

**TOWN OF GILFORD  
BOARD OF SELECTMEN  
MEETING MINUTES  
February 12, 2020**

**1.0 6:30 PM NON-PUBLIC SESSION**

1.1 Selectman Eddy made a motion to enter into non-public session to discuss matters that may adversely affect someone's reputation [Per RSA 91-A:3, II, (c)]; seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

Town Administrator Scott Dunn presented the Selectmen with a list of Ambulance abatements from Gilford Fire/Rescue. Selectman Eddy made a motion to approve the 18 ambulance abatements totaling \$4,126.97 as approved by the Board of Fire Engineers, seconded by Selectman Benavides and passed with all in favor; (3-0).

Town Administrator Scott Dunn informed the Board of a truck driver resignation in the Department of Public Works. Administrator Dunn also informed the Selectmen of a zoning violation complaint on 105 Scenic Drive. Discussion ensued. It was the consensus of the Board to proceed with the complaint.

At 6:59 pm, Selectman Eddy made a motion to come out of non-public session, seconded by Selectman Benavides and passed on a roll call vote with all in favor; (3-0).

**2.0 PLEDGE OF ALLEGIANCE**

At 7:00 pm, Chairman Grenier convened a public meeting of the Board of Selectmen in the 1<sup>st</sup> floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Richard Grenier, Dale Channing Eddy and Gus Benavides.

Staff members in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Deputy Police Chief Kristian Kelley, Parks & Recreation Director Herb Greene and DPW Director Meghan Theriault.

**3.0 ANNOUNCEMENTS/PRESENTATIONS**

Selectman Grenier read the rules of the meeting and announced the Town Hall, Library and all Town Offices will be closed on Monday, February 17, 2020 for the President's Day holiday.

**4.0 REVIEW/APPROVAL OF MINUTES**

Selectman Eddy made a motion to approve the 01/22/20 minutes as presented; seconded by Selectman Benavides and passed with all in favor; (3-0). Selectman Eddy made a motion to approve the 01/24/20 minutes as presented; seconded by Selectman Benavides and passed with all in favor; (3-0).

**5.0 CONSENT AGENDA**

Selectman Eddy made a motion to approve the items previously signed during the period 01/20/20 through 02/07/20 as listed (attached hereto), seconded by Selectman Benavides and passed with all in favor; (3-0)

## **6.0 APPOINTMENTS**

There was none.

## **7.0 OLD BUSINESS**

There was none.

## **8.0 NEW BUSINESS**

8.1 Appointment of Town Officials: Town Administrator Scott Dunn explained the process they have gone through for hiring the Finance Director. There were nine applicants and seven were interviewed. The Board of Selectmen conducted two second interviews. Town Administrator Scott Dunn is pleased to announce the hiring of Ms. Holly Burbank from Thornton, NH who will start on Monday, March 2, 2020. Selectman Eddy made a motion to appoint Holly A. Burbank as the Town's Finance Director effective March 2, 2020 at a salary of \$1,576.93 per week, seconded by Selectman Benavides and passed with all in favor; (3-0).

The Town advertised for volunteers for the position of Cemetery Trustee. They received one letter of interest from Rae Mello-Andrews. Selectman Eddy made a motion to appoint Rae Mellow-Andrews as Cemetery Trustee to complete an unexpired term ending upon the election of her successor at the 2021 Annual Town Meeting, seconded by Selectman Benavides and passed with all in favor; (3-0).

8.2 Field Requests of Gilford Cal Ripken League: Parks & Recreation Director Herb Greene presented a memo outlining requests from Cal Ripken regarding Town property at Stonewall Park and the Village Field. The Recreation Commission approved the four requests Mr. Greene is presenting to the Board for approval. Mr. Greene confirmed that Cal Ripken would pay materials and labor. Discussion ensued. Town Administrator Scott Dunn said that on item #5 relative to establishing a policy restricting dogs, there would need to be a Town Regulation after holding a public hearing. Mr. Dunn will refer to the Town Beach Regulations for policy on dogs. Discussion ensued. Selectman Eddy made a motion to approve the requests of the Gilford Cap Ripken League, numbers 1-4, as recommended by the Recreation Commission, and to schedule a public hearing for item #5 as discussed for the 02/26/20 Selectmen's meeting, seconded by Selectman Benavides and passed with all in favor; (3-0).

8.3 Acceptance of Unanticipated Revenues - US Department of Justice Grant: Deputy Police Chief Kristian Kelley explained the BJA Bulletproof vest partnership grant funds. The money would be allocated for additional plate carriers, vests. Discussion ensued. Selectman Eddy made a motion accept a US Department of Justice body armor grant award in the amount of \$3,048.50, and to authorize the expenditure of those funds off-budget, for their intended purpose, seconded by Selectman Benavides and passed with all in favor; (3-0).

8.4 Employee Out-of-State Travel: Deputy Police Chief Kristian Kelley explained the request for out of state training for officers for TASER instruction. Selectman Eddy made a motion to approve the out-of-state travel for three police officers to attend a 1-day Taser training course in Maine in April of 2020, seconded by Selectman Benavides and passed with all in favor; (3-0).

8.5 Abatement Request - Interest on Property Tax: The Board of Selectmen reviewed a property tax abatement request from SEC Investment LLC. Discussion ensued. This is a one-time basis request and Selectman Eddy made a motion to abate the interest accrued for the 1<sup>st</sup> issue of 2019 property taxes on four parcels of land owned by SEC Investment, LLC for \$43.40, seconded by Selectman Benavides and passed with all in favor; (3-0).

## **9.0 OTHER BUSINESS**

There was none.

**10.0 PUBLIC INPUT**

Dr. Kristin Snow, 90 Cotton Hill Road announced that the Gilford High School Alpine Ski Team are the State Champions and wanted to thank the Gilford Police and Gilford Fire/Rescue for the escort.

**11.0 SELECTMEN'S ISSUES**

Selectmen Eddy asked Meghan Theriault how the brine experiment was going on the roads in Town. DPW Director Theriault gave a detailed overview, thinks it is working very well and is receiving positive feedback. Selectman Benavides praised Director Theriault for the excellent use of social media in getting out information to keep residents informed. The Board praised her leadership. Selectman Grenier thanked the Gilford voters; 2,737 resident's cast ballots. The Board of Selectmen want to thank the election workers, DPW and everyone involved in the election for their hard work, set up, etc.

**12.0 ADMINISTRATOR'S REPORT**

There was none.

**13.0 NEXT MEETING**

The next meeting of the Board of Selectmen will take place on Wednesday, February 26, 2020 at 7:00 pm

**14.0 ADJOURN**

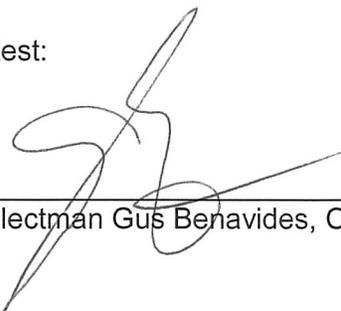
With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 7:33 pm, seconded by Selectman Benavides and passed with all in favor; (3-0).

Respectfully submitted,

  
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Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 26<sup>th</sup> day of February, 2020.

Attest:

  
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Selectman Gus Benavides, Clerk