

**TOWN OF GILFORD
BOARD OF SELECTMEN
MEETING MINUTES
May 27, 2020**

1.0 NON-PUBLIC SESSION (6:30PM)

A duly posted, public meeting of the Board of Selectmen was convened in the 2nd Floor Selectmen's Office at the Town Hall at 6:30pm.

The following Board members were present: Dale Channing Eddy, Gus Benavides and J. Kevin Hayes. Also present was Town Administrator Scott Dunn.

At 6:30pm Selectman Benavides made a motion to enter into non-public session to discuss the consideration of written legal advice pursuant to per RSA 91-A:3, II, (I)], seconded by Selectman Hayes and passed with all in favor; (3-0).

The Selectmen discussed a letter from the Town Attorney regarding Atlantic Broadband I-Net service fees. It was the consensus of the Board to have the Town Attorney send a letter on behalf of the Town on this matter in opposition to the fees.

The Selectmen discussed a letter from the Town Attorney regarding trespassing on private property. It was the consensus of the Board to send a letter to all members of land use boards to address the issue.

At 6:50 pm, Selectman Benavides made a motion to come out of non-public session, seconded by Selectman Hayes and passed with all in favor; (3-0).

There was discussion on temporary no parking signs. It was the consensus of the Board *that* temporary no parking signs require the Board's approval, except for emergencies.

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Eddy convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Dale Channing Eddy, Gus Benavides and J. Kevin Hayes.

Staff members in attendance: Town Administrator Scott Dunn, Fire Chief Stephen Carrier, Deputy Police Chief Kristian Kelley, Parks & Recreation Director Herbert Greene and DPW Director Meghan Theriault.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Eddy read the rules of the meeting. There were no further announcements.

4.0 REVIEW/APPROVAL OF MINUTES

Selectman Benavides made a motion to approve the minutes of May 13, 2020 as presented, seconded by Selectman Hayes and passed with all in favor; (3-0).

5.0 CONSENT AGENDA

Selectman Benavides made a motion to approve the items previously signed during the period 05/11/20 through 05/22/20 as listed (attached hereto), seconded by Selectman Hayes and passed with all in favor; (3-0).

6.0 PUBLIC HEARINGS

6.1 Appropriation of Unanticipated Funds - First Responder Covid-19 Stipend Grant:

Selectman Eddy read the public hearing notice to accept a NH First Responder COVID-19 Stipend Program grant in the amount of \$95,760 (+/-) to pay firefighters and police officers weekly stipends for working during the period May 4, 2020 through June 30, 2020. Selectman Eddy declared the public hearing open at 7:04pm. Chairman Eddy asked for public input. There was none. The public hearing closed at 7:05 pm. Selectman Benavides made a motion to accept the NH First Responder Covid-19 Stipend Program Grant funds in the estimated amount of \$95,760 as unanticipated revenue, and to authorize the expenditure of those funds off-budget for their intended purpose, seconded by Selectman Hayes and passed with all in favor; (3-0).

6.2 Appropriation of Unanticipated Funds - GOFERR Covid-19 Grant: Selectman Eddy read the public meeting notice to accept grant funds from the Governor's Office for Emergency Relief & Recovery in the amount of \$171,200 to be used for reimbursement of Covid-19 related expenses incurred by the Town from March 1, 2020 through August 31, 2020. Chairman Eddy declared the public hearing open at 7:06 pm. Chairman Eddy asked for public input. There was none. The public hearing closed at 7:06 pm. Selectman Benavides made a motion to accept the GOFERR Covid-19 Grant funds in an amount not to exceed \$171,200 as unanticipated revenue, and to authorize the expenditure of those funds off budget for their intended purpose, and furthermore, to authorize the Town Administrator to be the Town's designated signing authority, seconded by Selectman Hayes and passed with all in favor; (3-0).

