.

11.0 SELECTMEN'S ISSUES

Selectman Eddy shared the positive input he has received from towns' people who have witnessed great improvement in the Public Works Department and the Board acknowledged Director Meghan Theriault and the whole DPW crew. Selectman Benavides would like to pass on input he receive from a Hermit Lane resident so that she may praise that driver. Selectman Grenier reported that transfer station is working out great and that one full truck load of tv's has already been taken and that they already have a stack of bails ready to go as well.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Dunn asked the Board if they would like to have an Attorney present at the Deliberative Session. It was the consensus of the Board that this would not be necessary. Administrator Dunn reported that the Emergency Management Director is updating the Emergency Management Plan for the Town and many Town officials are involved in the process.

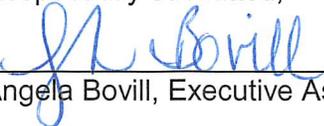
13.0 NEXT MEETING

The next meeting of the Board of Selectmen will take place on Wednesday, February 12, 2020 at 7:00 pm

14.0 ADJOURN

With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 7:40 pm, seconded by Selectman Benavides and passed with all in favor; (3-0).

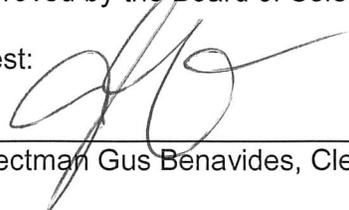
Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 12th day of February, 2020.

Attest:



Selectman Gus Benavides, Clerk