7.0 CORONAVIRUS PANDEMIC BUSINESS

7.1 Town Beach: The Board concurred to the following:

- Signage recommending social distancing, keeping off equipment, do at your own risk, etc. placed around the facility – no Town enforcement
- Keep playground equipment, swings, courts closed; do not put up volley ball net
- Put the swim raft in the water
- Picnic tables spread put and available for use
- Open restrooms - try to hire seasonal staff to clean and sanitize bathroom and other areas more often (using Covid-19 grant funds)
- Keep shower and foot wash open

7.2 Old Home Day: The Board concurred to the following:

- The Board would like to hold Old Home Day as scheduled; Herb Greene can proceed with planning and fireworks. Final decision to be made by end of June if there is a need to cancel.

7.3 Island Clean-Up Day (July 25): The Board concurred to the following:

- Schedule as normal
- Create signs that indicate part of the lower parking lot will be closed from 9am to 1 pm to allow dumpsters in that area (that day only)
- Use the jet ski ramp to load and unload boats with trash
- Flyers (and other communication) will be put on windshields in advance to note this change, etc. DPW Director Meghan Theriault to make changes as needed for this event

7.4 Public Facilities & Customer Service: Selectman Benavides made a motion to re-open all Town Offices to the public as of June 1, 2020 to the greatest extent practical, seconded by Selectman Hayes and passed with all in favor; (3-0).

8.0 APPOINTMENT(S)

8.1 Grace McNamara - Lakes Region Public Access TV Update: Ms. McNamara gave the Board an update on the various projects and productions going on with Lakes Region Public Access TV. She provided the Board with a breakdown of municipal programs that are aired on Channels 24, 25 and 26. After much waiting, saving and anticipation, Ms. McNamara was excited to announce LRPA-TV received its new server and software. This will really bring the station into the 21st century with live streaming, etc. Ms. McNamara thanked the Town for their continued support and funding. The Board thanked her for the update.

9.0 OLD BUSINESS

There was none.

10.0 NEW BUSINESS

10.1 Glendale Facility Regulations Amendments: Town Administrator Scott Dunn reported the Glendale Committee met last week and proposed changes to the Glendale Facility Regulations for consideration by the Board of Selectmen to be effective as of July 1, 2020. Discussion ensued. It was the consensus of the Board to have a public hearing on the matter on Wednesday, June 10, 2020 at 7:00pm.

11.0 OTHER BUSINESS

There was none.

12.0 SELECTMEN'S ISSUES

Selectman Hayes appreciated Meghan Theriault sending the budget spending for road plans this year.

13.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn provided the Board with an update as follows:

- A conference call phone has been added in Conference Rooms A/B
- He and DPW Director Meghan Theriault have been looking into the traffic at Glendale and reopening the connector from the lower to the upper parking lot that was closed a few years ago when Marine patrol built their building. They will be exploring options.
- The Winnepesaukee Advisory Board was still working to develop a new allocation formula to share in expenses. A recent vote failed. This is a work in progress.
- New carpeting installation is taking place in the Finance Office this week. Carpet was supposed to be installed in the Department of Planning and Land Use next; they have not prepared for this. Therefore, he recommended the carpet be replaced in Conference rooms A/B; DPLU will be scheduled for replacement in 2021. The Board concurs.
- There will be traffic delays of Watson and Old Lake Shore road next week due to drainage ditching, etc.
- He received a letter from Bank of NH Pavilion indicating they may have a few shows with limited capacities; he will be working with them.

14.0 NEXT MEETING

The Chairman announced the next meeting of the Board of Selectmen would be Wednesday, June 10, 2020 at 7:00pm.

15.0 PUBLIC INPUT

There was none.

16.0 ADJOURN

Selectman Benavides made a motion to adjourn the meeting at 8:20pm, seconded by Selectman Hayes and passed with all in favor; (3-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 10th day of MAY, 2020.

Attest:



Selectman Kevin Hayes, Clerk